

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
June 3, 2019
5:00 P.M.

1. Call to Order: Mayor Pro Tempore Randall Walker, Presiding Officer, called to order the work session meeting held June 3, 2019, at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Pro Tempore Randall Walker, Council Members Phyllis Bynum-Grace, Willie King, Riley Hunt and William Jackson

Elected Officials Absent: Council Member Robert Jones

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Gail Price.

City Departmental Staffing: Chief Steve Lynn – Police Department, Ellen Palmer – Digital Communications Manager, Bryan Wood – Director Community Development, Chief Lee Parker, Perry Fire Department, Ashley Hardin – Economic Development Director, Brenda King – Director of Finance, Mirian Arrington – Chief Court Clerk, Val Sanders – Customer Service Manager and Haley Myers – Main Street Coordinator.

Guest(s)/Speaker(s): Ms. Trish Cossart, Ms. Allison Hamsley, Ms. Dawn Jerles, and Ms. Darlene McLendon.

Media: Ms. Jada Dukes - The Houston Home Journal.

3. Items of Review /Discussion: Mayor Pro Tempore Randall Walker.

3a. Appearance(s):

1. Presentation of Business License Audit services – Mr. Adam Rubin, Avenu Insights & Analytics. Mr. Rubin presented the findings of the Telecommunication and Franchise audit. Mr. Rubin also presented the annual business license audit. The annual fee for this service is \$34,800.00. The next proposed step to consider would be to establish liquor by the drink or gross receipts. Mr. Gilmour suggested that Council discuss before making a decision on further action.

3b. FY 2020 Operating Budget:

1. Department of Economic Development – Ms. A. Hardin. Ms. A. Hardin presented to Council the Department of Economic FY 2020 budget. She

recommended approval of the proposed FY2020 Budget. Ms. Hardin discussed the need for a copier machine and administrative support part time.

2. Department of Community Development – Mr. B. Wood. Mr. Wood recommended approval of the proposed FY 2020 budget. Also asked for future consideration of an additional building inspector position and planner position for GIS support and zoning application processing.
3. Perry Main Street Advisory Board – Ms. T. Cossart. Ms. Cossart was pleased with the recommendation for the budget. Ms. Cossart presented goals for FY 2020.
4. Perry Downtown Development Authority – Ms. D. Jerles. Ms. Jerles presented for Council's consideration, the Perry Downtown Development Authority's FY 2020 budget. The Perry Downtown Development Authority thanked Council for the FY 2020 budget recommendations.
5. Perry Area Convention and Visitors Bureau Authority – Ms. A. Hamsley. Ms. Hamsley noted that she did not have any additional special requests. She highlighted a few items that were included in the FY 2020 budget.
6. Perry Area Chamber of Commerce – Ms. D. McLendon. Ms. McLendon presented to Council the Perry Area Chamber of Commerce FY 2020 budget request and thanked Council. Ms. McLendon requested an extra \$3,000.00 for Tours and Promotions for being open on Saturday.
7. Perry Housing Team – Mr. B. Wood. Mr. Wood thanked Council for its support and requested an increase of \$3000.00.
8. Middle Georgia Clean Air Coalition - No representative was present.
9. 21st Century Partnership - No representative was present.
10. Perry – Houston County Airport Authority - No representative was present.

3c. Office of City Manager:

1. Legal representation – Mr. L. Gilmour. Administration recommends the City contract with a separate legal firm to represent the prosecution function in Municipal Court. Administration also recommends the City hire in-house legal representation for its various on-going tasks such as ordinances, contract reviews, code enforcement, etc. These items will be voted on at the council meeting on June 4, 2019.

2. Authorize city providing certain immunizations – Mr. L. Gilmour.
Administration recommended the City provide in the upcoming fiscal year to all its employees the Hepatitis A & B , TDAP and flu vaccinations. The employee can determine if he or she will accept the immunization program. After a question and answer time, it was the consensus of Council to proceed.
3. Update relative to commercial recycling – Mr. L. Gilmour.
Administration recommends starting on a trial basis some commercial recycling of cardboard. It was the consensus of Council to move forward with Administration's recommendation.

4. Council Member Items:

Council Members Jackson, King, Bynum-Grace and Hunt had no reports.

Mr. Gilmour – Mr. Gilmour advised the Personnel Committee reviewed the applications for the Director of Leisure Services. Mr. Gilmour requested that Council check their calendars for dates to do the interviews.

Mr. Smith and City Attorney Brooke Newby had no reports.

5. Department Head/Staff Items:

Ms. King, Ms. Palmer, Ms. Myers, Mr. Wood, Chief Lynn, Chief Parker, and Ms. Hardin had no reports.

Mayor Pro-Tempore –

- Special Called meeting following this work session.
- Thunder Over Georgia air show requested that the City consider giving a \$2,000.00 donation. Council concurred with the request.
- Jointly on Natural Gas requested that Mayor Faircloth continue serving on the Jointly Owned Natural Gas Board of Directors. It was the consensus of Council for Mayor Pro Tempore Walker to serve as representative.

Ms. Myers reminded everyone of the Downtown Merchants Wine Tasting on June 7 from 6pm to 9pm.

6. Adjournment: There being no further business to come before Council in the work session held on June 3, 2019, Council Member King motioned to adjourn the meeting at 6:10 pm. Council Member Hunt seconded the motion and it carried unanimously.