



Where Georgia comes together.

**Department of Leisure Services
Pavilion Rental Agreement**

1060 Keith Drive Perry, Georgia 31069
(Phone) 478-988-2867 (Fax) 478-988-2868

Date of Event _____ Hours(to include set-up & clean-up)_____ - _____

Type of Event _____ Responsible Party _____

Address _____ City _____ Zip _____

Home/Cell Phone _____ Work Phone _____ Email address _____

Billing Address _____ City _____ Zip _____

Number of Attendees _____ Food: YES NO

Pavilion requested:

Creekwood Park Pavilion
\$49/hour

Rozar Park Pavilion
\$46/hour

The undersigned hereby makes application to the City of Perry, Georgia (“City”) for use of the park facilities indicated above and certifies the information given in the application and supporting material is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe all ordinances and regulations of the City. The applicant/organization agrees to indemnify, defend, and hold harmless the City and its officers, agents, employees, for all alleged damage or injury arising out of the subject matter of this application; provided, however, that such provision shall not apply to the extent that damage or injury results from the gross negligence of the City or its officers, agents, or employees. The applicant further agrees to reimburse the City for any damages arising from the applicant’s use of said facilities and/or equipment. The applicant or his agent has examined and inspected the park facilities, premises, equipment, and furnishings for defects and find them fit and safe for the purpose stated above. The undersigned further states that he/she has read and understands the attached facility rules and regulations.

I HAVE READ THE ABOVE INFORMATION, UNDERSTAND IT AND AGREE TO COMPLY WITH THE CONDITIONS SET FORTH ON BEHALF OF MYSELF AND THE ORGANIZATION/GROUP I REPRESENT.

Signed By _____ Title _____ Date _____

Initials	Renter acknowledges:
	All functions must be completed, including cleanup, by dark and begin no earlier than 8:00 a.m.
	Renter must provide proof of event liability insurance if additional activities will be provided during the rental period, i.e., bounce house.
	Rental of the pavilion entitles the renting party to the exclusive use of the pavilion only. (It does not include nearby playground areas, open field, splash pad, etc.)
	Parking spaces will not be reserved or guaranteed with reservations. Private vehicles are not allowed on the grass.
	Any decorations or special equipment must be approved by a designated Department of Leisure Services representative.
	Renter must agree to clean up the shelter after the function by removing all decorations and depositing all refuse and litter in trash cans. Any tape or other materials used to attach decorations must be removed entirely.
	No alcoholic beverages shall be permitted.
	Tobacco use is prohibited in all city buildings.
	Dogs must be on a leash at all times.
	Profanity or unruly conduct is prohibited.
	Noise levels- Consideration of others is a must at all times. Noise level acceptance will be at the discretion of the Department of Leisure Services personnel.
	Fees must be paid in advance of the reservation date. Reservations will not be confirmed until payment is made. If damages are noted resulting from the renter's use, it will be the responsibility of the renter to pay all expenses and costs incurred by the Department of Leisure Services in repairing said damage and restoring the premises to its original condition.
	Rental fees are refundable upon a two (2) week written notice of cancellation to the City of Perry. (excludes inclement weather)
	Rental parties must vacate the pavilion when reservation times expire. The pavilion will be used for the reservation time only by the renting party.

OFFICE USE ONLY

Date Received _____ By _____ Amount Paid _____ Receipt _____

Rental Agreement **Deposit**

Approved By _____ Title _____ Date _____