

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
September 6, 2016
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held September 6, 2016 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Pro Tempore James E. Faircloth, Jr., Mayor Pro Tempore Randall Walker and Council Members Riley Hunt, William Jackson, Phyllis Bynum-Grace, Robert Jones and Willie King.

Elected Official(s) Absent: None

City Staff: City Manager Lee Gilmour, Attorney David Walker, and Recording Clerk, Annie Warren.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Battalion Chief Robby Rowell – Fire and Emergency Services Department, Fire Marshal David Stanton – Fire and Emergency Services Department, Decius Aaron – Director of Public Works, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, Robert Smith – Economic Development Director and Ellen Palmer – Digital Communications Manager.

Guests: None

Media: Kristian Moriarty – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of September 6, 2016 council meeting agenda.

5a. Amendment to Perry Land Development Ordinance Section 80.1.12 and 80.6.2 –Article VIII – Use Requirements by District. Administration advised Council this is an administrative change of language no longer needed.

5b. Consider maintaining 2016 Maintenance and Operations property tax millage rate at 14.050 mills. Administration recommended keeping the millage rate the same.

10c. Consider forgiving past due property taxes for Lot 9, Block “a”, Yorktown of Perry Subdivision. Administration stated it was an error on the City’s part and recommended refunding of the taxes to the current mortgage company and forgiving the property taxes that would be due.

10d. (1) Consider award for court room HVAC System. Mr. Aaron recommended awarding the bid to the low bidder.

10e. Request from the Perry Downtown Merchants Association for the 4th Annual Sweets and Treats on Downtown Streets on October 31st.

- Closure of Jernigan Street between Commerce Street and Main Street;
- Closure of Carroll Street between Jernigan Street and Washington Street
- Three (3) on duty police officers to assist with the event

Chief Lynn advised he did not have any issues with the request; Battalion Chief Rowell had no concerns. Mayor Pro Tempore Walker stated this is an active voting date and the County recommended closing Ball Street and Carroll Street and not Jernigan Street.

- 3b. Presentation from Family Promise of Greater Houston County – Mr. Dave Razo. Mayor proposed moving this item to Council’s regular agenda; Council concurred.
- 3c. Consider authorizing development of future space needs for city departments. Council concurred to authorize Administration to work with staff to determine future operational space needs.
- 3d. Consider options for traffic control in 1000 block Carroll Street. Chief Lynn proposed placing barrels and cones in 1000 block of Carroll Street to slow traffic when events are scheduled at the Perry Methodist Church.
- 3e. Discussion of Washington Street lighting project. Administration reviewed Mr. McMurrin’s memo which outlined three possible solutions relative to the lighting conflict on Washington Street. Council concurred to move forward with Administration’s recommendation to relocate the light poles to the back of the right of way.
- 3f. Discussion of insurance for event volunteers. Mr. Gilmour advised this is a proposal from one of our insurance companies. Administration’s recommendation was, if it is an event sponsored by the City, volunteers will be covered under the City’s insurance. If it is an event sanctioned by the City, volunteers will not be covered under the City’s insurance. Council concurred with Administration’s recommendation.

4. Department Head Items:

Ms. King and Fire Marshal Stanton had no reports.

Battalion Chief Rowell advised Mayor and Council of the 911 memorial events at the old courthouse.

Chief Lynn provided an update relative to the traffic on North Davis Drive and proposed a three way stop at the intersection of North Davis Drive and Park Avenue.

Council concurred to proceed with a three way stop at North Davis Drive and Park Avenue.

Mr. Smith

- Reminded everyone of the reception for Sandler at Houston Lake Country Club on Thursday.
- City of Perry has been awarded a \$500,000 Community Development Block Grant.
- Perry Housing Week is September 11th – 17th

Mr. Aaron

- Provided Mayor and Council a draft copy of the City of Perry Tram Policy
- Inquired about the City of Perry's Cemetery policy relative to ant beds

Mr. Dye advised Creekwood Park's pavilion is nearing completion.

Ms. Palmer provided a brief overview of the City's Facebook page.

5. Council Member Items:

Council Member Jackson inquired about the dumpsters in Kroger's shopping center. Mr. Aaron advised he would investigate and follow up with Council Member Jackson.

Mayor Pro Tempore Walker, Council Members Bynum-Grace, Hunt, King and Jones had no reports.

Mr. Gilmour and Attorney Walker had no reports.

6. Adjourn: There being no further business to come before Council in the pre council meeting held September 6, 2016 Council Member Hunt motioned to adjourn the meeting at 6:10 p.m.; Council Member Jackson seconded the motion and it carried unanimously.