

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
April 06, 2015
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Presiding Officer called to order the work session meeting held April 06, 2015 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr. Council Members Randall Walker, Willie King, William Jackson and Robert Jones.

Elected Official Absent: Mayor Pro-Tempore Phyllis Bynum-Grace and Council Member Riley Hunt

Staff: City Manager Lee Gilmour, City Attorney David Walker, and Recording Clerk, Nancy Graham

City Departmental Staffing: Chief Joel Gray – Fire and Emergency Services Department, Michael Beecham – Director of Community Development, Decius Aaron - Director of Public Works, Chief Steve Lynn – Police Department, Brenda King – Director of Administration, and Robert Smith – Economic Development Director

Guests: Ms. Anna Henry –Mature Ministries and Ms. Melissa Mailloux – WFN Consulting,

Press: Don Moncrief, Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr

3a. Presentation of the City of Perry Housing and Retail Marketing Analysis – WFN Consulting. Ms. Mailloux of WFN Consulting presented to Mayor and Council a summary of findings and an overview of the City of Perry Housing and Retail Marketing Analysis. Following the presentation, there was a question and answer session.

3b. Perry branding initiative. Mr. Smith reminded Mayor and Council of the branding committee that was established in December 2014 to come up with a unified community-wide brand that would differentiate Perry from other communities. The branding committee decided the best option would be to contract with an outside firm to assist with the development and implementing a brand for the Perry community. An RFP was issued by the City and seven (7) proposals came in. The branding committee selected the proposal submitted by Chandlerthinks. Mr. Smith referred to his memo sent to Mayor and Council outlining the partners with financial buy-in totaling \$13,500.00. Mr. Smith advised the remaining \$52,000 would need to be funded from the City in order to complete the project. Following a question and answer time,

Council agreed to place this item on the regular meeting of the Perry City Council for a vote.

- 3c. Website implementation tool: Mr. Smith presented an implementation matrix which was created to help the City move forward with the Strategic Master Plan that was developed in 2014. This matrix is incorporated into the City's new website under the residents tab. This tool will promote transparency for the community so they may see what the City is currently working on.
- 3d. Discussion of parking lot on Park Avenue: Mr. Gilmour referred Mayor and Council to the memo in their packet which requested removal of the "No Parking" signs on Park Avenue adjacent to the baseball fields on Northside Drive and Parkway Drive. The memo also requested the creation of handicap parking spaces. Mr. Gilmour stated that Administration's recommendation is to take no action at this time. Council concurred.
- 3e. Update relative to the Perry Public Arts Commission: Mr. Gilmour reminded Council of their approval of the establishment of the Perry Public Arts Commission. In order to solicit applicants, a notice was placed on the City's website and an ad in the Houston Home Journal. In addition, letters were sent to current members of the Perry Arts Center Advisory Board urging them to consider applying for the vacancies. Mr. Gilmour stated there has been no response from the general public and one (1) person expressed interest from the Perry Arts Center Advisory Board, two (2) from the Board expressed no interest and the remaining Board members have not responded. Mr. Gilmour advised that Administration's recommendation is for Council to begin appointing members to the Board. Mayor Faircloth advised that Council may also consider current Board members who wish to continue to serve.
- 3f. Discussion of employees Christmas party: Mr. Gilmour advised that the social committee met to discuss the 2015 employees' Christmas party. The committee recommended a luncheon to encourage more participation. Council consensus was to proceed.
- 3g. Follow up relative the Mayor's Stray Animal Task Force: Chief Lynn and members of the Stray Animal Task Force requested a minimum starting point from Mayor and Council. Mr. Gilmour recommended the task force put together an estimated cost of a facility based on the stand-alone, City only, recommendations. This will not include land. Mayor Faircloth added that it should not include those items that could have impact depending on site specific requirements. Council concurred.
- 3h. Follow up of a request for extension of natural gas: Mr. Gilmour directed Mayor and Council to the memo relative to the operational concerns of extending natural gas service for the next phase of Woodlands development and a summary report of the engineering evaluation of gas service from Mr. Harold Deal. Mr. Gilmour recommended that due to the cost that Mayor and Council respectively decline to provide gas service in that area. Council concurred.
- 3i. Consider contract proposal from Pioneer Corporation: As a follow up to Mayor and Council's request to contact Georgia Southern Railroad relative to crossing upgrades to Main Street, Carroll Street and Commerce Street, Mr. Gilmour referred Mayor and

Council to the proposal from Georgia Southern Railroad in their packet which outlined the initial cost to replace the crossings. Mr. Gilmour also contacted the Georgia Department of Transportation because Commerce Street is on a state route. Mr. Gilmour advised that GDOT, although not sure how extensive it is, will be doing work on the crossing on Commerce Street. After discussion, it was determined that Carroll Street and Main Street projects would wait and Commerce Street will be evaluated after GDOT completes its work. Attorney Walker will review the contract, in particular the reference to sovereign immunity and advise Mayor and Council of his recommendation.

3j. Consider parade request from Mature Ministries – Nicaragua Missions- Ms. Anna Henry: Ms. Anna Henry requested Council's approval to hold a 5K race on May 16, 2015. The race will start at 2089 South Hwy 41 to Marshallville Hwy. The race is scheduled to begin at 8:00 a.m. and end at 9:30 a.m. Ms. Henry also requested exemption from the application fee. Chief Lynn stated he has surveyed the route and does not see an issue of safety. He advised he will also coordinate with the Georgia Department of Transportation. Council concurred to place this item on the next regular meeting of the Perry City Council for a vote.

3k. Update relative Crossroads Motel: A memo from Mr. Gilmour to Mr. Mark Green was in the packets of Mayor and Council relative to Mr. Green obtaining a business license or submit plans for review if his facility will not be used as a motel. Mr. Green was given a deadline of April 3, 2015. Also included were emails from Mr. Steve Howard to Mr. Charlie Wolf. Mr. Howard reviewed with Mayor and Council his conversations and meeting with Mr. Wolf and Mr. Green. Mr. Gilmour recommended a notice be sent, based on the time frame of 60 days as outlined in their email to Mr. Green, requiring the facility pass code requirements and obtain a business license as a motel within sixty days or the City will proceed with taking action against the site. This will include approved plans, permits issued and work completed. Council concurred subject to Attorney Walker's research relative to the initial action of the court.

3l. Update on Westwood parcel – M. Beecham: Mr. Beecham reminded Mayor and Council of the citation issued to Mr. Kim Mullins, owner of Westwood Manufactured Home Park for the lack of adequate paving of the interior streets. The case was scheduled to go to Municipal Court on April 1, 2015. Mr. Beecham's memo, in Council's packet, outlined the plea deal made prior to court between the City and Mr. Mullins' attorney. Mayor instructed Mr. Beecham to keep Council posted.

4. Department Head Items:

Mr. Aaron, Ms. King, Chief Gray and Mr. Beecham – No report

Chief Lynn advised that the GICH committee will be doing a wind shield tour. He advised that if anyone is interested to contact him.

Mr. Smith advised the wayfinding committee had a successful meeting.

5. Council Member Items: No report from Council Members

Mr. Gilmour stated he received a request from Mr. Collins for setting up a stage in September. The request is for the weekend before the Perry Music Festival. Mr. Gilmour confirmed with Mayor and Council that this type of request is only granted to the City's partners.

6. Executive Session entered at 7:05 p.m.: On a motion by Council Member King, seconded by Council Member Jones and carried unanimously, Council went into executive session for real estate acquisition.
7. Executive Session adjourned at 7:35 p.m.: Council regular meeting reconvened. Council adjourned the executive session held March 16, 2015 and reconvened into the Council's work session meeting.
8. Adopted Resolution No. 2015- 18 stating purpose of the executive session held on April 6, 2015 was real estate acquisition. On a motion by Council Member Walker, seconded by Council Member Jackson and carried unanimously adopted Resolution No. 2015-18 stating the purpose of the executive session held on April 6, 2015 was for real estate acquisition. (*Resolution 2015-18 has been entered in the City's official book of record*).
9. Adjournment: On a motion by Council Member Walker, seconded by Council Member King and carried unanimously, the reconvened meeting of Council held April 6, 2015 was adjourned at 7:40 p.m.