

CITY OF PERRY REZONING/ANNEXATION PROCESS

1. ***Application*** – A Rezoning Application must be completed and returned to the Community Development Department at least 20 days prior to the scheduled Planning Commission date. A copy of the deed and seven (7) copies of the plat must be submitted with the completed application. The rezoning fee shall be determined as follows:

Rezoning Fees

Residential - \$105.00 plus \$11.50 per acre (maximum \$1,230)

Planned Development - \$120.00 plus \$11.50 per acre (maximum \$2,260)

Commercial/Industrial - \$180.00 plus \$17.50 per acre (maximum \$2,370)

There is no additional charge for annexation. It is covered under the rezoning fee.

2. ***Planning Commission*** – The Planning Commission meets the 2nd and 4th Monday of each month. The application deadline is 20 days prior to each meeting. The applicant, or an agent, should attend the Commission hearing to answer questions. The Commission will vote on a recommendation to the City Council. The recommendation will be to approve, to approve with conditions, or to deny the request.
3. ***Public Hearing/1st Reading at the City Council*** – At the earliest possible date, the City Council will hold a public hearing on the rezoning/annexation. The Council meets on the 1st and 3rd Tuesday of each month. The applicant, or an agent, should attend the public hearing.
4. ***2nd Reading at the City Council*** – If approved, the rezoning/annexation must be read a second time at the next Council meeting.
5. ***Final*** – After the 2nd reading, the rezoning/annexation is official. The City of Perry Zoning Map will be updated to reflect the zoning change. Due to notification requirements, the rezoning/annexation process lasts approximately 60 days.

Contact the City of Perry Community Development Department at (478) 988-2720 with any questions.

OFFICE PROCEDURES ONCE PROCESS COMPLETED

1. Once ordinance received make parcel file
2. Send annexation and rezoning notice, to include copy of plat, ordinances and location map to the following:

E 911
City of Perry Department Heads
Advance Disposal
ComSouth Cable
Cox Communications
Flint Energies
Georgia Power
Georgia Dept of Transportation
Houston County Board of Education
Houston County Board of Commissioners
Houston County Board of Elections
Houston County Public Works
Houston County Tax Assessors
Houston County Tax Commissioner
Windstream
Perry Post Office
Kathleen Post Office

NOTE: There is a template in the Community Development File under annexations

3. Add parcel to Perry Master List
4. Notify Deb Hamlin in IT for addition to the city map(s)
5. Add to master annexation list and master rezoning list
6. Copy of ordinance and plat are to be placed in each respective file (annexation and rezoning)