

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
April 30, 2018
5:05 P.M.

1. Call to Order: Mayor Pro-Tempore Randall Walker, Presiding Officer called to order the work session meeting held April 30, 2018 at 5:05 p.m.

2. Roll:

Elected Officials Present: Mayor Pro-Tempore Randall Walker, Council Members Robert Jones, Phyllis Bynum-Grace, Riley Hunt, Willie King and William Jackson.

Elected Officials Absent: Mayor James E. Faircloth Jr.

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, Assistant City Attorney Matthew Hulbert and Josh Waters and Recording Clerk Joni Ary.

Staff Absent: None

City Departmental Staffing: Chief Steve Lynn – Police Department, Bryan Wood – Director of Community Development, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, Ellen Palmer – Digital Communications Manager, Kevin Dye – Director of Leisure Services, Annie Warren – City Clerk, Tracy Hester – Chief Building Official – Community Development Department, Captain James Buck – Police Department, Major William Phelps – Police Department, and Captain Heath Dykes – Police Department.

City Departmental Staff Absent: None.

Guest(s)/Speaker(s): Terre Walker and Bill O’Neal.

Media: Kristin Moriarty - The Houston Home Journal

Mayor Pro-Tempore Walker asked that item 4a. be moved to first item on agenda.

4. Other Business / Supplemental Agenda.

4a. Request to have an A-Frame sign placed at 706 Carroll Street. Mr. Bill O’Neal asked Council for permission to place a temporary sign at 706 Carroll Street. The sign would be temporary and would also help raise money to save the historical building; this would be added to the remaining 90 day extension granted by Council at the 04.16.18 work session. It was the consensus of the Council to proceed with temporary A-frame sign at 706 Carroll Street until July 16, 2018.

3. Items of Review/Discussion:

3a. Approval of Perry Parkway driveway restriction. Mr. Tracy Hester reviewed with Council the request for approval of driveway restriction at the corner of Sugarloaf Parkway and Perry Parkway. Mr. Gilmour reviewed with Council the 2007 resolution. The Administration recommendation is to keep the 2007 resolution and not approve the driveway request. Council concurred.

3b. FY 2019 Operating Budget

1. Department of Public Works. Assistant City Manager Robert Smith reviewed with Council the highlights for the Public Works Department and agreed with the recommendations of Administration.
2. Perry Police Department. Chief Lynn passed out for Council's consideration funding in the future shield radar that can be either mounted on a sign pole or a radar that can be placed on wheels. The shield radar would provide demographic data on traffic flow.

Chief Lynn reviewed with Council a power point presentation requesting a full time drug agent.

3. Department of Administration. Ms. King stated that she has reviewed and agreed with the recommendation of the Administration to keep the funding level at \$851,600.00. Ms. King thanked Council for their support.
4. Office of City Clerk. Ms. Warren stated that she has reviewed and agreed with the recommendation of the Administration.

3c. Fire and Emergency Services Department.

1. Consider contracting with Fire Engine Company Services of Savannah, LLC. Chief Parker reviewed with Council the contract with that would be for two (2) years. The Fire Engine Company would assist City for the next ISO inspection that is scheduled for in the next two (2) years. The company would give the City feedback on how to improve/maintain our ISO rating of a four (4). The recommendation of the Administration is to get further information relative to any cost savings, any company dissatisfaction and what has the City improved since last inspection. It was the consensus of Council to bring back findings to Council.

3d. Administration

1. First Street pedestrian crossing. Council Member Hunt reviewed the request for Council to reconsider putting in crosswalk in for Baptist Church for kids to use. The request would be to put a crosswalk in the middle of First Street to tie the two parking lots for the Baptist Church. Mr. Gilmour stated that the recommendation of the Administration is to put a crosswalk in at the First Street intersection of Carroll Alley if Council desires to install a crosswalk. Council agreed to follow previous decision.

2. Consider participating with Houston County Board of Commissioners for certain professional services relative to St. Patrick Drive. Mr. Gilmour reviewed the request for the City to split the cost 50/50 with the County for professional services for preliminary design and road layout for St. Patrick Drive. It was the consensus of the Council to proceed
3. Council approval to proceed with professional services, The Chason Group, Inc. Assistant City Manager Smith reviewed with Council the proposal to proceed with using The Chason Group Inc to assist the City with search for the vacant Economic Development position. It was the consensus of the Council to proceed.

5. Council Member Items:

Council Member Hunt advised there was poor turnout for the Spring Neighborhood clean up day on April 21st. Mayor Pro-Tempore Walker stated that he would review it with the Housing Committee.

Council Member King asked about the speed bump and gentleman in electric wheelchair. Mr. Gilmour advised that it has been taken care of.

Council Member Bynum-Grace stated she would like to propose doing a clean up in the Whipple Street area. The Whipple Street residents were thankful for the installation of the speed bumps.

Council Members Jackson and Jones had no reports.

Assistant City Attorney Hulbert and Josh Waters had no reports.

Mr. Smith advised stated that the City will be receiving the EPA Brownfield Assessment Grant in the amount of \$300,000.

6. Department Head Items:

Chief Lynn, Ms. Warren and Ms. King had no reports.

Chief Parker asked Council permission to apply for a grant that is given to local fire departments from monies collected from GFFTC firework taxes. The City's portion would be 10%. It was the consensus of Council to proceed.

Mr. Smith reminded Council that Food Truck Friday will be May 11, 2018 from 6:00 pm to 9:00 pm. There will be six (6) food trucks at event. Mr. Smith thanked Ms. Palmer and Ms. Myers for all their hard work.

Ms. Palmer advised G-suites is up and running and if anyone has any problems or feedback to please let her know.

Mr. Hester stated that there may be a need for a special called meeting for the zoning request that would have been heard at Council's May 1 meeting. Mr. Gilmour advised

that with Council's approval the recommendation of the Administration is to have the zoning request at Council's next meeting but waive the second reading rule. Council concurred.

Mayor Pro-Tempore Walker:

The next walk with Mayor is in district 2 on May 22, 2018. With Council's agreement a request from Ms. Loudermilk to have the next walk with Mayor Downtown, to meet with the downtown merchants. Council concurred. Mayor Pro-Tempore Walker stated that at Council's regular meeting on May 15th, Council will have their pictures taken.

7. Executive Session entered at 6:25 p.m.: Council Member Jones moved to adjourn the work session meeting and enter into executive session for the purpose of personnel. Council Member King seconded the motion and it carried unanimously.
8. Executive Session adjourned 7:10 p.m.; Council work session meeting reconvened. Council adjourned the executive session held April 30, 2018 and reconvened into the council work session meeting.
9. Adopted Resolution No. 2018-28 stating purpose of executive session held April 30, 2018 was to discuss personnel. Council Member Bynum-Grace moved to adopt a resolution stating the purpose of the Executive Session held on April 30, 2018 was to discuss personnel. Council Member Jackson seconded the motion and it carried unanimously. (*Resolution 2018-28 has been entered in the City's official book of record*).
10. Adjournment: There being no further business to come before Council in the reconvened meeting held April 30, 2018 Council Member King motioned to adjourn the meeting at 7:10 p.m. Council Member Hunt seconded the motion and it carried unanimously.