

Design Committee - Main Street Advisory Board  
Minutes - April 13, 2016

Welcome : Chairman Walker called the meeting to order at 12:00 p.m.

Roll: Chairman Walker; Committee members Lindsay Bailey, Vanna Brown, Trish Cossart, Bill Loudermilk, and Marty Myers.

Staff: Catherine Edgemon – Main Street Coordinator, and Christine Sewell – Recording Clerk

Visitors: Connie Potter, Jodi Daley, Sara Barron, and James New.

Old Business

1. Update on branding initiative – Ms. Edgemon provided information regarding the new City brand and process to achieving it.
2. Discuss elf door guidelines – Guidelines presented and motioned for approval by Committee member Loudermilk; seconded by Committee member Brown; all in favor and was unanimously approved.

Committee member Loudermilk motioned to amend the agenda to include a discussion on 807 Carroll Street; Committee member Cossart seconded; all in favor and was unanimously approved.

New Business

1. Approve minutes from March 09, 2016, regular meeting

Committee member Cossart motioned to approve the minutes as submitted; Committee member Brown seconded; all in favor and was unanimously approved.

2. 1032 Ball Street – façade grant payment approval

Committee member Loudermilk motioned to approve the grant payment request in the amount of \$487.50; Committee member Bailey seconded; all in favor and was unanimously approved.

3. 1023 Ball Street – façade grant payment approval

Committee member Brown motioned to approve the grant payment request in the amount of \$962.07; Committee member Loudermilk seconded; all in favor and was unanimously approved.

4. 813 Carroll Street – façade review

Chairman Walker reviewed the three renderings provided which showed the building front with alternate window designs for discussion. Ms. Edgemon advised she contacted the DCA Design Studio for input and their recommendation was the design with the two large windows only. Drawings were also provided of the proposed work from the property owner Marty Myers. Mr. Myers rescued himself from the meeting.

Ms. Sara Barron advised the building would be pressure washed and would have a metal roof and provided samples and color selections for the roof and exterior trim and hardiplank surfaces.

Committee member Loudermilk motioned to approve the roof with the burnished slate finish, the trim color in Mega Gray SW7031, and the hardiplank finish in Seaworthy SW7620 as provided and two large windows and door with glass panels on top and bottom; Committee member Cossart seconded; all in favor and was unanimously approved.

#### 5. 807 Carroll Street – façade review

Mr. New advised 18 months ago the building owner had a roll roof applied, it has not held up, there are severe leaks, and at this time the owner would like to replace with a metal roof. Chairman Walker requested a rendering of what is proposed be provided so the committee can review; Mr. New agreed and will provide.

Chairman Walker left the meeting at 12:30 p.m., and Committee member Loudermilk continued the meeting.

#### 6. Discuss exterior colors allowed in district

Ms. Edgemon advised she had been requested by the City Manager to ask about the exterior color palette. She asked if the Williamsburg color palette is satisfactory, if it needs additional colors added or any other changes. Committee member Myers suggested selecting a local vendor such as Sherwin Williams as they have a similar historical color palette. Committee member Cossart agreed and recommended both their color palette and the Williamsburg. The committee asked Ms. Edgemon to obtain the Sherwin Williams samples and bring back for discussion.

#### 7. Update on Jaycees and 3<sup>rd</sup> Street park site plans

Ms. Edgemon provided the conceptual plans and cost estimates for both park sites for review.

#### Other

1. Certificate of Appropriateness issued – Report was reviewed.
2. Available façade grant funding report – Report was reviewed, and it was noted there are no funds for the remainder of the current fiscal year.

#### Work Plan Review

1. Review proposed budget request – Ms. Edgemon advised she had spoken with the City Manager and Mr. Smith and removed items that most likely would not be funded and reviewed the Design Committee’s request.
2. Discuss work plan and accreditation status – Ms. Edgemon provided an update on the work plan and accreditation status.

Adjourn: There being no further business to come before the committee, the meeting was adjourned at 1:04 p.m.