

Design Committee  
Main Street Advisory Board  
May 11, 2016  
Agenda  
City Hall - 12:00 p.m.

Welcome

Visitors

Old Business

1. Discuss exterior colors allowed in district – review Sherwin Williams historic exterior palette

New Business

1. Approve minutes from April 13, 2016, regular meeting and April 20 and April 25, 2016 special called meeting
2. Select vice chairman nominee
3. Design review for 915-D Main Street – ComSouth utility building
4. Approve COA application and staff review forms
5. Approve schedule for special called meetings if necessary

Other

1. Certificate of Appropriateness issued
2. Available façade grant funding report

Work Plan Review

1. Review proposed budget request
2. Discuss work plan and accreditation status

Chairman Items

Adjourn

Design Committee - Main Street Advisory Board  
Minutes - April 13, 2016

Welcome : Chairman Walker called the meeting to order at 12:00 p.m.

Roll: Chairman Walker; Committee members Lindsay Bailey, Vanna Brown, Trish Cossart, Bill Loudermilk, and Marty Myers.

Staff: Catherine Edgemon – Main Street Coordinator, and Christine Sewell – Recording Clerk

Visitors: Connie Potter, Jodi Daley, Sara Barron, and James New.

Old Business

1. Update on branding initiative – Ms. Edgemon provided information regarding the new City brand and process to achieving it.
2. Discuss elf door guidelines – Guidelines presented and motioned for approval by Committee member Loudermilk; seconded by Committee member Brown; all in favor and was unanimously approved.

Committee member Loudermilk motioned to amend the agenda to include a discussion on 807 Carroll Street; Committee member Cossart seconded; all in favor and was unanimously approved.

New Business

1. Approve minutes from March 09, 2016, regular meeting

Committee member Cossart motioned to approve the minutes as submitted; Committee member Brown seconded; all in favor and was unanimously approved.

2. 1032 Ball Street – façade grant payment approval

Committee member Loudermilk motioned to approve the grant payment request in the amount of \$487.50; Committee member Bailey seconded; all in favor and was unanimously approved.

3. 1023 Ball Street – façade grant payment approval

Committee member Brown motioned to approve the grant payment request in the amount of \$962.07; Committee member Loudermilk seconded; all in favor and was unanimously approved.

4. 813 Carroll Street – façade review

Chairman Walker reviewed the three renderings provided which showed the building front with alternate window designs for discussion. Ms. Edgemon advised she contacted the DCA Design Studio for input and their recommendation was the design with the two large windows only. Drawings were also provided of the proposed work from the property owner Marty Myers. Mr. Myers rescued himself from the meeting.

Ms. Sara Barron advised the building would be pressure washed and would have a metal roof and provided samples and color selections for the roof and exterior trim and hardiplank surfaces.

Committee member Loudermilk motioned to approve the roof with the burnished slate finish, the trim color in Mega Gray SW7031, and the hardiplank finish in Seaworthy SW7620 as provided and two large windows and door with glass panels on top and bottom; Committee member Cossart seconded; all in favor and was unanimously approved.

5. 807 Carroll Street – façade review

Mr. New advised 18 months ago the building owner had a roll roof applied, it has not held up, there are severe leaks, and at this time the owner would like to replace with a metal roof. Chairman Walker requested a rendering of what is proposed be provided so the committee can review; Mr. New agreed and will provide.

Chairman Walker left the meeting at 12:30 p.m., and Committee member Loudermilk continued the meeting.

6. Discuss exterior colors allowed in district

Ms. Edgemon advised she had been requested by the City Manager to ask about the exterior color palette. She asked if the Williamsburg color palette is satisfactory, if it needs additional colors added or any other changes. Committee member Myers suggested selecting a local vendor such as Sherwin Williams as they have a similar historical color palette. Committee member Cossart agreed and recommended both their color palette and the Williamsburg. The committee asked Ms. Edgemon to obtain the Sherwin Williams samples and bring back for discussion.

7. Update on Jaycees and 3<sup>rd</sup> Street park site plans

Ms. Edgemon provided the conceptual plans and cost estimates for both park sites for review.

Other

1. Certificate of Appropriateness issued – Report was reviewed.
2. Available façade grant funding report – Report was reviewed, and it was noted there are no funds for the remainder of the current fiscal year.

Work Plan Review

1. Review proposed budget request – Ms. Edgemon advised she had spoken with the City Manager and Mr. Smith and removed items that most likely would not be funded and reviewed the Design Committee's request.
2. Discuss work plan and accreditation status – Ms. Edgemon provided an update on the work plan and accreditation status.

Adjourn: There being no further business to come before the committee, the meeting was adjourned at 1:04 p.m.

Design Committee - Main Street Advisory Board  
Minutes - April 20, 2016

Welcome : Chairman Walker called the meeting to order at 11:50 a.m.

Roll: Chairman Terre Walker; Committee members Lindsay Bailey, Trish Cossart, and Marty Myers.

Absent: Committee members Vanna Brown, Connie Potter, and Bill Loudermilk

Staff: Catherine Edgemon – Main Street Coordinator, and Christine Sewell – Recording Clerk.

Visitors: Mr. James New

New Business

1. Review roof design for 807 Carroll Street

Mr. New provided two roof designs one depicted a red colored metal roof and the alternate showed the roof the same color as the building's exterior. It was noted the DCA Design Studio was contacted for input, and their recommendation was that the pitched roof design was fine as long as the roof would not be visible above the parapet on the front of the building. Chairman Walker noted that committee members from whom she heard who expressed a preference chose the color matching the exterior.

Committee Member Myers motioned to approve the metal roof in the same color as the building exterior; Committee Member Cossart seconded; all in favor and was unanimously approved.

Adjourn: There being no further business to come before the board, the meeting was adjourned at 11:57 a.m.

Design Committee - Main Street Advisory Board  
Minutes - April 25, 2016

Welcome : Chairman Walker called the meeting to order at 12:02 p.m.

Roll: Chairman Walker; Committee Members Lindsay Bailey, Trish Cossart and Marty Myers.

Absent: Committee Members Vanna Brown, Connie Potter, and Bill Loudermilk.

Staff: Catherine Edgemon – Main Street Coordinator, and Christine Sewell – Recording Clerk

Visitors: Mr. Kenna Scragg – International City Builders

New Business

1. Review exterior façade changes for 1005 Northside Drive

Mr. Scragg provided a layout of the proposed exterior changes for the SunMark bank building. Samples were provided of the roof material, stacked stone, brick, and paint colors. It was also advised the windows would be replaced and additional added in a small pane type as shown on the renderings. Mr. Scragg advised the dormers are being added for aesthetic purposes as the elevation/pitch of the roof was being changed. The color samples provided were as follows from Sherwin Williams (SW) painted brick to be Sw#7569 and SW6102 or Cherokee Mocha light; Eifs SW#7008, Dormers SW#7569 and the trim #SW#7008, the shingles were weather wood.

Committee Member Myers motioned to approve the changes as submitted; Committee Cossart seconded; all in favor and was unanimously approved.

Adjourn: There being no further business, the meeting was adjourned at 12:10 p.m.

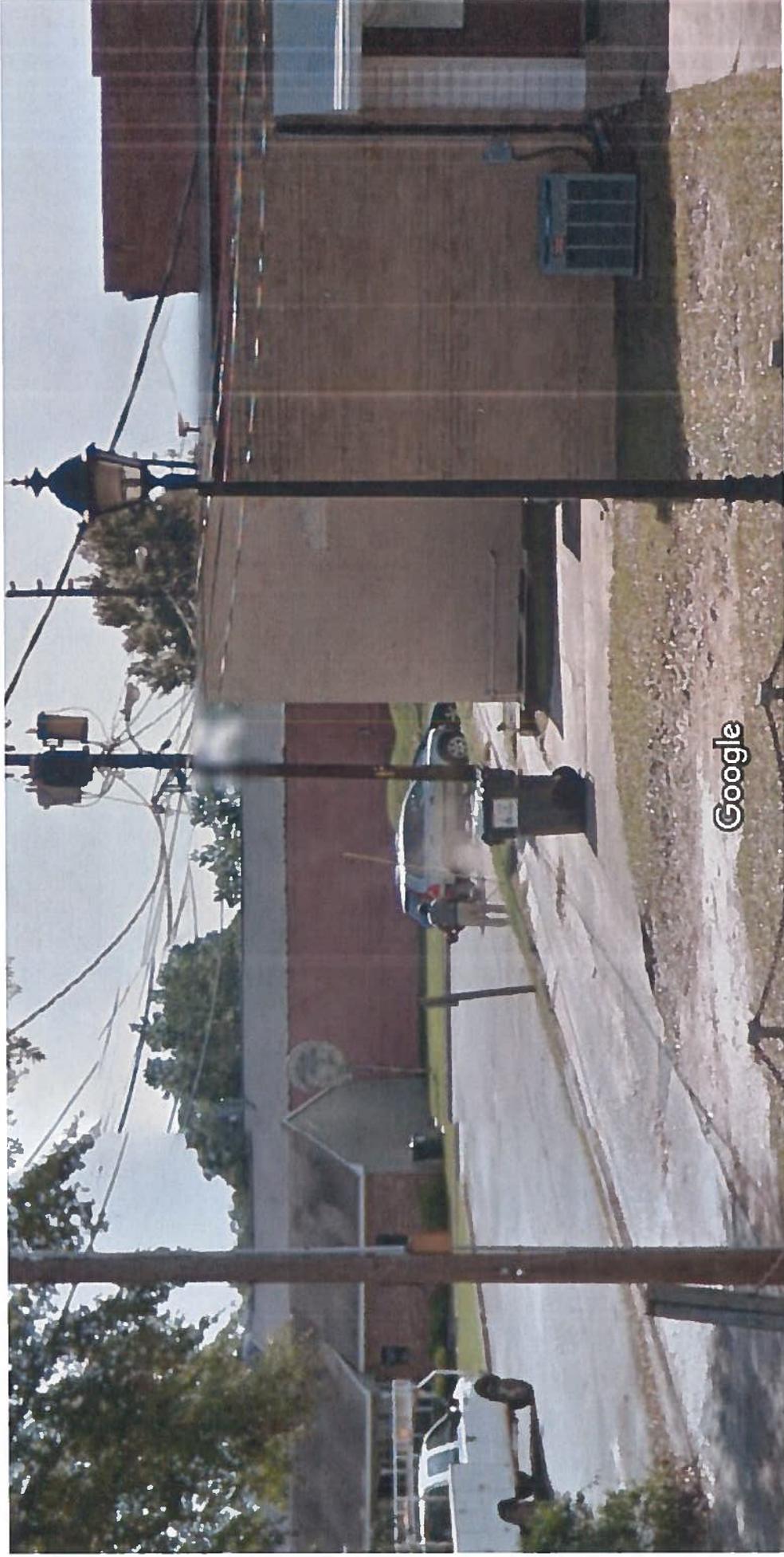


Image capture: Aug 2012 © 2016 Google

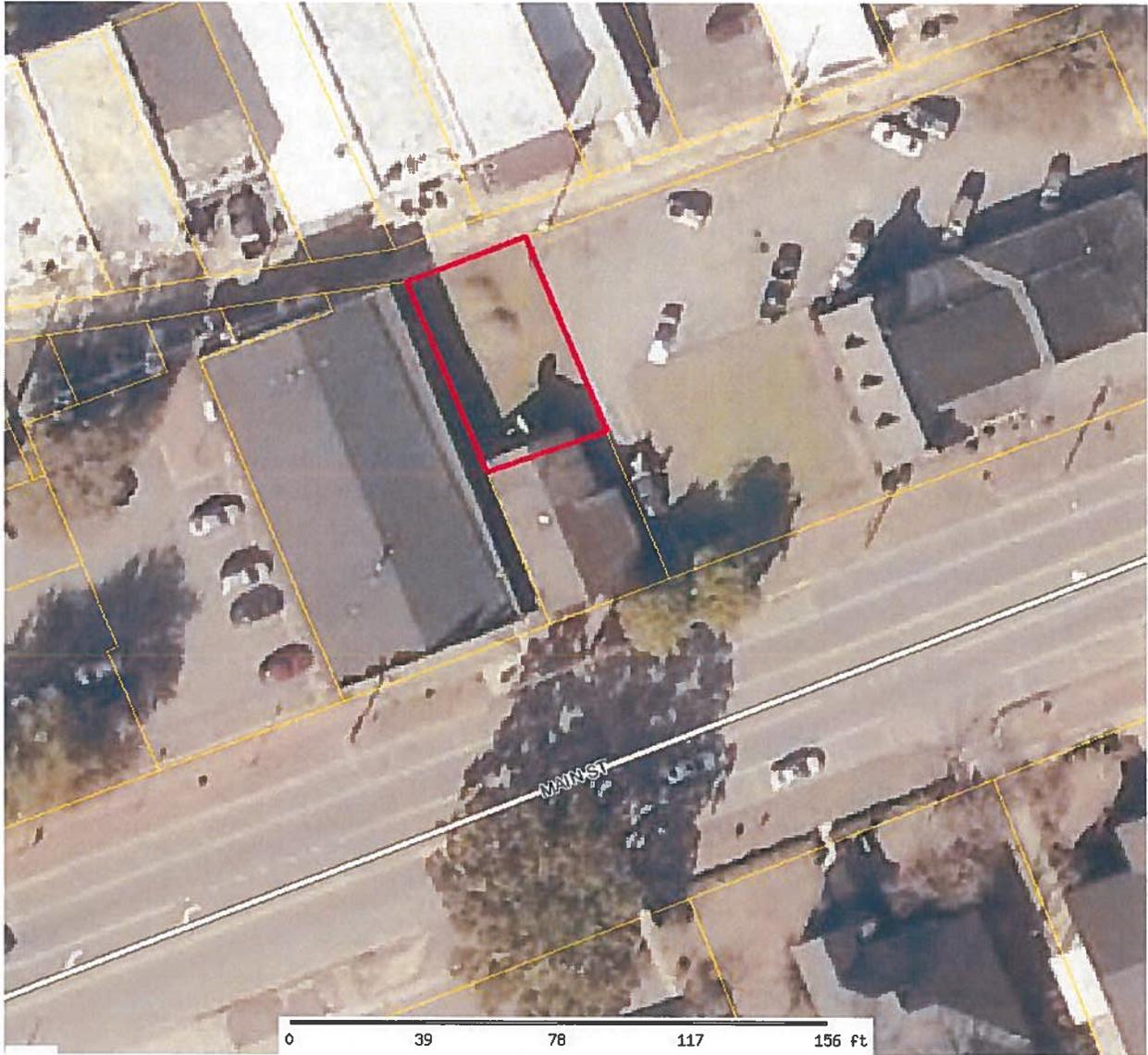
Perry, Georgia

Street View - Aug 2012





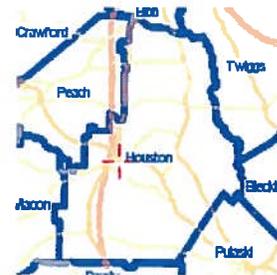




Houston County Assessor

Parcel: 0P0010 047000 Acres: 0.05

Name:	MULLINS REAL ESTATE PROPERTIES LLC	Land Value	\$6,200.00
Site:	915 D MAIN ST	Building Value	\$0.00
Sale:	\$0 on 07-2006 Reason=29 Qual=U	Misc Value	\$0.00
Mail:	P O BOX 736 PERRY, GA 31069	Total Value:	\$6,200.00



The Houston County Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER HOUSTON COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS ---THIS IS NOT A SURVEY---

Date printed: 04/20/16 : 15:43:03

**City of Perry Main Street Program**  
**PO Box 2030**  
**1211 Washington Street**  
**Perry, GA 31069**  
**(478) 988-2720**  
**(478) 988-2725 - Facsimile**  
**comm.development@perry-ga.gov**

**CERTIFICATE OF APPROPRIATENESS APPLICATION**

Filing Date: \_\_\_\_\_ Application No. \_\_\_\_\_ Map Parcel No. \_\_\_\_\_

Applicant: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Applicant's Signature

Printed Name

Date

I declare that I have examined this application, including accompanying materials and statements, and to the best of my knowledge it is true and correct.

Design approval by the City of Perry Main Street Design Committee does not waive any required inspections, fees or permits required by the City of Perry Community Development Department. Any structural changes to a building require staff review and a permit from the Community Development Department at (478) 988-2720 or comm.development@perry-ga.gov.

Decisions made by the Main Street Design Committee may be appealed to the Perry Planning Commission.

The intent of the City of Perry Downtown Development District Architectural and Signage Control Standards for Certificate of Appropriateness Permits is to provide necessary information to facilitate development, design and plan review, and to ensure preservation of the district and the enforcement process so that the provisions of the ordinance are administrated in the most effective, efficient and economical manner.

**Minimum Information Required:**

Signage: Detailed drawings or sketched depicting size, location and colors.

Architectural: Site plan depicting building footprint, parking area, elevations; front and rear and sides if open and other structures. Details of significant architectural design, exterior materials and color.

All applications shall be acted upon within thirty (30) days of filing date provided all required information has been submitted.

**COA APPLICATION CHECKLIST**

- \_\_\_\_\_ Detailed drawing(s) or sketch(es) showing the views of all building facades (exterior sides) facing public streets and building features, such as recessed doors or dormers, and sizes
- \_\_\_\_\_ Detailed drawing(s) or sketch(es) depicting size, location and colors of signage
- \_\_\_\_\_ Sample(s) for all proposed wall and trim paint colors
- \_\_\_\_\_ Sample(s) or photo(s) of proposed awning/canopy materials and color
- \_\_\_\_\_ Photo(s) of proposed doors, windows, lights or other features that will be added to the building
- \_\_\_\_\_ Photo(s) or sample of proposed roofing materials and color if roof will be visible
- \_\_\_\_\_ Photo(s) or sample of brick, stone, tile or other exterior construction materials that will be added to the building
- \_\_\_\_\_ Detailed drawing(s) or sketch(es) depicting any proposed vegetation and/or other landscaping features

\* The Perry Main Street Design Committee usually meets on the second Wednesday of the month. If a special called meeting is deemed necessary, those meeting dates are indicated in italics.

**APPLICATION DEADLINES FOR COA REVIEW**

COA application and all supporting documentation are due by 5 p.m.

<u>Application Deadline</u>	<u>Design Committee</u>	<u>Planning Commission</u>
<b>May 25, 2016</b>	<b>June 8, 2016</b>	<b>June 27, 2016</b>
<i>June 8, 2016</i>	<i>June 22, 2016</i>	<i>July 11, 2016</i>
<b>June 29, 2016</b>	<b>July 13, 2016</b>	<b>July 25, 2016</b>
<i>July 13, 2016</i>	<i>July 27, 2016</i>	<i>August 8, 2016</i>
<b>July 27, 2016</b>	<b>August 10, 2016</b>	<b>August 22, 2016</b>
<i>August 10, 2016</i>	<i>August 24, 2016</i>	<i>September 12, 2016</i>
<b>August 31, 2015</b>	<b>September 14, 2016</b>	<b>September 26, 2016</b>
<i>September 14, 2016</i>	<i>September 28, 2016</i>	<i>October 24, 2016</i>
<b>September 28, 2016</b>	<b>October 12, 2016</b>	<b>October 24, 2016</b>
<i>October 12, 2016</i>	<i>October 26, 2016</i>	<i>November 14, 2016</i>
<b>October 26, 2016</b>	<b>November 9, 2016</b>	<b>November 28, 2016</b>
<i>November 16, 2016</i>	<i>November 30, 2016</i>	<i>December 19, 2016</i>
<b>November 30, 2016</b>	<b>December 14, 2016</b>	<b>January 9, 2017</b>
<i>December 14, 2016</i>	<i>December 28, 2016</i>	<i>January 23, 2017</i>

OFFICE USE ONLY

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**STAFF REPORT**

COA Application No. \_\_\_\_\_ Filing Date: \_\_\_\_\_ Map Parcel No. \_\_\_\_\_

Applicant: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**ADJACENT BUSINESSES/LAND USES:**

North:

East:

South:

West:

**STANDARDS FOR CERTIFICATES OF APPROPRIATENESS:**

1. *Does the proposed signage comply with the City of Perry Land Development Ordinance Section 106?*
  
2. *Will the proposed construction/alteration(s) comply with the City of Perry Downtown Development District Architectural Control Standards?*
  
3. *Will the proposed construction/alteration(s) be appropriate for the building? Does the work follow the design guidelines outlined in FRESH and Designing Downtown guidelines provided by the Georgia Department of Community Affairs?*
  
4. *Will the proposed construction/alteration(s) be compatible with the surrounding properties for location, size, character and land use?*
  
5. *Does the proposed construction/alteration(s) adversely affect the Perry Downtown Development Plan, City of Perry Strategic/Master Plan or Comprehensive Plan?*

**STAFF CONCLUSIONS:**

**REVIEW DATE:** \_\_\_\_\_ **STAFF:** \_\_\_\_\_

Application **does meet** minimum requirements of standards.

Certificate of Appropriateness Approved by Department of Economic Development

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Estimated cost of improvements: \_\_\_\_\_

Application does not meet minimum requirements – hearing by Perry Main Street Design Committee required.

Hearing Date: \_\_\_\_\_ Routing Date: \_\_\_\_\_

Results: \_\_\_\_\_

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**Perry Main Street Program Inc.**  
**Draft FY17 Budget**  
**03/21/2016**

	FY15 Income
<b>REVENUES</b>	
Intergovernmental/City of Perry	
Hotel/Motel Tax Special Revenue Fund	39,250.00
Hotel/Motel Tax Subtotal	39,250.00
Memorial Bench Program (Restricted Account)	2,000.00
Memorial Bench Program Subtotal	2,000.00
Promotions (Restricted Account)	
Gift Card for Open on First Friday	1,200.00
Prize Money	300.00
Promotion Subtotal	1,500.00
<b>Revenue Total</b>	<b>42,750.00</b>

Economic Development

Main Street Advisory Board  
 Recommend funding as listed:

Training	\$ 2,000
Professional Services	1,000
Advertising	4,000
Facade grants	10,000
Education	100
Supplies	700
	<u>17,800</u>
	\$17,800

	FY15 Expenses
<b>EXPENDITURES</b>	
<b>Organization</b>	
Board Training	1,000.00
Board Travel	1,000.00
<b>Organization Subtotal</b>	<b>2,000.00</b>
<b>Design</b>	
Hist Pres/Educational Programming	100.00
Façade Grants	10,000.00
Design Studio Assistance	1,000.00
Fall decorations	650.00
<b>Design Subtotal</b>	<b>11,750.00</b>
<b>Promotion</b>	
Full-page Color Ad in Macon Magazine	3,000.00
Billboards Small Biz Sat, 1st Fri, Brand	3,000.00
Video for downtown Perry	1,000.00
2 GNFA "Welcome to Perry" Street Parties	20,000.00
Matching Media Grants	1,200.00
Memorial Bench Program	800.00
Halloween, Event Prize Money	300.00
First Friday Open Incentive	1,200.00
<b>Promotion Subtotal</b>	<b>30,500.00</b>
<b>Economic Vitality (DDA)</b>	<b>0.00</b>
Budget to be presented separately	
<b>Expenditure Total</b>	<b>\$ 44,250.00</b>

Balance Beginning MS Restricted Account	11,000.00
Income	42,750.00
	-
Expenses	44,250.00
<b>End Balance MS Restricted Account</b>	<b>\$9,500.00</b>

**2016 CERTIFICATE OF APPROPRIATENESS**

<b><u>APPLICATION #</u></b>	<b><u>LOCATION/WORK TO BE DONE</u></b>	<b><u>DATE</u></b>	<b><u>VALUATION</u></b>
#16-01	736- Carroll Street (sign)	01.12.16	\$300.00
#16-02	1023/1025 Ball Street (door change remove mansard Roof)	01.26.16	\$16,000
#16-03	914 Carroll Street (paint and remove damaged window)	01.26.16	\$900.00
#16-04	1023 Ball Street (signs)	02.04.16	\$100.00
#16-05	1101 Washington Street (sign)	02.22.16	\$250.00
#16-06	915 Carroll St. (pressure washing and painting)	03.11.16	\$1700.00
#16-07	1307-11 Ball St. (signs)	03.24.16	\$500.00
#16-08	742 Main Street (sign)	03.31.16	\$200.00
#16-09	343 Gen Courtney Hodges Blvd. (sign)	03.31.16	\$600.00
#16-10	753 Commerce St. (sign and awning)	04.05.16	\$1500.00
#16-11	1109 Washington St (rear door and awning) O'Neal Insurance	04.6.16	\$700.00
#16-12	813 Carroll Street (painting, windows, roof) Antiques on Carroll	04.13.16	\$4800.00
#16-13	807 Carroll Street (new metal roof) (Rusty's)	04.20.16	\$25,000
#16-14	604 Gen. Courtney Hodges Blvd. (signs) (Dollar General)	04.20.16	\$15,000
#16-15	904 Carroll Street (signs – using existing) (Eyewear Boutique)	05.02.16	\$0.00
#16-16	910 Carroll Street (signs) (Jones & Company)	05.04.16	\$475.00

**FAÇADE GRANTS BUDGET FY 2016 - \$7,007.45 45 (\$3,007.45 from FY15 + \$4,000 from FY16)**

<b>Payment</b>	<b>Address</b>	<b>Date</b>	<b>Amount</b>	<b>Work</b>	<b>Complete</b>
Shear Keba's Salon	736 Carroll St #14	07/23/2015	\$137.50	signage	Oct. 2015
Eyewear Boutique	1019 Ball Street	07/23/2015	\$205.00	signage	Aug. 2015
Daisy Patch	1131 Macon Road	08/26/2015	\$259.75	awning	Oct. 2015
Destiny Fitness	1121 Ball Street	08/26/2015	\$500.00	signage	Jan. 2016
Rehab Center	733-B Carroll St	08/26/2015	\$500.00	painting, lighting, new front door	Jan. 2016
Crossroads Family Eye Care	938 Carroll Street	08/26/2015	\$500.00	awning	Oct. 2015
Crossroads Family Eye Care	938 Carroll Street	09/23/2015	\$468.13	signage	Oct. 2015
Liberty Tax Service	717 Commerce St	09/23/2015	\$500.00	signage	Oct. 2015
Calvary Way Community Church	753/755 Carroll St.	10/28/2015	\$1,000.00	painting, new front door, stucco work	Jan. 2016
Dairy Queen	353 Gen. CHB	12/09/2015	\$1,000.00	exterior remodel	Jan. 2016
Dave Corson (Jackson Hewitt Tax)	1032 Ball St.	12/18/2015	\$487.50	painting, new shingles, repair wood	Apr. 2016
Brian Burnham (new tenant)	1023 Ball St.	01/13/2016	\$949.57	new door, façade improvements	Apr. 2016
Palace Boutique	753 Commerce St	02/10/2016	\$487.50	new awning	Apr. 2016
Brian Burnham (new tenant)	1023 Ball St.	02/10/2016	\$12.50	add to previous award for \$962.07 total	Apr. 2016
<b>TOTAL</b>			<b>\$7,007.45</b>		

**AVAILABLE FAÇADE GRANT FUNDS**

**\$0.00**