

**MINUTES**  
**WORK SESSION MEETING**  
**OF THE PERRY CITY COUNCIL**  
**December 19, 2016**  
**5:00 P.M.**

1. Call to Order: Mayor James E. Faircloth called to order the work session meeting held December 19, 2016 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro-Tempore Randall Walker, Council Members: Phyllis Bynum-Grace, Robert Jones, Riley Hunt, William Jackson and Willie King.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, Attorney David Walker and Recording Clerk, Nancy Graham

City Departmental Staffing: Chief Steve Lynn – Police Department, Brenda King – Director of Administration, John Schell – Grounds and Building Maintenance Supervisor, Robert Smith – Economic Development Director, Ellen Palmer – Digital Communications Manager, Fire Marshal David Stanton – Fire and Emergency Services Department.

Guest(s)/Speaker(s): Ms. Catherine Edgemon – Main Street Coordinator, Mr. Chad McMurrian –Lead Engineering Technician, and Mr. Steve Rodgers - Perry Area Convention and Visitors Bureau

Press: Ms. Kristin Moriarty- Houston Home Journal

Mayor Faircloth deviated from the agenda to advise Council of Ms. Edgemon's request to pull item (3f) from the agenda for further study. Mayor Faircloth entertained a motion to table item (3f). Council Member Jones moved to table item (3f). Council Member King seconded and it carried unanimously.

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Follow up discussion relative to firm gas demand – Mr. L. Gilmour: Mayor Faircloth gave a brief overview of the information provided to Council as it relates to the City's firm gas demand. After discussion, Mayor Faircloth advised Council to take all the information given under advisement and requested that this item be placed on the first regular scheduled meeting in January 2017.

3b. Discussion of building issues – Mr. L. Gilmour: Mr. Gilmour referred Mayor and Council to the memo dated December 9, 2016 outlining the three building

issues for Council's consideration. The issues are as follows: (1) Installation of new five(5) ton HVAC unit and re-do duct work at Jaycee Building, (2) Replace AC unit in Blower Room at wastewater treatment facility and (3) Establish yearly routine AC maintenance program for City Buildings. It was the consensus of Council to move forward with the recommendation as stated. Mayor Faircloth asked that this item be placed on council's December 20<sup>th</sup> agenda for a vote.

- 3c. Discuss scope of General Courtney Hodges Boulevard landscaping concept – Mr. L. Gilmour: Mr. Gilmour reviewed three (3) options outlined in the memo from Carter & Sloope, Inc. relative to landscaping on General Courtney Hodges Boulevard. The Administration recommended option 2, landscape the center median and the sides without removing the lane. After discussion, it was the consensus of Council to move forward with the Administration's recommendation subject to the City's ability to irrigate.
  - 3d. Review license fee request for fireworks – Chief L. Parker/Fire Marshall D. Stanton: Fire Marshall Stanton referred to an email he sent to Mr. Gilmour relative to HB 727. Fire Marshall Stanton recapped HB 727 and recommended that the City's current license fee for a distributor selling consumer fireworks from a temporary consumer fireworks retail sales stand of \$536.00 per location be revised to reflect the State's maximum of \$500.00. Mayor Faircloth asked that this item be placed on council's December 20<sup>th</sup> agenda for a vote.
  - 3e. Authorize training of Chief Building Inspector – Mr. L. Gilmour: Mr. Gilmour advised Mayor and Council that due to the increased demand for inspections and the anticipated retirement of Mr. Steve Howard, the Administration recommends that Council authorize the advertising to fill the position of Chief Building Inspector to work alongside Mr. Howard. It was the consensus of Council to move forward with Administration's recommendation.
  - 3f. City banner recommendations – Ms. C. Edgemon: This item is tabled.
  - 3g. Social media archive program – Ms. E. Palmer: Ms. Palmer advised Mayor and Council that the City should invest in an archival program to be covered under the Freedom of Information. Ms. Palmer recommended PageFreezer as the archiving solution for the City of Perry. After a brief question and answer session relative to storage location and ownership of data, it was the consensus of the Council to move forward with Ms. Palmer's recommendation, subject to the City attorney's approval.
4. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.
- 4a. Billboard lease agreement – Ms. C. Edgemon: Ms. Edgemon gave a brief overview of the agreement drafted between the City and Free Accommodations, LLC relative to free use of the top portion of the billboard on 1508 Sam Nunn Blvd. It was the consensus of Council to move forward, subject to specific clarifications on the agreement by the City's attorney.

- 4b. Discussion of 2017 LMIG resurfacing program – Mr. C. McMurrian: Mr. McMurrian gave a brief overview of the LMIG 2017 approved street listing and provided a presentation of the road condition and repair cost of St. Patrick's Drive. After discussion, it was the consensus of Council to pave the length of St Patrick Drive. Mayor Faircloth asked that this item be placed on council's December 20<sup>th</sup> agenda for a vote.

As an added item to Other Business/Supplemental Agenda, Mayor Faircloth referred to a letter he provided to Council from the Perry Area Convention and Visitors Bureau relative to the sale of property at 1990 S. Hwy 41 (sign property). Mr. Rodgers gave an overview and requested that the City of Perry sign a Quit Claim deed of the property to ensure a clear title of the property for The Loudermilk Companies. After discussion, it was the consensus of Council to move forward with Mr. Rodgers' request. Mayor Faircloth asked that this item be placed on council's December 20<sup>th</sup> agenda.

5. Council Member Items:

Council Members Hunt, King, Bynum-Grace, Jones and Mayor Pro Tempore Walker had no reports.

Council Member Jackson advised that he is still getting complaints relative to the long cycling of the traffic lights located downtown.

Mr. Gilmour and Attorney Walker had no reports.

Mayor Faircloth advised the following:

- December 20, 2016 - Pre Council Meeting at 5:00 pm.
- December 20, 2016 - Council Meeting at 6:00 pm.
- Former Mayor, James McKinley passed away. His funeral will be Wednesday, December 21, 2016 at the First Baptist Church of Perry.
- City of Perry will be closed for the Christmas holiday on Friday, December 23<sup>rd</sup> and Monday, December 26<sup>th</sup>.
- The December 27, 2016 Walk with the Mayor is cancelled.
- Buzzard Drop is on December 31, 2016 at 9:00 pm.

Mayor Faircloth advised Council to be prepared at the council's meeting on December 20<sup>th</sup> to secure a date of either January 10<sup>th</sup> or 12<sup>th</sup> for the Appreciation Dinner for the boards, commissions, and authorities.

6. Department Heads Items:

Ms. King, Mr. Schell, Fire Marshal Stanton, Chief Lynn, Mr. Smith, Ms. Palmer, Mr. McMurrian, and Ms. Edgemon had no reports.

7. Executive Session entered at 6:08 p.m.: Mayor Pro Tempore Walker moved to adjourn the work session meeting and enter into an executive session for the purpose of real estate acquisition. Council Member Jones seconded the motion and it carried unanimously.

8. Executive Session adjourned; Council's work session meeting reconvened: Council adjourned the Executive Session held December 19, 2016 and reconvened into the Council's work session meeting.
9. Adopted Resolution No. 2016 – 61 stating purpose of Executive Session held December 19, 2016 was for real estate acquisition. Council Member Jackson moved to adopt a resolution stating the purpose of the executive session held on December 19, 2016 was to discuss real estate acquisition. Council Member Bynum-Grace seconded the motion and it carried unanimously. No action was taken. (*Resolution 2016-61 has been entered in the City's official book of record*).
10. Adjournment: There being no further business to come before Council in the reconvened work session meeting held December 19, 2016 Council Member King motioned to adjourn the meeting at 6:38 p.m.; Council Member Hunt seconded and it carried unanimously.