



Where Georgia comes together.
Community Development Department

Sign Permit Application

Complete application and all required supporting materials must be submitted through the Citizens Self Service Portal at <https://perryga-energovpub.tylerhost.net/Apps/SelfService#/home>

Note: A separate application must be completed for each individual proposed sign.

Street address of proposed sign: _____ Suite/Space # _____

Tenant/Business Name: _____

Proposed sign is for a tenant/business located in a multiple tenant building or development: Yes ___ No ___

Proposed sign is a: wall sign ___; canopy sign ___; projecting sign ___; under-canopy sign ___;

monument sign ___; monopole sign ___; post-and-arm sign ___; flag ___

Brief description of sign: _____

Cost of the proposed sign: \$ _____

Attach the following supporting materials to complete this application

For wall, canopy, projecting, and under-canopy signs or mounted to a wall:

- ___ A scaled drawing, including dimensions, of the sign
- ___ A scaled drawing, including dimensions, of the wall on which the sign is to be located, with the proposed sign shown along with any existing signs to remain
- ___ For projecting and under-canopy signs, the distance from the bottom of the sign to the ground below the sign

For monument, monopole, and post-and-arm signs

- ___ A scaled drawing, including dimensions, of the sign
- ___ A scaled site plan of the property on which the sign is to be located, indicating property lines, all site improvements, location and setback from property lines of the proposed sign, sight triangles at street/driveway intersections, and any existing signs to remain.
- ___ For signs over 15 feet in height, drawings sealed by a Georgia-registered engineer

Additional items necessary before a Sign Permit is issued:

- ___ Written permission of the owner of the property on which the sign will be installed
- ___ For an electrified sign, details of lighting source and footcandles (lumens)
- ___ Permit fee will be invoiced through the Customer Service Portal

By signing this application, I certify that the information stated above is true. I further understand if any information provided is found to be incorrect or falsely stated, this permit may be voided, and I may be responsible for violation of any and all related laws and ordinances. I further understand that installation of a sign without an approved permit is a violation of the Perry City Code and is cause for a **doubled permit fee** and any additional enforcement action by the City of Perry necessary to ensure compliance with its laws and ordinances. Additionally, I certify that I understand the City of Perry will not approve a sign that reflects an address different than the actual physical address of a property.

Signature: _____ Date: _____

Printed Name: _____