

#### Where Georgia comes together.

#### REGULAR MEETING OF THE PERRY CITY COUNCIL January 2, 2018 6:00 P.M.

- 1. <u>Call to Order</u>: Mayor Pro Tempore William Jackson, Presiding Officer.
- 2. <u>Elected Officials Swearing In Ceremony</u>: Assistant City Attorney Matthew Hulbert

Mayor James E. Faircloth, Jr. Council Member Phyllis Bynum-Grace Council Member Robert Jones Council Member Randall Walker

- 3. Roll.
- 4. <u>Invocation and Pledge of Allegiance to the Flag</u>: Mayor James E. Faircloth, Jr.
- 5 <u>Selection of 2018 Mayor Pro-Tempore</u>. Mayor James E. Faircloth, Jr.
- 6. Professional Services Appointments: Mayor James E. Faircloth Jr.
  - 2018 2019 Confirmation of City Attorney
  - 2018 2019 Confirmation of Municipal Court Judge
  - 2018 2019 Confirmation of Assistant Municipal Court Judge
- 7. <u>Community Partner(s) Update(s):</u>
- 8. Recognition(s) / Presentation(s): Mayor James E. Faircloth, Jr.
  - 8a. Proclamation Honoring Church in the Park and The Bridge Church
  - 8b. Introduction of Ms. Haley Myers, Special Events Coordinator Mr. R. Smith
  - 8c. Presentation of grant to Mayor and Council Mr. Jay Flesher, Flint Energies
- 9. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.
  - 9a. Perry Main Street Advisory Board (Council Appointments)
  - 9b. Appointment to the Perry Housing Authority (Until filled)
- 10. Citizens with Input.

- 11. Review of Minutes: Mayor James E. Faircloth, Jr.
  - 11a. Council's Consideration Minutes of the December 18, 2017 work session, December 19, 2017 pre council meeting and December 19, 2017 council meeting.
- 12. Old Business: Mayor James E. Faircloth, Jr.
  - 12a. Ordinance(s) for Second Reading(s) and Adoption:
    - 1. **Second Reading** of an ordinance amending the Municipal Code of the City of Perry by deleting Section 2-252(c) (6) in its entirety and adding a new Section 2-252 (c)(6) Ms. C. Edgemon.
  - 12b. Alcohol License Application Second Reading and Adoption:
    - 1. **Second Reading:** Application for Alcohol License (Calendar Year 2018) Beer and Wine Off Premises Retail Only for Striplings Sausage & Meats Inc., d/b/a Striplings General Store located at 301 Ag Village Boulevard. Manager name is Jackie R. Hardin. Mr. L. Gilmour.
- 13. Any Other Old Business:
  - 13a. Mayor James E. Faircloth, Jr.
  - 13b. Council Members
  - 13c. City Manager Lee Gilmour
  - 13d. Assistant City Attorney
- 14. New Business: Mayor James E. Faircloth, Jr.
  - 14a. Matters referred from January 2, 2018 pre council meeting.
  - 14b. Resolution(s) for Consideration and Adoption:
    - Resolution accepting the maintenance of certain streets rights-of-way Mr. B. Wood.
    - 2. Resolution amending the City of Perry Fee Schedule Mr. B. Wood.
  - 14c. Award of Bid(s):
    - 1. Bid No. 2018-08

Mr. K. Dye

- 14d. Approval of Change Order #1 relative to Big Indian Creek Walking Trail Extension Mr. C. McMurrian.
- 14e. Declare a certain City owned parcel surplus Mr. L. Gilmour.
- 15. <u>Council Members Items:</u>

- 16. <u>Department Heads/Staff Items:</u>
- 17. <u>General Public Items:</u>
- 18. <u>Mayor Items:</u>
- 19. <u>Adjourn</u>.



#### ~ Proclamation ~

# Honoring Church in the Park and The Bridge Church January 2, 2018

WHEREAS: The City of Perry seeks to bring its citizens together and promote unity for all; and

**WHEREAS:** The congregates of Church in the Park and The Bridge Church under the leadership of Pastor Jordan Kersey and Pastor Justin Gaston have demonstrated great commitment to this cause; and

**WHEREAS:** The congregates and leadership of Church in the Park and The Bridge Church have been responsible for generating a sense of community togetherness by organizing and promoting various activities that bring people of all races together for worship; and

**WHEREAS:** The congregates and leadership of Church in the Park and The Bridge Church have distinguished themselves by setting an example of service and commitment to their community that is worthy of emulation and high praise.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Mayor and City Council of the City of Perry do hereby extend special recognition to the congregates of Church in the Park and The Bridge Church and Pastor Jordan Kersey and Pastor Justin Gaston for their dedication to their community, for their promotion of harmony and unity, and for their efforts to bring the citizens of Perry together in a manner that crosses a variety of different barriers.

**SO PROCLAIMED** this 2<sup>nd</sup> day of January in the Year of our Lord, 2018.

James	E.	Faircloth,	Jr.,	Mayor



Department of Economic Development

To: Mayor, Council and City Manager Gilmour

Cc: Economic Development Director Smith

From: Main Street Coordinator Catherine Edgemon

Date: Dec. 20, 2017

Re: Nominations for Perry Main Street Advisory Board

The Main Street Advisory Board respectfully requests your consideration of two board appointments.

The board voted to accept the nomination of Allison Hamsley for appointment as the Perry Area Convention and Visitors Bureau authority representative. Her term will expire on Dec. 31, 2020.

The board voted to accept the nomination of Yetoria Lumpkin DeShazier for appointment to the board as the representative for the Perry Area Chamber of Commerce. Her term will expire on Dec. 31, 2020.

#### **Annie Warren**

From:

Mayor <mayor.faircloth@perry-ga.gov>

Sent:

Wednesday, November 15, 2017 11:01 AM

To:

William Jackson; Riley Hunt; Willie King; Phyllis Bynum-Grace; Robert Jones; Randall

Walker; Lee Gilmour; Annie Warren; Matthew C. Hulbert

Subject:

Perry Housing Authortiy appointment

#### Council,

The Perry Housing Authority is asking if we have any suggestions for someone to replace Mr. Penrose Wolf, who is resigning from the authority. Please let me know at your earliest convenience of any suggestions that you may have. Thank you.

Jimmy Faircloth, Mayor City of Perry 478-952-5964 Cell

#### MINUTES

#### WORK SESSION MEETING OF THE PERRY CITY COUNCIL December 18, 2017

5:00 P.M.

<u>Call to Order:</u> Mayor James E. Faircloth, Jr., Presiding Officer, called to order the 1. work session meeting held December 18, 2017, at 5:00 p.m.

#### Roll: 2.

<u>Elected Officials Present</u>: Mayor James E. Faircloth, Jr.; Mayor Pro-Tempore William Jackson, Council Members Phyllis Bynum-Grace, Randall Walker, Riley Hunt, Robert Jones and Willie King.

**Elected Official Absent: None** 

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert and Recording Clerk, Gail Price.

<u>City Departmental Staffing</u>: Chief Steve Lynn – Perry Police Department, Robert Smith - Economic Development Director, Ellen Palmer - Digital Communications Manager, Bryan Wood - Director of Community Development, Chief Lee Parker - Fire and Emergency Services Department, Battalion Chief Robby Rowell - Fire and Emergency Services, Battalion Kirk Crumpton – Fire and Emergency Services, Brenda King – Director of Administration and Kevin Dye – Director of Leisure Services.

Guest(s) Speaker(s): None

Press: Mr. Vic Powell – Houston Home Journal

- Items of Review/Discussion: Mayor James E. Faircloth, Jr. 3.
  - Fire and Emergency Services Department 3a.
    - 1. Presentation relative to replacement/upgrade of certain fire Equipment: Chief L. Parker presented to Mayor and Council an apparatus replacement request presentation. Chief Parker discussed the problems that they are having with the fire trucks. Chief Parker is requesting Council consider purchasing one (1) used aerial, one (1) used mini-pumper and one (1) new pumper. The request is approximately 1,000,000.00 and includes add-ons. Trucks will have one (1) year warranty. Council Member Hunt had questions for Chief Parker; all other Council members said would explore.

#### **Economic Development Department** 3b.

Wayfinding prioritization discussion. Mr. Smith presented an overview 1. of the wayfinding system. Council Member Walker recommended staff

put together a complete recommendation based upon the signage that would be the most important in directing people. Council Member Walker suggested putting the main monument sign on hold until we get total satisfaction from DOT that the sign is in the right spot or if we need to move it somewhere else. Council concurred with Council Member Walker's recommendation.

2. <u>G-Suites by Google Cloud:</u> Ms. Palmer asked that this item be pulled from the item until additional information can be obtained.

#### 3c. Administration

- 1. <u>Consider options for old City Hall:</u> Administration recommends Council consider demolishing the structure and continue Jernigan Street to connect with Charles Avenue. Mayor Faircloth suggested taking under advisement and placing on tomorrow's agenda.
- 2. <u>Consider joint agreement for Big Indian Creek survey:</u> Administration recommends Council approve participation in the Fly-Over Survey. The cost will be shared between the County, the City and Mr. Nunn. The cost will be 1/3 of \$50,000.00. Council concurred to proceed with the Big Indian Creek survey.
- 3. Council authorization of two (2) additional full-time police officers:

  Administration recommends Council proceed with the final addition for two (2) full time police officers. Council concurred to proceed with the addition of two full-time officers.
- 4. Review proposed bad debt policy: Administration recommends the following process to deal with bad debt: (1) Bad debts are sent to the collection agency within 45 days of the final billing, (2) the agency had one (1) year to collect on the debt, (3) after the collection period at the end of the fiscal year, the debt is written off by Council action, (4) the debt owed is then placed on a past bad debt listing, and (5) Customer Service will refer to this list when signing up a customer. If the name shows up, the person must pay the bad debt owed to the various funds. Should there be no supporting data for the bad debt, it is to be placed in the General Fund as miscellaneous revenue. Council concurred.
- 5. <u>Discussion of Jointly Owned Natural Gas Bond:</u> Mayor Faircloth advised this needs approval from the City by mid-January. It was the consensus of council to place on tomorrow's agenda for a vote.
- 4. Other Business/Supplemental Agenda: Mayor James E. Faircloth Jr.
  - 4a. <u>2018 LMIG resurfacing list:</u> Mr. Gilmour discussed the listing to send to LMIG Program for 2018. Council concurred to approve the listing.
- 5. <u>Council Member Items</u>:

Mayor Pro Tempore Jackson and Council Members Bynum-Grace, Walker, Hunt, King, and Jones had no reports.

Mr. Gilmour requested an advance for an employee for 80 hours for sick leave. Mr. Gilmour advised Mayor and Council the employee had a Workers Compensation accident and does not have the necessary sick time and therefore propose an agreement advancing the employee 80 hours of sick leave. It was the consensus of Council to advance the sick leave.

Mr. Hulbert had no report.

#### 6. <u>Department Head Items</u>:

Ms. King, Chief Lynn, and Mr. Wood had no reports.

Mr. Dye stated basketball season will start January 8, 2017. Soccer registration for the spring will start January 16, 2017 and White Tail Trail is progressing nice.

Mr. Smith stated January 31, 2018 the city will be recognized at the Capitol. Special Events Coordinator Ms. Haley Myers will be starting December 27, 2017.

Chief Parker – Christmas Party event at the Perry Arts Center turned out very nice and he appreciated the use of the facility.

Ms. Palmer requested Mayor and Council permission to take a group photo and maybe a video to post the City's website.

- 7. Executive Session entered at 6:15 p.m: Council Member King moved to enter into an executive session for the purpose of personnel and real estate acquisition. Council Member Walker seconded the motion and it carried unanimously.
- 8. <u>Executive Session adjourned at 7:34 p.m.; Council's work session meeting reconvened:</u> Council adjourned the Executive Session held December 18, 2017 at 7:34 p.m. and reconvened into the work session meeting.
- 9. Adopted Resolution No. 2017 59 stating the purpose of Executive Session held December 18, 2017 was for personnel and real estate acquisition. Mayor Pro Tempore Jackson moved to adopt a resolution stating the purpose of the executive session held on December 18, 2017 was to discuss personnel and real estate acquisition. Council Member Bynum-Grace seconded the motion and it carried unanimously. (Resolution 2017-59 has been entered in the City's official book of record).
- 10. <u>Adjournment:</u> There being no further business to come before Council in the reconvened work session held December 18, 2017, Council Member Jones motioned to adjourn the meeting at 6:35 p.m.; Council Member Hunt seconded and it carried unanimously.

#### **MINUTES**

### PRE COUNCIL MEETING OF THE PERRY CITY COUNCIL

December 19, 2017 **5:00 P.M**.

1. <u>Call to Order</u>: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held December 19, 2017 at 5:00 p.m.

#### 2. <u>Roll:</u>

<u>Elected Officials Present:</u> Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson, Council Members Randall Walker, Riley Hunt, Robert Jones, Phyllis Bynum-Grace and Willie King.

Elected Official(s) Absent: None

<u>City Staff:</u> City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Cyndi Houser.

<u>Departmental Staffing</u>: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Catherine Edgemon, Main Street Coordinator and Ellen Palmer – Digital Communications Manager.

Guests: None

Media: Vic Powell – Houston Home Journal

- 3. <u>Items of Review/Discussion</u>: Mayor James E. Faircloth, Jr.
  - 3a. Discussion of December 19, 2017 council meeting agenda.

<u>5a. Appointment to the Perry-Houston County Airport Authority:</u> Mayor Faircloth asked if Council was ready to make a recommendation from two (2) nominees.

<u>5b. Appointment to the Perry Housing Authority</u>: Mayor Faircloth indicated two recommendations have been received from the Authority and he will present at the next regular meeting in January 2018.

8a.(1) **Second Reading** of an ordinance amending the Perry Land Development Ordinance, Articles 1-10. Mr. Wood explained this is the first phase of making the ordinance more user-friendly.

- 8a.(2) **Second Reading** of an ordinance amending the FY 17 Operating Budget. Mr. Gilmour advised this ordinance is required each year following the financial audit.
- 8a.(3) **Second Reading** of an ordinance amending the FY18 Operating Budget. Mr. Gilmour explained that halfway through each fiscal year the revenues and expenditures are reviewed and the budget adjusted as needed.
- 10a.(1) Consider authorization of improvements to old City Hall Mr. Gilmour advised this was a follow up on the December 18, 2017 work session discussion. A request from the Perry Volunteer Outreach indicated that the total improvements would cost about \$37,000.
- 10a.(2) Resolution adopting a bad debt policy. Mr. Gilmour explained that an informal process was in place, but the resolution would formalize the procedure.
- 10a.(3) Resolution authorizing Mayor to execute necessary documents to authorize JONG's facility improvements. Administration recommended approval.
- 10a. (4) Resolution declaring the official intent to finance fire apparatus through GMA lease program. Ms. King advised that this is the first step in purchasing new fire equipment through the GMA lease program.
- 10b.(1) First Reading of an ordinance amending the Municipal Code of the City of Perry by deleting Section 2-252(c)(6) in its entirety and adding a new Section 2-252(c)(6). Ms. Edgemon explained that the Perry Downtown Merchants Association is merging with the Chamber of Commerce and therefore the Main Street Advisory Board ordinance needs to be replaced.
- 10c. Resolution adopting the wayfinding signage program. Mr. Smith explained this was the next step in adopting the final product and ancillary items.
- 10d. First Reading of an application for Alcohol License (Calendar Year 2018) Beer and Wine-Off Premises Retail Only for Striplings Sausage & Meats Inc. d/b/a Striplings General Store located at 301 Ag Village Boulevard. Manager is Jackie R. Hardin. Mr. Gilmour advised that this was the first of two readings required for a new applicant and a new location.

Mayor Faircloth left at 5:10 pm and Mayor Pro Tempore Jackson assumed the duties of the mayor.

10e. Award of bid for firefighters' cancer benefits coverage insurance. This coverage was mandated by the State Legislature. Only one bid was received and was not in compliance with the requirements. GMA provided a proposal that was under budget and met all the necessary requirements. Administration recommended awarding the bid to GMA and authorizing the necessary documents.

Mayor Faircloth resumed his duties at 5:13 pm

- 4. Council Member items none
- 5. Department Head items:

Ms. King reported the deadline for property tax payments without incurring a penalty is December 20<sup>th</sup>. She also noted that a check had been received for over \$1,000,000, but posting was pending until property descriptions are received.

Ms. Edgemon reported that two BOOST grants had been awarded:

- Mossy Creek Soap \$800 to be used for a specialty machine
- Central Computer \$500 to be used for advertising

Chief Parker stated they are still negotiating with Brindlee Mountain for fire equipment.

Ms. Palmer requested Mayor, Council, City Manager and City Attorney join her in the lobby for some Christmas photos to be posted on the City's Facebook page.

Mr. Wood and Mr. Smith had no reports.

6. Adjourn: There being no further business to come before Council in the pre council meeting held December 19, 2017 Council Member King motioned to adjourn the meeting at 5:17 p.m.; Council Member Walker seconded the motion and it carried unanimously.

# MINUTES REGULAR MEETING OF THE PERRY CITY COUNCIL December 19, 2017 6:00 P.M.

1. <u>Call to Order:</u> James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held December 19, 2017 at 6:00 p.m.

#### 2. Roll.

<u>Elected Officials Present:</u> Mayor James E. Faircloth, Jr.; Mayor Pro William Jackson; Council Members Randall Walker, Robert Jones, Willie King, Phyllis Bynum-Grace and Riley Hunt.

Elected Official(s) Absent: None

<u>Staff:</u> City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Cyndi Houser

<u>City Departmental Staffing:</u> Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Brenda King – Director of Administration, Catherine Edgemon, Val Sanders – Customer Service Manager and Ellen Palmer – Digital Communications Manager.

<u>Guest(s)/Speaker(s)</u>: Mr. Robbin Jackson, Ms. Chris Sewell, Mr. Bill O'Neal, Ms. Nellwin Moore, and Ms. Marilyn Royal

<u>Media:</u> Vic Powell - Houston Home Journal, Wayne Crenshaw - Macon Telegraph and Marigrace Sego - ComSouth100.

3. <u>Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.</u>

Council Member Jones rendered the invocation and Council Member Bynum-Grace led the pledge of allegiance to the flag.

- 4. Recognition(s) / Presentation(s): Mayor James E. Faircloth, Jr.
  - \* Presentation to Mayor Pro Tempore William Jackson.

Mayor Faircloth presented a plaque to Mayor Pro Tempore Jackson in appreciation of his willingness to serve as mayor pro tempore in 2017.

\* Presentation to Mayor and Council from Perry Buzzard Drop Committee

Mr. O'Neal and Ms. Sewell presented SWAG bags to Mayor, Council, City Manager and Assistant City Attorney in appreciation for all the support received for the 5<sup>th</sup> Annual Buzzard Drop to be held December 31<sup>st</sup> in Downtown Perry.

Introduction of Ms. Marilyn Royal – Ms. Val Sanders

Ms. Sanders introduced Ms. Royal as the newest customer service technician and provided a brief biography. Mayor and Council welcomed Ms. Royal to the City of Perry.

\* Recognition of Ms. Nellwin Moore, Chairperson of City's Decorations Committee.

Mayor Faircloth introduced Ms. Moore and recognized her concerted efforts to raise funds for new Christmas lights and the many compliments that he had received about the lights. Ms. Moore noted that the newest lights had been hung on Swift Street and urged everyone to see all the lights.

- 5. <u>Appointments to Boards/Commissions/Authorities:</u> Mayor James E. Faircloth, Jr.
  - 5a. Appointment to the Perry-Houston County Airport Authority

Council Member Walker moved to appoint Geoff Burkhart to the City's vacancy on the Perry-Houston County Airport Authority. Council Member King seconded and the motion carried unanimously.

5b. Appointment to the Perry Housing Authority (Until filled)

No appointment was made to the Perry Housing Authority. Mayor Faircloth asked that this item remain on the agenda until an appointment is made.

- 6. <u>Citizens with Input</u>. Mr. Robbin Jackson thanked Mayor Faircloth and Council for their leadership. He asked if the City would consider not tearing down the old primary school on Sunshine Street, but was informed the City does not own the property. He was further advised he would need to contact the Board of Education to express his concerns.
- 7. Review of Minutes: Mayor James E. Faircloth, Jr.
  - 7a. Council's Consideration Minutes of the December 4, 2017 work session, December 5, 2017 pre council meeting, and December 5, 2017 council meeting. (Council Member Bynum-Grace was absent from the December 5, 2017 pre council and council meetings.)

Mayor Pro Tempore Jones motioned to accept the minutes as submitted; Council Member Hunt seconded the motion, and the motion carried with Council Member Bynum-Grace abstaining for the December 5, 2017 pre council and December 5, 2017 council meetings.

- 8. <u>Old Business</u>: Mayor James E. Faircloth, Jr.
  - 8a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance amending the Perry Land Development Ordinance, Articles 1-10. – Mr. B. Wood

Adopted Ordinance No. 2017 -25 amending the Perry Land Development Ordinance, Articles 1-10. Mr. Wood presented for Council's consideration an ordinance amending the Perry Land Development Ordinance, Articles 1-10. Council Member King motioned to adopt the ordinance as submitted; Council Member Jones seconded the motion and it carried unanimously. (Ordinance 2017-25 has been entered into the City's official book of record.)

2. **Second Reading** of an ordinance amending FY 17 Operating Budget-Mr. L. Gilmour.

Adopted Ordinance No. 2017 -26 amending the FY 17 Operating Budget. Administration presented for Council's consideration an ordinance amending the FY 17 Operating Budget. Council Member Bynum-Grace motioned to adopt the ordinance as submitted; Council Member Jones seconded the motion and it carried unanimously. (Ordinance 2017-26 has been entered into the City's official book of record.)

3. **Second Reading** of an ordinance amending FY18 Operating Budget – Mr. L. Gilmour

Adopted Ordinance No. 2017-27 amending the FY 18 Operating Budget. Administration presented for Council's consideration an ordinance amending the FY 18 Operating Budget. Council Member Walker motioned to adopt the ordinance as submitted; Council member King seconded and it carried unanimously. (Ordinance 2017-27 has been entered into the City's official book of record.)

- 9. <u>Any Other Old Business:</u> Mayor James E. Faircloth, Jr.
  - 9a. Mayor James E. Faircloth, Jr. None
  - 9b. Council Members None
  - 9c. City Manager Lee Gilmour None
  - 9d. Assistant City Attorney None
- 10. New Business: Mayor James E. Faircloth, Jr.
  - 10a. <u>Matters referred from December 18, 2017 work session and December 19, 2017 pre council meeting.</u>
    - 1. Consider authorization of improvements to old City Hall Mr. L. Gilmour

Administration recommended the requested improvements to the old City Hall not be approved. Council Member Walker moved to disapprove authorization for improvements to the old City Hall; Council Member Jones seconded the

motion and it carried unanimously.

2. Resolution adopting bad debt policy. - Mr. L. Gilmour

Adopted Resolution 2017-60 adopting a bad debt policy. Mr. Gilmour explained this would formalize the current procedure. Council Member Jones motioned to adopt the resolution as presented; Council Member Bynum-Grace seconded and it carried unanimously. (Resolution 2017-60 has been entered into the City's official book of record.)

3. Resolution authorizing Mayor to execute necessary documents to authorize JONG's facility improvements.

Adopted Resolution 2017-61 authorizing the Mayor to execute any necessary documents to authorize JONG's facility improvements. Administration presented for Council's consideration a resolution to authorize the Mayor to execute documents for improvements at the JONG facility. Council Member Bynum-Grace moved to adopt the resolution as presented; Council Member Hunt seconded and it carried unanimously. (Resolution 2017-61 has been entered into the City's official book of record.)

4. Resolution declaring the official intent to finance fire apparatus through GMA Lease Program. – Ms. King

Adopted Resolution 2017-62 declaring the intent to finance fire apparatus through GMA Lease Program. Ms. King presented for Council's consideration a resolution declaring the City's intention to finance certain fire apparatus through the GMA lease program. A supplemental resolution will be presented when the final amount is established. Council Member King moved to adopt the resolution as submitted. Council Member Jones seconded and it carried unanimously. (Resolution 2017-62 has been entered into the City's official book of record.)

- 10b. Ordinance(s) for First Reading(s) and Introduction:
  - 1. **First Reading** of an ordinance amending the Municipal Code of the City of Perry by deleting Section 2-252(c)(6) in its entirety and adding a new Section 2-252(c)(6) Ms. Edgemon (No action required for first reading.)
- 10c. Resolution(s) for Consideration and Adoption:
  - 1. Resolution adopting the wayfinding signage program Mr. R. Smith

Adopted Resolution 2017-63 adopting the wayfinding signage program. Mr. Smith presented a resolution for Council's consideration to adopt the wayfinding system including construction schedule and the recommended phases. Council Member Jones moved to adopt the resolution as presented; Mayor Pro Tempore Jackson seconded and it carried unanimously. (Resolution 2017-63 has been entered into the City's official book of record.)

First Reading: Application for Alcohol License (Calendar Year 2018) –
Beer and Wine – Off Premises – Retail Only for Striplings Sausage & Meats, Inc.
d/b/a Striplings General Store located at 201 Ag Village Boulevard. Manager's
name is Jackie R. Hardin. – Mr. L. Gilmour (No action required at first
reading.)

#### 10e. Award of Bid(s):

- 1. Resolution awarding firefighters cancer benefits coverage insurance. Mr.
- L. Gilmour

Adopted Resolution 2017-64 awarding firefighters cancer benefits coverage insurance to GMA. Mr. Gilmour explained this coverage is mandated by the General Assembly and must be in place by January 1, 2018. Council Member Jones moved to accept the resolution of the GMA proposal and authorize certain personnel to execute any documents needed. Council Member Hunt seconded the motion and it carried unanimously. (Resolution 2017-64 has been entered into the City's official book of record.)

#### 11. <u>Council Member Items.</u>

Council had no items.

Mr. Gilmour and Attorney Hulbert had no items.

#### 12. <u>Department Heads/Staff items</u>:

Ms. King, Mr. Wood, Mr. Smith, Chief Lynn, Chief Parker and Ms. Palmer had no items.

Ms. Edgemon announced that two (2) BOOST awards had been given out:

- Mossy Creek Soaps received \$800 to purchase a specialty machine
- Computer Central received \$400 for assistance with local advertising.

#### 13. General Public Items: None

#### 14. Mayor Items:

- Thanked Council for their stellar leadership and also to staff for all their hard work
- Asked that the less fortunate be remembered during this season
- Reminder that the Perry Buzzard Drop is December 31st in Downtown Perry
- January 2, 2018 is Pre Council and Council meetings
- 15. Adjourn: There being no further business to come before Council in the regular meeting held December 19, 2017 Council Member Bynum-Grace motioned to adjourn the meeting at 6:33 p.m.; Council Member Hunt seconded the motion and it carried unanimously.



#### Where Georgia comes together.

Department of Economic Development

TO: Mayor, Council and City Manager Gilmour

CC: Economic Development Director Smith and Perry Main Street Advisory Board

FROM: Main Street Coordinator Edgemon

DATE: Dec. 13, 2017

RE: Main Street Advisory Board Ordinance Proposed Amendment

Earlier this month the Perry Downtown Merchants Association voted to dissolve the PDMA and to move under the Perry Area Chamber of Commerce as a committee. This development necessitates the need to amend the Main Street Advisory Board Ordinance to eliminate the PDMA seat. I propose replacing it with a "Perry Downtown Development District property owner or business owner as proposed by the Main Street Advisory Board and city staff."

The amended section of the ordinance will read: "The partners making recommendations for consideration for appointment to the Main Street Board shall be as follows:

- 1) Perry Area Chamber of Commerce
- 2) Perry Area Convention and Visitors Bureau Authority
- 3) Downtown Development Authority of the City of Perry
- 4) Uptown Perry Partnership
- 5) Perry Area Historical Society
- 6) Perry Downtown Development District property owner or business owner as proposed by the Main Street Advisory Board and city staff
- 7) Perry Public Arts Commission."

Ordinance N	No. 2018	
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#### **ORDINANCE**

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Municipal Code of the City of Perry is amended as follows:

1

By deleting Section 2-252(c)(6) in its entirety and adding a new Section 2-252(c)(6), which shall read as follows: "Perry Downtown Development District property owner or business owner as proposed by the Main Street Advisory Board and city staff;"

SO AMENDED this day of _	, 2018.
	CITY OF PERRY, GEORGIA
	Ву:
	James E. Faircloth, Jr., Mayor
	Attest:
	Annie Warren, City Clerk
1st Reading:	
2 <sup>nd</sup> Reading:	

J:\MATTHEW\David\City of Perry\Ordinances\PDMA - Removal from Mala Street.wpd

City Of Perry 1211 Washington St P O Box 2030 Perry, GA 31069

### Memo

To: Mayor & Council

From: Anna Elizabeth Nelson

Date: 12/04/2017

Application for Alcohol License (Beer & Wine - Off Premises - Retail only):

Striplings Sausage & Meats Inc D/B/A Striplings General Store 301 AG Village Blvd Perry, GA 31069

Manager: Jackie R Hardin #229-406-1414

1st reading
2nd reading

Cc: Lee Gilmour Brenda King Steve Lynn Annie Warren

Magnum Way

## A RESOLUTION ACCEPTING OWNERSHIP AND MAINTENANCE OF CERTAIN STREET RIGHTS-OF-WAY

WHEREAS, the proper process to accept ownership and responsibility for maintenance and operation of streets, sidewalks, stormwater drainage, water lines, sewerage lines and other infrastructure would be by resolution of the Council; and

WHEREAS, certain streets and their rights-of-way have been inspected by the Department of Community Development and determined to meet or exceed minimum City standards;

NOW, THEREFORE THE COUNCIL OF THE CITY OF PERRY HEREBY RESOVLES that the street rights-of-way listed below with data listed on the attached "City Streets Not Yet Accepted and Not on GA DOT List of Streets, 12/19/2017" are accepted for maintenance and operation by the City.

Tyndall Way

Ball Street Extension

Panther Path Drive	Barnyard Way	Haddenham Court
Chevron Drive	Preservation Parkway	Sutton Drive
Commodore Drive	Farmers Way	Rolling Acres Drive
Chautauga Way	Harrow Drive	Brown Thrasher Lane
Longbridge Way	Agricultural Lane	Bobtail Run
Ousley Way	Rolling Acres Drive	Gurr Road
	CITY OF PERRY:  BY:  James E. Fairo	eloth, Jr., Mayor
(CITY SEAL)	ATTEST: Annie Warren,	City Clerk

City Streets Not Yet Accepted and Not on GA DOT List of Streets, 12/19/2017

				CONTRACTOR STATE OF THE CONTRACTOR OF THE CONTRA						)					
												-		-	
				:	Date of	,		SurfaceW	Right of	Length	Length		_		Sidewalk
tk	Street Name	Direction	Nearest Street	Subdivision	Acceptance	Owner	Surface	idth	Way Feet	Feet	Miles	Acresge	Gutter	Sidewalk  Lo	Length Feet
Ξ	Ball Street Extension	N/S	Tucker Road to Larry Walker Parkway	N/A	2-Jan-18	CITY	asphalt	27	90	5,129	176.0	7.065	yes	yes	5,129
7	Panther Path Drive	EW	Off HWY 41 at Perry Middle School	N/A	2-Jan-18	CIT√	asphalt	27	09	90	0.076	0.551	yes	2	0
en	Chevron Drive	N/S	S from Highway 127	Country Club Center	2-Jan-18	CIT	asphall	27	09	610	0,116	0.840	yes	2	0
4	Commodore Drive	S/N	Langston Road	Davis Farm Station	2-Jan-18	CITY	asphall	27	9	1,250	0.237	1.722	yes	90	0
S	Chautauga Way	N/S	U.S. Hwy 41	Longbridge	2-Jan-18	CITY	asphalt	27	99	909	0.114	0.826	sak	2	0
9	Longbridge Way	EW	U.S. Hwy 41	Longbridge	2-Jan-18	CITY	asphall	27	99	1,274	0.241	1,750	yes	90	0
7	Ousley Way	EW	U.S. Hwy 41	Longbridge	2-Jan-18	CITY	asphalt	27	09	1,405	0.266	1 930	yes	Q <sub>t</sub>	0
80	Tyndall Way	EW	Longbridge Way	Longbridge	2-Jan-18	CITY	asphalt	27	09	1,304	0.247	1.800	yes	00	0
6	Barnyard Way	EW	Perry Parkway	Perry Preserve	2-Jan-18	ĊΙΙ	asphalt	27	09	1,400	0.265	1.928	yes	92	0
0	Preservation Parkway	N/S	Perry Parkway	Perry Preserve	2-Jan-18	CITY	asphall	27	09	1,175	0.223	1.618	sak	90	0
- 1	Farmers Way	E/W	Perry Parkway	Perry Preserve	2-Jan-18	CITY	asphalt	27	09	150	0.028	0.207	yes	92	0
12	Harrow Drive	EW	Perry Parkway	Perry Preserve	2-Jan-18	CITY	asphall	27	09	150	0.028	0.207	yes	OL OL	0
13	Agricultural Lane	N/S	Perry Parkway	Perry Preserve	2-Jan-18	CITY	asphalt	27	8	920	0.123	0.895	yes	uou	0
14	Rolling Acres Drive	N/S	at intersection of Brown Trasher	Sanford Place Ph 3 sec 1	2-Jan-18	CITY	asphalt	27	90	315	090.0	0.362	yes	ou	0
15	Magnum Way	N/S	Langston Road	Sutton Place	2-Jan-18	CITY	asphalt	27	40	952	0.180	0.874	yes	92	0
16	Haddenham Court	EW	E from Notting Hill sub to Magnum Way	Sutton Place	2-Jan-18	CITY	asphalt	27	40	975	0.185	0.895	yes	92	0
17	Sutton Drive	S/N	from Haddenham to end	Sutton Place	2-Jan-18	CITY	asphali	27	40	975	0.185	0.895	yes	5	0
92	Rolling Acres Drive	N/S	North from Grandview Ave	Woodlands of Houston Ph 2 Sec 1	2-Jan-18	CITY	asphalt	27	99	950	0.180	1.309	yes	02	0
13	Brown Trasher Lane	S/N	North from Grandview Ave	Woodlands of Houston Ph 3 Sec 1a	2-Jan-18	CITY	asphalt	27	09	200	0.133	0.964	yes	2	0
20	Bobtail Run	EVV	from Brown Trasher Lane	Woodlands of Houston Ph 3 Sec 1a	2-Jan-18	CITY	asphalt	27	9	150	0.028	0.207	yes	92	0
21	Gurr Road	N/S	HWY 341 to Kings Chapel Road	V/V	2-Jan-18	CITY	asphall	27	99	4,375	0.829	6.026	92	ou	0
p-m	TOTAL CITY STREETS									24 889	4,714	32.871		-	5 129

#### A RESOLUTION TO AMEND THE CITY OF PERRY FEE SCHEDULE

WHEREAS, the adoption of the Land Management Ordinance created new permit reviews for which fees are required; and

WHEREAS, clarification is needed for some existing fees;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES that the City of Perry Fee Schedule is amended as follows:

Section B, Charge for Services; Section 1, General, Sub-Section a, Planning and

Te	mporary Use, Minor Plat, a	fees for Conditional Use, Administrative Appeal, and Preliminary Plat, and by clarifying that existing are actually for Site Plan review.
2.	Variance/Special Exception Conditional Use/ Administration	
3.	Temporary Use Permit	\$25.00/location
4.	Subdivision Review	
	a. Minor Plat	<u>\$50,00</u>
	b, Preliminary Plat	<u>\$100.00</u>
	c. Final Plat	\$35.00, plus recording cost if required.
5.	Site Plan Review	
	a. Single-family Resident	lential (subdivisions)
	\$15.00 \$1,500 (2) Third and 6	second submission/review /lot; minimum \$100.00/plat, Maximum .00/review each subsequent review consultant cost, plus five percent (5%)
		second submission/review
	1-3 acr 3.01 +	2.31
		each subsequent review consultant cost, plus five percent (5%)
Th	is resolution becomes effect	ctive upon adoption
SO RESO	LVED THIS DAY	OF2018.
		CITY OF PERRY

By:

Attest:

City Seal

JAMES E FAIRCLOTH, JR., MAYOR

ANNIE WARREN, CITY CLERK



#### MEMORANDUM

TO:

Lee Gilmour, City Manager

FROM:

Brenda King, Prector of Administration

DATE:

December 28, 2017

SUBJECT:

Recommendation of Award

Bid #2018-08

Description:

Creekwood Park Splash Pad

FUND:

<u>Vendor</u>	Bid Amount
ICB Construction Group - Macon, GA	\$560,000.00
Integrated Construction and Nobility, Inc Carrollton, GA	\$581,759.00
Colossal Ventures, LLC - Hawkinsville, GA	\$632,749.30

Engineer and Department recommendation: Award the bid in the amount of \$560,000.00 to The ICB Construction Group.



To: Mayor/Councilmembers

CC: Lee Gilmour, City Manager

From: Kevin Dye, Leisure Services Director

Date: December 28, 2017

Re: Creekwood Park Splashpad - Bid Recommendation

The City received 3 bids for the Creekwood Park Splashpad Phase 1 construction project. Attached you will find a letter of support from our project Architects *LOSE & Associates Inc.* endorsing *ICB Construction Group* for the awarded project bid. ICB is the lowest bidder for the project at \$560,000 along with an alternate bid amount of \$27,000. ICB is located in Macon Ga and included 3 completed projects examples within their bid packet (copy included). I have personally visited these project sites for my own review and I concur with LOSE & Associates Inc. endorsement of ICB Construction Group as the awarded bidder for this project.



Member

American Society of Landscape Architects

December 27, 2017

American Institute of Architects

American Society of Civil Engineers

American Planning Association Kevin Dye, Director of Leisure Services City of Perry P.O. Box 2030 Perry, GA 31069

Re:

Recommendation of Award of Contract Creekwood Park Splash Pad

Dear Kevin,

As you are aware, the City has received three bids from general contractors for the construction of the Creekwood Park Splash Pad (Bid# 2018-08). Of the three bidders, ICB Construction Group submitted the lowest base bid in the amount of Five Hundred and Sixty thousand dollars (\$560,000.00) along with an alternate bid in the amount of Twenty-Seven thousand dollars (\$27,000.00).

As part of our review of ICB's bid package, I have contacted some of the references and I am pleased to report that I have received excellent feedback on their quality of work, project management and adherence to project budget and schedule. Clay Murphey, SPLOST Manager for Macon-Bibb County, noted that they are excellent to work with and one of the best at helping to find realistic value-engineering solutions to a project. Charles Green, Project Architect for WM2A Architects stated that in over forty years of construction administration, he would place ICB in the top five of best contractor teams that he has worked with.

In consideration of the submitted information and references, we recommend that the City of Perry award the contract for base bid, only, to ICB Construction Group, pending further review and consideration from City Council. Prior to award of the contract, we recommend that the City coordinate with ICB to obtain signed and notarized copies of the Contractor Affidavit and Agreement, Affidavit Verifying Status for City of Perry Benefit Application, and Pre-Award Oath. If IBC Construction fails to successfully submit these forms, we recommend that the City engage the next successful bidder for award.

As you know, the original concept plan identified improvements in excess of \$800,000, which included renovations to the existing bath house. Following coordination with the City, we scaled back the plans to a minimum level to meet the desired scope for a first phase of development. You may recall conversations from over a year ago where we had noted that the minimum design requirements would likely exceed the allotted construction budget. This past fall, we completed the construction documents and notified you of some additional costs that we encountered in order to comply with codes, including additional filtration equipment, new perimeter fencing, splash pad equipment

Tennessee Offices:
2809 Foster Avenue • Nashville, Tennessee 37210 • Phone: 615-242-0040 • Fax: 615-242-1405
9724 Kingston Pike Suite 1404 • Knoxville, Tennessee 37922 • Phone: 865-409-1424 • Fax: 615-242-1405

220 W Crogan Street, Suite 100 · Lawrenceville, Georgia 30046 · Phone; 770-338-0017 · Fax: 770-338-0397



housing and other amenities that are now required by an updated pool code. In light of these costs adding up, we all agreed that it would be best to push forward and complete the project so that it could be bid. Finally, in preparing for the bid, we agreed to include an allowance of \$20,000.00 to be included in the base bid to help cover any unforeseen conditions that might be encountered during construction- such as old utilities or issues with incorporating the existing bath house.

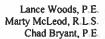
For comparison, one of our recent designs, Elizabeth Porter Park in Marietta, GA, has a new splash pad being installed along with some other site improvements. For that project, the City entered into a separate contract with a Vortex installer to provide a 3,500 SF spray pad at a cost of approximately \$500,000. It is important to note that this contract amount did not include the other necessary site improvements, such as those required in your project, since those improvements were included in another contract with a separate general contractor. That being said, the bid price for the Creekwood Park Splash Pad is more or less aligned with a similar project that is currently under construction.

As you know, we are here to help. If you or anyone else has any questions, please feel free to contact me at 770-338-0017 or via email at astpierre@loseassoc.com at any time for any additional information.

Sincerely,

LOSE & ASSOCIATES, INC.

Aaron St. Pierre, RLA, ASLA, CID Director of Landscape Architecture





December 20, 2017

Billy Crump Lakay Enterprises, Inc. 2062 Hendrick Road Ft. Valley, GA 31030

Subject:

City of Perry

Big Indian Creek Walking Trail Extension

Change Order #1 Request for Additional Work to Accommodate Offsite Drainage

Dear Mr. Crump,

This letter is to serve as a change order request to revise the scope of work to include additional work to accommodate offsite drainage from Creekwood Drive to the Big Indian Creek floodplain. The extra work is described below in detail.

Line Item Description	Qty	Unit	Price per Unit
Clearing and Grubbing	1	\$ 1,000.00	\$ 1,000.00
Soil/Debris Removal	150	\$ 20.00	\$ 3,000.00
Soil Imported Provided by City	700	\$ 10.00	\$ 7,000.00
Grading	1	\$ 1,500.00	\$ 1,500.00
Macon Standard Catch Basin	1	\$ 2,150.00	\$ 2,150.00
Storm Drain Drop Manhole	2	\$ 3,150.00	\$ 6,300.00
Yard Inlet	1	\$ 1,750.00	\$ 1,750.00
24" Headwall	1	\$ 850.00	\$ 850.00
18" HDPE Pipe	100	\$ 32.50	\$ 3,250.00
24" HDPE Pipe	150	\$ 40.00	\$ 6,000.00
24" Curb and Gutter	60	\$ 18.00	\$ 1,080.00
Asphalt Paving	18	\$ 160.00	\$ 2,880.00
Arrow Sign (W1-8) with 10' post	3	\$ 100.00	\$ 300.00
Slope Matting for Disturbed Area	2000	\$ 2.50	\$ 5,000.00
12" Rip Rap with Geotextile	10	\$ 85.00	\$ 850.00
Raise Existing Sewer Manhole	1	\$ 500.00	\$ 500.00
		Total	\$ 43,410.00

If you have any questions or comments, please let me know. Please submit prices for the items described above via email.

Sincerely,

Lance Woods, PE

Lance Woods

Senior Principal Ocmulgee, Inc.

Cc: Chad McMurrian, City of Perry

"Re-defining Design"

906 Ball Street, Perry, Georgia 31069



Office: 478-224-7070 Fax: 478-224-7072

#### Change Order #1 – Agreement Change Order to Accommodate Offsite Drainage

This shall serve as a change order to the original contract between the Guardian Centers (Owner) and Ten Mile Creek Grading, LLC (Contractor). The work described below has been completed on a line item basis totaling a net difference in additional work of \$14,571.19.

Net Additional Difference in Work:	\$ 43,410.00	
Total Revised Contract Amount:	\$ 164,610.00	
With the signing of this agreement, both parties agree than the land of this agreement, both parties agree than the land of th	hat the completion date will be extended	1
Contractor: By the signing of this document it is agreed the work destroyed the deadline set forth in this agreement.	scribed work will be accomplished prior	
Signature of Officer of Contractor – Lakay Enterprises, l	Inc. Date	
Owner: By the signing of this document, it is agreed the Contrace amount for the additional work.	etor will be compensated the stated	
Signature of Mayor or City Manager or Other Approved Individual	Date	

17-0102A - Big Indian Creek Trail Extension Change Order #1 Breakdown of Costs for City Departments

Ocmulgee, Inc.

	Fotal Check	on Amounts	1,000.00	3,000.00	7,000.00	1,500.00	2,150.00	6,300.00	1,750.00	850.00	3,250.00	00.000.9	1,080.00	2,880.00	300,00	5,000.00	850.00	200.00	43,410.00
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City Departments		Price	٠	•		•	2,150.00	٠	•	•		•	1,080,00	2,880.00	300,00		•	•	6,410.00
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		Price per Unit	1,000.00	3,000.00	7,000.00	1,500.00	2,150.00	6,300.00	1,750	850.00	3,250.00	00.000,9	1,080.00	2,880.00	300,00	5,000.00	850.00	200	43,410.00
		Price		S	49	s	49	₩,	•	44	4	44	49	S	49	₩	69	<b>69</b>	65
		_	\$ 1,000.00	20.00	700 \$ 10.00	1 \$ 1,500.00	1 \$ 2,150.00	150.00	1 \$ 1,750.00	850.00	32.50	40.00	18.00	160,00	100 00	2.50	85.00	500.00	
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	5,250,00	6,410.00	20,250,00	11,500.00	43,410.00
counts	٠	S	S	49	63
down of Acc					
Summary of Breakdown of Accounts	ation	s	water	tion	
Summ	Recreation	Streets	Stormwater	Sanitation	Total



Where Georgia comes together.

## OFFICE OF THE CITY MANAGER MEMORANDUM

TO:

Mayor/ Council

FROM:

Lee Gilmour, City Manager

DATE:

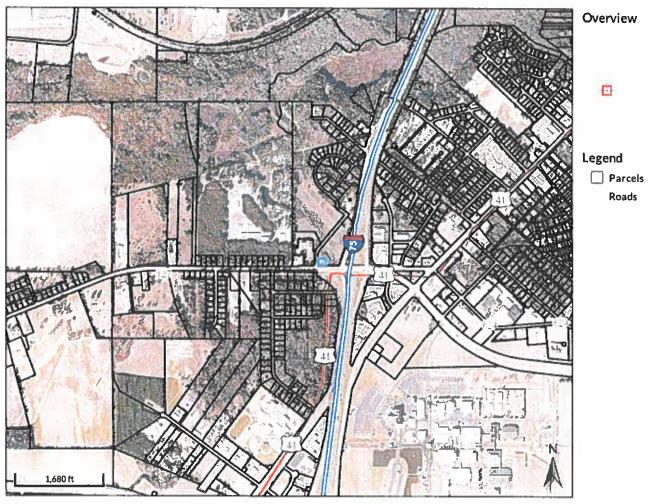
12.28.17

RE:

**Declaration of Surplus Property** 

Reviewing your future plans for City land the attached site location map showing parcel P 0350 004 at the intersection of I-75 and Marshallville Highway is no longer needed. This site originally was for a market venue and street improvements that are no longer planned. The Administration recommends Council declare this parcel surplus and dispose of it according to law.

### **qPublic.net** Houston County, GA



Parcel ID 0P0350 004000 Class Code Exempt Taxing District Perry Perry Acres 0.46

Physical Address Assessed Value Land Value Improvement Value

Accessory Value

Owner

CITY OF PERRY P O BOX 2030 **PERRY GA 31069** 301 MARSHALLVILLE RD Value \$105300 Value \$105300

Last 2 Sales Price Reason Qual Date 2/17/2006 01 U 8/31/1986 U 36

(Note: Not to be used on legal documents)

Date created: 12/28/2017 Last Data Uploaded: 12/27/2017 10:25:56 PM



Developed by Schneider The Schneider Corporation