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AGENDA
WORK SESSION
OF THE PERRY CITY COUNCIL
July 31, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr.
2. Roll:
3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.
 - 3a. Public Works:
 1. Local limits evaluation report – Carter & Sloope
 - 3b. Department of Economic Development:
 1. City Facility Wayfinding Signage and RFP
 2. City of Perry Octoberfest Event
 - 3c. Administration
 1. Recommended priority list for playground equipment upgrades
 2. Recommend public hearing for revocation of business license for Howard Johnson Motel
 3. Consider parking restrictions on Commerce Street and Washington Street
4. Council Member Items:
5. Department Head Items:
6. Adjourn.



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Department of Economic Development

To: Mayor and Council

CC: Lee Gilmour, City Manager

From: Robert D. Smith, Director

Date: July 27, 2017

Re: City Facility Wayfinding Signage

Following up on our discussion at the July 17, 2017 Work Session please find attached a listing of City facilities and their recommended signage type. Further, you will see that the facilities are stratified in regards to recommend priority in the fabrication and installation of said signage. A few notes:

- The facility deemed to have the highest priority is City Hall with the Main Street Water Plant having the lowest priority (given its scheduled shutdown it may be removed from the list altogether) and all other facilities are prioritized in between the two in descending order of priority.
- Higher priority was given to those City facilities that are “most public” whereas City of Perry residents and visitors most often visit these facilities.
- As the safety and well-being of our residents is critically important, higher priority was given to public safety facilities.
- Higher priority was given to our larger parks, particularly considering they are involved in active recreation activities.
- Priority was given to parks with playground equipment over parks that serve as simply a passive greenspace and priority was also given to public spaces (parks) in neighborhoods around the community to assist with promoting the new brand.

Once finalized, staff will move forward with the solicitation of proposals from qualified firms to fabricate and install the signage with assistance from KMA design in ensuring the selected firm adheres to all pertinent design guidelines. This process will take a phased approach centered on funding availability and your recommendations. As was mentioned previously, this is being done in order to expedite the installation of new, branded signage at City facilities in coordination with the overall wayfinding system being developed by KMA and will be integrated thusly in the final product provided to the City.


Please review and let me know if you have any questions or require any further information.

City of Perry Facility Signage

CITY FACILITY	PRIORITY	SIGN TYPE	EST. COST
Perry City Hall	High	Destination 1	\$20,000
Perry Public Safety Complex	High	Destination 1	\$20,000
Davis Farm Fire Station	High	Destination 3	\$8,000
Perry Arts Center	High	Destination 3	\$8,000
Rozar Park	High	Destination 3	\$8,000
Creekwood Park	High	Destination 3	\$8,000
Perry Public Works	High	Destination 3	\$8,000
Perry Animal Shelter	High	Destination 3	\$8,000
Barbara Calhoun Park	High	Destination 3	\$8,000
Rotary Centennial Park	High	Destination 3	\$8,000
Evergreen Cemetery	Medium	Destination 3	\$8,000
Woodlawn Cemetery	Medium	Destination 3	\$8,000
Hafley Park	Medium	Park	\$3,000
Oldfield Park	Medium	Park	\$3,000
Willie Teonate Williams Park	Medium	Park	\$3,000
Greenwood Park	Medium	Park	\$3,000
Johnny Noble Dixon Park	Medium	Park	\$3,000
Woodland Park	Medium	Park	\$3,000
A. D. Redmond Park	Medium	Park	\$3,000
Elizabeth Nunn Park	Medium	Park	\$3,000
Andrew Heights Park	Low	Park	\$3,000
Hugh Lawson Park	Low	Park	\$3,000
Magnolia Park (Bird Sanctuary)	Low	Park	\$3,000
Woodlawn Water Plant	Low	Destination 3	\$8,000
Frank Satterfield Road Treatment Plant	Low	Destination 3	\$8,000
Main Street Water Plant	Low	Destination 3	\$8,000

Total All Facilities \$177,000

Destination 1



DRAWN BY: Steven S. Fay

CHECKED BY: Anthony J. Concolino

ISSUED FOR: DATE:

REVISION NUMBER: DATE:

PROJECT #	SIGN TYPE (S)
1610.01	ST 6

DRAWING TITLE:
Destination Identification

- NOTES
- .125" Aluminum Sign Cabinet Painted to Match PMS 425
 - .25" Aluminum Frame Painted to Match
 - 1" Prismatic Letters
 - Poured Concrete Footer w/ Brick Fascia
 - Pre-Cast Concrete
 - Pre-Cast Finial
 - .125" Aluminum Painted to Match PMS 478
 - .125 Cut-Out Aluminum Letters

OWNER:	PROJECT:
City of Perry	Exterior Wayfinding

CUSTOMER APPROVAL: DATE:

KMA DESIGN

104 Broadway Street

Carnegie, Pa 15106

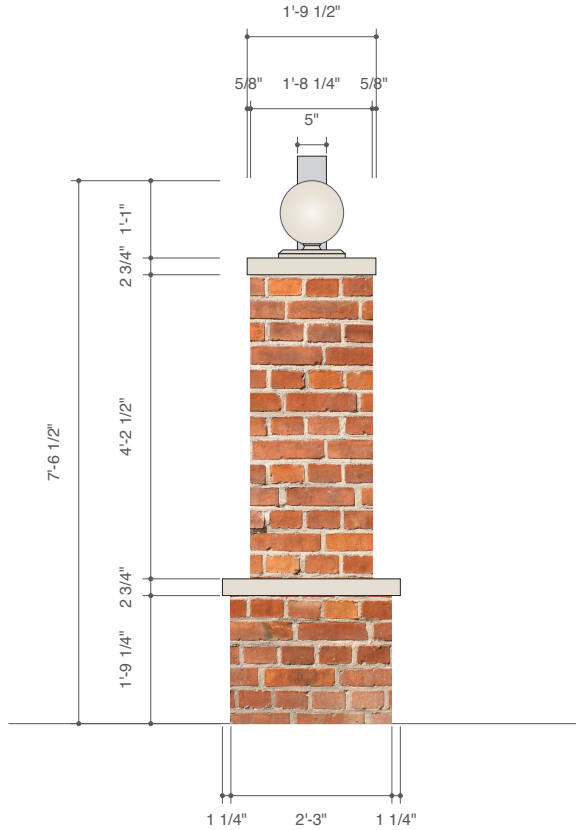
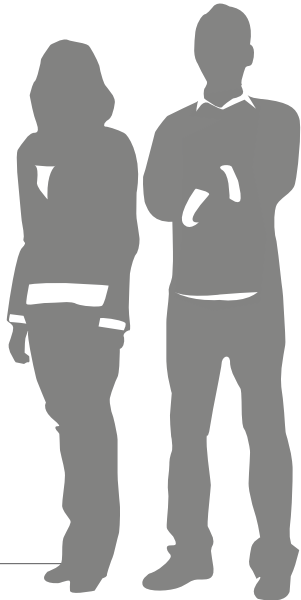
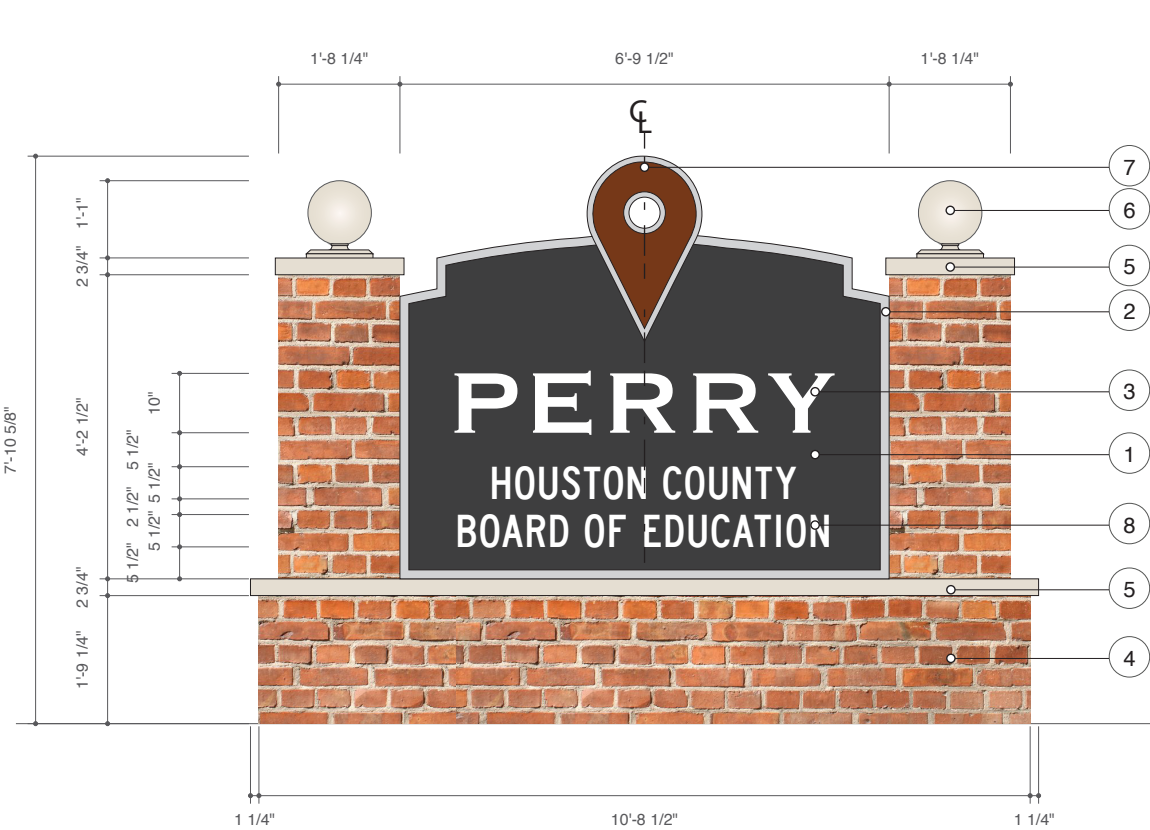
THEKMAGROUP.COM

V. 412-429-4071

F. 412-429-4074

SHEET

01




01 Destination Identification (Option 1)
Elevation

Scale - 3/8" = 1'-0"

02 Destination Identification (Option 1)
End View

Scale - 3/8" = 1'-0"

Destination 3



KMA
DESIGN

DRAWN BY: Steven S. Fay	
CHECKED BY: Anthony J. Concolino	
ISSUED FOR:	DATE:

REVISION NUMBER:	DATE:

PROJECT # 1610.01	SIGN TYPE (S) ST 6
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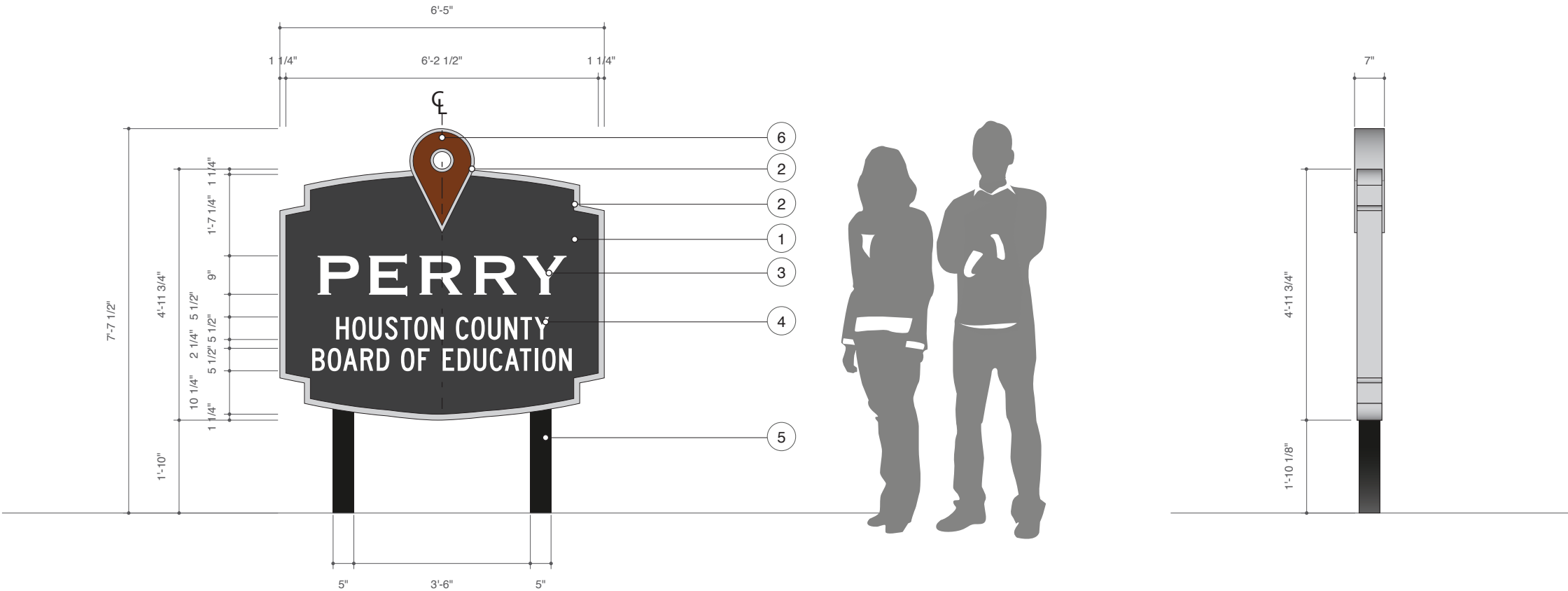
DRAWING TITLE:
Destination Identification (Option 3)

- NOTES
- 1. .125" Aluminum Sign Cabinet Painted to Match PMS 425
 - 2. .25" Aluminum Frame Painted to Match
 - 3. .5" Cut-Out Letters
 - 4. .25" Cut-Out Letters
 - 5. 5" Square Aluminum Posts Painted to Match PMS Black
 - 6. .125" Aluminum Painted to Match PMS 478

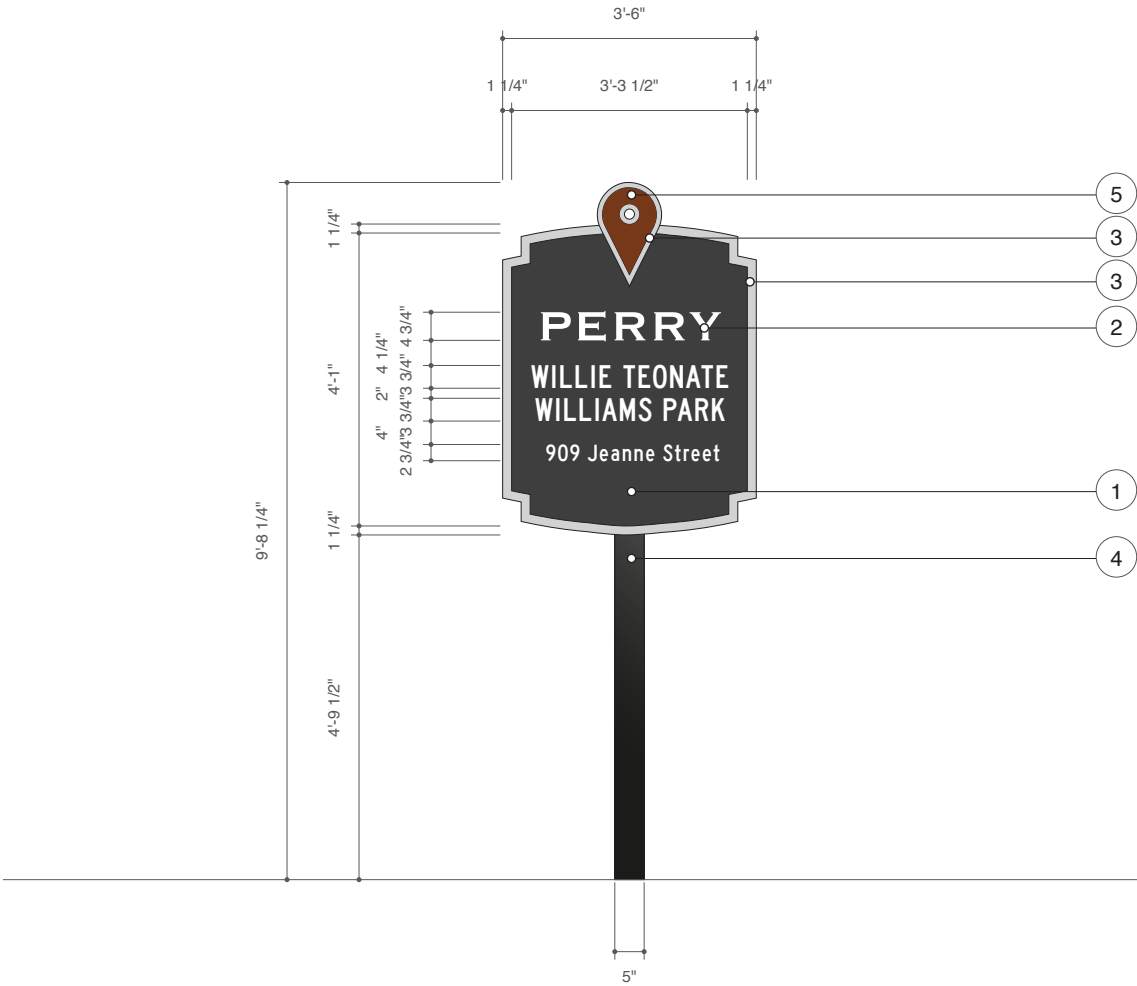
OWNER: City of Perry	PROJECT: Exterior Wayfinding
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CUSTOMER APPROVAL:	DATE:

KMA DESIGN 104 Broadway Street Carnegie, Pa 15106	THEKMAGROUP.COM V. 412-429-4071 F. 412-429-4074
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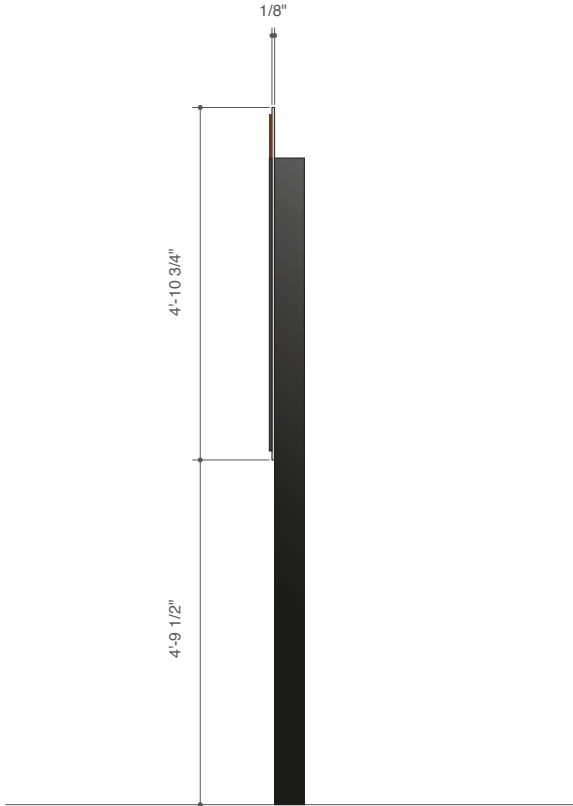
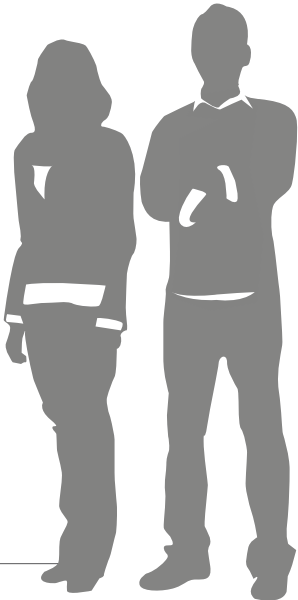


Park



01 Park Identification (Option 1)
Elevation

Scale - 3/8" = 1'-0"



02 Park Identification (Option 1)
End View

Scale - 3/8" = 1'-0"

DRAWN BY: Steven S. Fay

CHECKED BY: Anthony J. Concolino

ISSUED FOR: DATE:

REVISION NUMBER: DATE:

PROJECT #1610.01

SIGN TYPE (S)ST 7

DRAWING TITLE:

Park Identification (Option 1)

NOTES

1. .125" Aluminum Painted to Match PMS 425

2. Reflective Vinyl

3. .125" Aluminum Frame Painted to Match Natural Alum

4. 5" Square Aluminum Post Painted PMS Black

5. .125" Aluminum Painted to Match PMS 478

OWNER:City of Perry

PROJECT:Exterior Wayfinding

CUSTOMER APPROVAL: DATE:

KMA DESIGN104 Broadway StreetCarnegie, Pa 15106

THEKMAGROUP.COMV. 412-429-4071F. 412-429-4074

SHEET04

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Department of Economic Development

To: Mayor and Council

CC: Lee Gilmour, City Manager
Oktoberfest Planning Committee
Allison Hamsley, Perry Area CVB
Michelle Rhoades, Perry Downtown Merchants Association

From: Robert D. Smith, Director

Date: July 27, 2017

Re: Perry Oktoberfest!

Councilman Jones, staff, and community partners have already begun planning the inaugural Perry Oktoberfest and we hope to have your support! The Oktoberfest event is tentatively scheduled for Saturday, October 21, 2017 from 1:00 p.m. to 11:00 p.m. in Downtown Perry. We believe this will be a great family-friendly community event and expect it to be a huge success. Regarding the event:

- Perry residents have long desired more community events, something they can look forward to year after year. Given the success of the recent St. Patrick's Day event, input from residents and visitors, and a general desire/need for a unique event, an Oktoberfest event makes sense in Perry.
- The recent location of Sandler Nonwoven here in Perry provides an opportunity to not only take advantage of the German influence now present in town but also an opportunity to make our German friends feel more at home.
- A culturally oriented festival like an Oktoberfest provides for an enriching experience for Perry residents and an opportunity for all of us to broaden our world views.
- Oktoberfest is a traditional, family-oriented event that appeals to all ages and demographics.
- There are no other Oktoberfests in Middle Georgia which presents an opportunity for Perry to establish ourselves as Middle Georgia's Oktoberfest and our festival to have a regional draw.

In planning our Oktoberfest we are focusing on traditional details in looking to recreate the type of Oktoberfest experience you would find in small Bavarian villages in Germany. Our friends at Sandler have already been working with us in providing photographs, details, and general advice on how to best host an Oktoberfest that blends Bavarian traditions with Middle Georgia twists. Components of the proposed event include a traditional festival tent, biergärten, live music, games and educational activities for the Children, traditional Bavarian food, etc. We have a diverse Oktoberfest Planning Committee already in place including representatives from the City, Perry Main Street, Perry Downtown Merchants, etc. and as mentioned before, Sandler Nonwoven.

With your concurrence, we will move forward with planning the event and keep you up to date as it comes along. Please let me know if you have any questions or require any further information.



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council

FROM: Lee Gilmour, City Manager *LG*

DATE: July 27, 2017

REFERENCE: Playground Upgrade Schedule

Following up on Mr. Dye's July 18, 2017 presentation, the Administration recommends Council approve the below playground upgrade schedule.

Priority

1.	Creekwood Park	\$150,000	
	Rozar Park	150,000	\$300,000
2.	Calhoun Park	\$ 96,000	
	Johnny Noble Dixon Park	39,000	135,000
3.	Woodland Park	\$ 39,000	
	Oldfield I Park	39,000	78,000
4.	A.D. Redmond Park	\$ 39,000	
	Andrew Heights Park	39,000	78,000
5.	Willie Teonate Park	\$ 39,000	
	Wooden Eagle Park	39,000	78,000
6.	Gurr Road Park	\$ 39,000	
	Jewel Drive Park	39,000	<u>78,000</u>
		Total	\$747,000

Priority 1 projected to start fall 2018.

cc: Mr. K. Dye



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council

FROM: Lee Gilmour, City Manager *LG*

DATE: July 27, 2017

REFERENCE: Business License Revocation

The Administration recommends Council authorize a public hearing to consider the revocation of the Howard Johnson's business license. Attached is a copy of the hotel's payment history and it is delinquent for June 2017. You originally granted cancelling of the business license at your March 7, 2017 meeting. The operator paid the delinquent tax and charges. The operator was warned at your July 19, 2016 meeting at a public hearing to keep current or lose the license.

Lee Gilmour

From: Liz Nelson <Liz.Nelson@perry-ga.gov>
Sent: Monday, July 24, 2017 4:02 PM
To: lee.gilmour@perry-ga.gov
Subject: RE: Delinquent Notice:Lodging Tax

May 2016	$\$2913.18 + \$782.43 \text{ (Interest)} = \3695.61
October 2016	$\$3,524.20 + \$925.65 \text{ (Interest)} = \$4,449.85$
December 2016	$\$1,533.35 + \$235.01 \text{ (Interest)} = \1768.36
January 2017	$\$1926.36 + \$121.43 \text{ (Interest)} = \2047.79
February 2017	$\$2609.07 + \$170.09 \text{ (Interest)} = \2779.16
March 2017	$\$3194.52 + \$202.54 \text{ (Interest)} = \3397.06
May 2017	$\$2543.37 + \$166.46 \text{ (Interest)} = \2709.83
June 2017	Not Paid

If there is anything else that you need just let me know.
Liz

From: Lee Gilmour [<mailto:lee.gilmour@perry-ga.gov>]
Sent: Monday, July 24, 2017 3:19 PM
To: Liz.Nelson@perry-ga.gov
Subject: RE: Delinquent Notice:Lodging Tax

Nice work. Send me over the past year how often Howard Johnson's has been delinquent in its monthly payments.

Lee

From: Liz Nelson [<mailto:Liz.Nelson@perry-ga.gov>]
Sent: Monday, July 24, 2017 1:39 PM
To: Brenda King; Lee Gilmour
Subject: Delinquent Notice:Lodging Tax

FYI



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OFFICE OF THE CITY MANAGER

MEMORANDUM

TO: Mayor/Council

FROM: Lee Gilmour, City Manager *LG*

DATE: July 27, 2017

REFERENCE: Restrict Parking

Due to the higher volume of traffic through the older part of the city, the Administration recommends Council authorize no parking on the following streets or portions thereof:

- Commerce Street
Entire length
- Washington Street
Between Commerce Street and the Sam Nunn Boulevard Intersection

If you have any questions, please contact me.

cc: Chief S. Lynn