

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
August 3, 2015
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr called to order the work session meeting held August 3, 2015 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro-Tempore Phyllis Bynum-Grace, Council Members Randall Walker, Robert Jones, Riley Hunt, Willie King and William Jackson.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, City Attorney David Walker and Recording Clerk Annie Warren

City Departmental Staffing: Battalion Chief Ephraim Wheeler – Fire and Emergency Services Department, Chief Steve Lynn – Police Department, Brenda King – Director of Administration, Michael Beecham – Director of Community Development, Decius Aaron – Director of Public Works, Robert Smith – Economic Development Director and Kevin Dye – Director of Leisure Services.

Support Staff: Harold Deal

Guest(s) / Speaker(s): Mr. Jim Kizer, Ms. Sharon Kelly, Mr. Chad McMurrian, Mr. Ryan Bode, Mr. Hoke Morrow and Dr. Brian Burnham

Media: Todd Wilson - Houston Home Journal and Kari Barnett – WMAZ News

3. Items of Review/Discussion: Mayor James E. Faircloth.

3a. Presentation by Constantine Engineering relative to the wastewater treatment plant, redundant aeration basin needs assessment.

Mr. Jim Kizer of Constantine Engineering presented to Mayor and Council alternatives for taking the new aeration basin offline for inspections and repairs, the potential to use the original aeration basin as a redundant aeration basin to the new aeration basin, modifications and costs required to place the original aeration basin into service, the benefits and costs of installing smaller horsepower blowers to supply air to the aeration basin and the use of effluent reuse water instead of potable water at the water treatment plant. Mr. Gilmour stated there is some bond money and SPLOST 12 available to fund

this project. Administration recommended proceeding with the project. Council concurred to proceed with the project.

3b. Discussion of possible Community Improvement District (CID) – R. Smith.

Mr. Smith discussed the proposed Community Improvement District and answered questions from Council and concerned business owners.

3c. Quarterly reviews:

- Department of Economic Development
- Department of Community Development
- Department of Public Works
- Department of Leisure Services
- Capital Projects

Mr. Smith, Mr. Beecham, Mr. Aaron, and Mr. Dye presented quarterly reviews of their respective departments and answered questions from Mayor and Council. Mr. Gilmour reported on the capital projects.

3d. Contractual services reviews:

- Department of Community Development
- Department of Economic Development
- Office of the City Clerk

Mr. Beecham, Mr. Smith and Ms. Warren provided contractual service reviews of the Department of Community Development, Department of Economic Development and the Office of the City Clerk.

3e. Consider establishing a restricted account with the Gas System Revenue Fund, JONG capital expenditure obligation.

Administration reminded Council of Council Member Hunt's concern about the City's potential exposure for the gas main installation at Sofkee Industrial Park and recommended establishing a restricted account within the Gas System Revenue Fund to place monthly profits until City's exposure is covered. Council concurred to just monitor the Gas System Revenue Fund account.

3f. Consider contract with Middle Georgia Regional Commission relative to street signs.

Mr. Aaron presented to Mayor and Council a request to enter into an agreement with Middle Georgia Regional Commission to inventory all street signs in Perry for a projected cost of \$9,000. Council concurred to proceed with entering into an agreement with Middle Georgia Regional Commission for sign inventory for a projected cost of \$9,000.

3g. Form Based Code RFP – M. Beecham.

Council agreed to defer the Form Based Code RFP presentation to the August 4, 2015 Pre Council meeting.

3h. Consider procedures relative to the proration of monthly fees for billing.

Ms. King provided Mayor and Council a memo dated July 17, 2015 relative to proration of monthly fees for billing. Ms. King asked for Council's authorization to prorate monthly fees for new and disconnected customers in the same billing period at the same service location and for disconnected customers with service at a location for any length of time would be required to pay the full month fee, no proration. It was the consensus of Council to proceed with the recommendation of staff.

Mr. Gilmour advised Council of a ten (10) year old balance due and the customer is requesting service at a new location. City Attorney Walker advised that the statute of limitations has passed and the City cannot collect on the account. Council concurred to address future balance due accounts on a case by case basis.

4. Other Business/Supplemental Agenda Item(s):

4a. Discussion of the proposed travel policy amendment.

Mr. Gilmour reviewed the proposed travel policy amendment; Council concurred to place this item on Council's August 4th agenda for a vote.

5. Department Head Items:

Battalion Chief Wheeler, Mr. Beecham, Ms. King, Mr. Dye, and Mr. Smith had no reports.

Chief Lynn advised the first day of school was uneventful.

6. Council Member Items:

No reports from Council

Mr. Gilmour stated he was advised by an insurance provider there will be a notice going out that states there cannot be any discrimination relative to same sex marriages. Mr. Gilmour advised he was contacted by Sam's Shortline with a request for use of the City's trolley. Council's consensus was no.

Attorney Walker had no report.

Mayor Faircloth entertained a motion to enter into executive session for the purpose of personnel.

7. Executive Session entered at 7:27 p.m.: On a motion by Council Member King, seconded by Council Member Jones and carried unanimously, Council went into executive session for personnel.

8. Executive Session adjourned at 7:35 p.m.; Council's work session reconvened. Council adjourned the executive session held August 3, 2015 and reconvened into the Council's work session.

Adopted Resolution No. 2015-46 stating purpose of the executive session held on August 3, 2015 was for personnel. On a motion by Council Member Hunt, seconded by Mayor Pro Tempore Bynum-Grace and carried unanimously adopted Resolution No. 2015-46 stating the purpose of the executive session held on August 3, 2015 was for personnel. (*Resolution 2015-46 has been entered in the City's official book of record*).

9. Adjourn. There being no further business to come before Council in the work session held on August 3, 2015, Council Member Jackson motioned to adjourn the meeting at 7:38 p.m.; Council Member Walker seconded the motion and it carried unanimously.