

# Perry Downtown Development Authority

## *Minutes - August 25, 2015*

1. Call to Order: Chairman David Grossnickle called the meeting to order at 5:00 p.m.

Roll: Chairman Grossnickle; Directors Brian Burnham, Kelly Hillis, Carl Lumpkin, Tish Hayward, and Lee Jones.

Absent: Director Bryan Fountain

Staff: Catherine Edgemon – Main Street Coordinator and Christine Sewell – Recording Clerk.

2. Invocation : was given by Chairman Grossnickle
3. Guests/Speakers : Ms. Torri Evans – Flint Energies
4. Old Business
  - a. Follow up on Entrepreneur’s Academy

Ms. Edgemon advised she had spoken with New Town Macon on their program and the possibility that she and/or a DDA member could attend the next session to gather additional insight on the program. Ms. Edgemon will follow up when additional information is provided.

- b. Follow up on Revolving Loan Fund Review Committee nominees

Ms. Edgemon provided an updated committee listing and the nominees from the previous meeting have agreed to serve and are as follows: Ms. Torri Evans – Flint Energies, Mr. Phil Lambert – Landmark Realty, and Mr. Rob Tuggle – Daniel, Lawson, Tuggle, & Jerles. The committee also included four staff positions. Director Hillis motioned to accept the Perry DDA Revolving Loan Fund Review Committee as submitted; Director Burnham seconded; all in favor and was unanimously approved.

5. New Business
  - a. Review and approve July 28, 2015 minutes

Director Burnham motioned to approve the minutes as submitted; Director Jones seconded; all in favor and was unanimously approved.

- b. Review and approve July 2015 financial statements

Director Lumpkin motioned to approve the financial statements as submitted; Director Hayward seconded; all in favor and was unanimously approved.

- c. Agreement with Mauldin and Jenkins to perform DDA audit for FY 2015

Ms. Edgemon provided the agreement from Mauldin & Jenkins for the 2015 audit; fee for the audit would be \$3,200.00. Director Hillis motioned to authorize Chairman Grossnickle to execute the agreement; Director Jones seconded; all in favor and was unanimously approved.

- d. BOOST grant payment request – Tumblecheer - 1115 Ball Street

Ms. Edgemon provided a photograph of the completed exterior work and invoice as required by the BOOST guidelines and requested authorization to process payment in the amount of \$1,000.00 to Tumblecheer's vendor, David Braun. Director Jones motioned to authorize payment in the amount of \$1,000.00 to Mr. Braun, for the BOOST payment grant request; Director Hayward seconded; all in favor and was unanimously approved.

e. Appoint representative to Park Sites Advisory Committee

Ms. Edgemon advised the DDA has been requested to select a nominee for the committee which will be tasked with providing input on park locations in the City (Main Street, Goodroe Property, and Heritage Park). Director Lumpkin advised he would accept the nomination. Director Hillis motioned to appoint Carl Lumpkin as the DDA's representative for the Parks Site Advisory Committee; Director Jones seconded; all in favor with Director Lumpkin abstaining from the vote.

6. Work plan review – Ms. Edgemon reviewed the plan and advised the board is current on tasks.
7. Chairman Items – None
8. Main Street Coordinator's Report – Ms. Edgemon reviewed the monthly report.
9. Update on Main Street Board Advisory Board
  - a. Update on Design Committee lighting review – Ms. Edgemon advised the City Manager had requested input from the Design Committee on placement of street lighting for a long term streetscaping plan. Committee Members had toured the City and will discuss and make recommendations at their meeting on August 26<sup>th</sup>.
10. Certificates of Appropriateness issued - Ms. Edgemon reviewed the monthly report.
11. Adjourn – There being no further business to come before the board the meeting was adjourned at 5:44 p.m.