CITY OF PERRY, GEORGIA

JOB ANNOUNCEMENT

POSITION OPENING: 17-10 **Post Dates:** 9/06/16 – 9/19/16

Classification Title: Recreation Technician I

Salary Range: $25,700 - $39,900

Location: Department of Leisure Services

Term of Appointment: (x) Regular ( ) Temporary ( ) Part-Time

6-month probation (x)

GENERAL NATURE OF WORK:
Responsible for assisting in general maintenance, operations, and support of Leisure Services Programs and Facilities.

EXAMPLES OF TASKS RELATED TO POSITION:
- Assist in the monitoring of equipment for the department programs.
- Monitors and assists rental groups in use of department.
- Assists in some office administrative functions within the department.
- Assist customers, program participants, and volunteers during program activities.
- Ability to effectively interact with facility users, contractors, and general public.
- General custodial duties: cleaning restrooms, clearing/set up rental rooms, moving furniture, restocking supplies, organizing tools, etc.
- Maintain Leisure Service facilities to standards established by the department.
- Operation of housekeeping equipment such as vacuum, buffer, mop, etc.
- Assist in repair and maintenance of building structure such as walls, roofs, doors, windows, etc.
- Assist in repairs and maintenance of plumbing and electrical systems.
- Assist in repairs and maintenance of outdoor facilities (sports fields, playgrounds, walking trails, tennis courts, etc.)
- Ability to supervise community service labor.
- Other duties as assigned.

WORK ENVIRONMENT:
Mixture of indoor and outdoor activities required. Will be placed in on-call rotation, occasional weekend and night schedule is required of position duties. Physical demand of the job requires occasional heavy lifting (50+ pounds).

MINIMUM QUALIFICATIONS:
- Possession of current, valid driver's license.
- Ability to use tools required for tasks.
- Self-motivated.
- No criminal offenses that could negatively affect youth character development.
- Ability to use ladders and work in confined spaces.
- Must be able to multitask and adapt to a changing environment.
- Outstanding verbal and written communication skills.

Desirable Traits
Communicates effectively, knowledgeable worker, customer focused, values and respects others, drives to excel, desires teamwork and collaborations, creative thinker, supportive of change, demonstrates ethical behavior, and shows pride in work.

This position requires pre-employment, post accident, and random drug screening.

THE CITY OF PERRY IS AN EQUAL OPPORTUNITY EMPLOYER
AND A CERTIFIED DRUG FREE WORKPLACE