

**MINUTES**  
**WORK SESSION MEETING**  
**August 15, 2016**  
**5:00 P.M.**

1. Call to Order: Mayor Pro Tempore Randall Walker, Presiding Officer, called to order the work session meeting of the Perry City Council held August 15, 2016 at 5:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore Randall Walker. Council Members Riley Hunt, Phyllis Bynum-Grace, Robert Jones, William Jackson and Willie King.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, City Attorney David Walker and Recording Clerk, Annie Warren.

City Departmental Staffing: Fire Marshal David Stanton – Perry Fire and Emergency Services Department, Battalion Chief – Kirk Crumpton, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, Decius Aaron – Director of Public Works, Chief Steve Lynn – Perry Police Department, Robert Smith – Economic Development Director, Ellen Palmer – Digital Communications Manager and Catherine Edgemon – Main Street Coordinator.

Guests/Speakers: Joe Brownlee, Charlie Griffis, Kirk Eckerman, and Zaldy Palaypaton.

Press/Media: Jake Jacobs and Cheri Adams – Houston Home Journal, and Shannon Lilly – WGXA TV.

Mayor Pro Tempore Walker deviated from the agenda.

4. Other Business/Supplemental Agenda: Mayor Pro Tempore Randall Walker

4a. Discuss closing of Perry's Georgia Power office – Council Member Hunt. Mr. Joe Brownlee advised Mayor and Council that the Perry office will not close but as of October 2016 payments will not be accepted at the office. Mr. Brownlee stated various payment options will be made available to customers.

3. Items of Review/Discussion: Mayor Pro Tempore Randall Walker.

3a. Discussion of CHIPS Special Conditions Certification, Outreach Plan and Contractor Affidavit – Mr. R. Smith. Mr. Smith reviewed three documents Council must agree to in order to proceed with the grant process. Council concurred with the documents and Mayor Faircloth stated this item will be placed on tomorrow's council agenda for a vote.

- 3b. Review bid specifications for first responder vehicle and establish official color for Perry Fire and Emergency Services – Mr. L. Gilmour. Mr. Gilmour advised this is a follow up from the budget process. Mayor and Council concurred with the replacement vehicle in the standard color red.

Mayor Faircloth arrived at 5:23 p.m. and presided over the meeting.

- 3c. Quarterly reports:
- Department of Administration - Ms. King presented a PowerPoint relative to the department's accomplishments/statistics for the last quarter.
  - Perry Police Department – Chief Lynn presented a recap of FY16's events, financials and statistics.
  - Department of Economic Development – Mr. Smith reviewed the FY16 highlights for the Department of Economic Development.
  - Department of Leisure Services – Mr. Dye provided a year in review to Mayor and Council.
- 3d. Review proposed improvements for Perry Police Department at the Public Safety Building – Chief S. Lynn. Chief Lynn presented for Mayor and Council's consideration a listing of proposed security improvements for the Perry Police Department's Public Safety Building.
- 3e. Review proposed amendments to position (job) classification schedule – Mr. L. Gilmour. Mr. Gilmour reviewed a memo to Mayor and Council dated August 5, 2016 recommending amendments to the 2017 position (job) classification schedule. Administration recommended Council approve the proposed amendments to the 2017 position (job) classification schedule. This item will be placed on tomorrow's council agenda for a vote.
- 3f. Proposed fee adjustment for fire inspections – Mr. L. Gilmour. Mr. Gilmour reviewed the proposed fee adjustment matrix for fire inspections. Administration recommended preparing a resolution for Mayor and Council to review at the next meeting.
- 3g. Consider approving design concept for 706 Carroll Street –Mr. L. Gilmour. Mr. Gilmour reviewed with Mayor and Council drawings relative to the stabilizing of the former Ms. Peggy's building. Administration recommended proceeding with said concepts outlined in the memo dated August 16, 2016 to Mayor and Council. Council concurred to proceed with the bid specifications outlined in the memo.
- 3h. Discuss 2016 property tax millage rate – Mr. L. Gilmour. Administration recommended to Mayor and Council to retain the current millage rate of 14.050. It was the consensus of Council to leave the millage rate as 14.050.
- 3i. Consider cancelation of Council's September 5<sup>th</sup> work session – Mayor Faircloth. Council concurred to cancel September 5<sup>th</sup> work session.

4b. Parrish Construction canine facility presentation. Mr. Charlie Griffis presented for Mayor and Council consideration the final design concept for the canine facility. Administration recommended proceeding with the project and Council concurred.

5. Council Member Items:

Council Member Jones wished Mr. Gilmour and Council Member Jackson a Happy Birthday.

Mayor Pro Tempore Walker and Council Members Bynum-Grace, King, Hunt and Jackson had no reports.

Mr. Gilmour and Attorney Walker had no reports.

6. Department Head Items:

No reports from Department Heads

Mayor Faircloth entertained a motion to enter into executive session for the purpose of real estate and personnel.

7. Executive Session entered at 7:04 p.m.: On a motion by Council Member King, seconded by Council Member Jones and carried unanimously, Council went into Executive Session for the purpose of real estate and personnel.

8. Executive Session adjourned; Council's work session reconvened. Council adjourned the Executive Session held August 15, 2016 and reconvened into Council's work session.

9. Adopted Resolution No. 2016-35 stating purpose of the executive session held on August 29, 2016 was for the purpose of real estate and personnel. On a motion by Council Member Hunt, seconded by Council Member Jackson and carried unanimously adopted Resolution No. 2016-35 stating the purpose of the Executive Session held on August 15, 2016 was for personnel. (*Resolution No. 2016-35 has been entered in the City's official book of record*).

10. Adjournment: On a motion by Council Member Bynum-Grace, seconded by Council Member King and carried unanimously, the reconvened work session of Council held August 15, 2016 was adjourned at 7:04 p.m.