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June 16, 2020

**COUNCIL AGENDA**  
PERRY ARTS CENTER  
1121 MACON ROAD, PERRY, GA 31069

6:00 PM

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**To join the meeting by Facebook:** Use this URL - [facebook.com/cityofperryga](https://facebook.com/cityofperryga)  
This will allow you to view and hear the meeting.

1. Call to Order: Mayor Randall Walker, Presiding Officer.
2. Roll:
3. Invocation and Pledge of Allegiance to the Flag: Mayor Randall Walker
4. Mayor Appointment(s).
  - 4a. Perry Downtown Development Authority – Ms. Trish Cossart
5. Community Partner(s) Update(s):
6. Citizens with Input.
7. Public Hearing: Mayor Randall Walker

The purpose of this public hearing is to provide any interested parties with an opportunity to express their views and concerns in accordance with § 15-3 of the Code of the City of Perry, Georgia.

- 7a. Revocation and non-issuance of business licenses – Mr. L. Gilmour.
8. Review of Minutes: Mayor Randall Walker
  - 8a. Council's Consideration – Minutes of the May 26, 2020 budget hearing meeting, May 28, 2020 budget hearing meeting, June 1, 2020 work session, June 2, 2020 pre council meeting, and June 2, 2020 council meeting. (*Council Member Hunt was absent from the May 26, 2020 meeting.*)
9. Old Business: Mayor Randall Walker
  - 9a. Ordinance(s) for Second Reading(s) and Adoption:
    1. **Second Reading** of an ordinance adopting FY 2021 Operating Budget for the City of Perry – Mr. L. Gilmour.

10. Any Other Old Business:
  - 10a. Mayor Randall Walker
  - 10b. Council Members
  - 10c. City Attorney Brooke Newby
  - 10d. City Manager Lee Gilmour
  - 10e. Assistant City Manager Robert Smith
  
11. New Business: Mayor Randall Walker
  - 11a. Matters referred from June 15, 2020 work session and June 16, 2020 pre council meeting.
  - 11b. Resolution(s) for Consideration and Adoption:
    1. Resolution amending the City of Perry Position Classification Plan – Mr. L. Gilmour.
    2. Resolution approving, and authorizing execution of the GEFA Second Modification of Promissory Note and Loan Agreement – Ms. B. Newby.
  - 11c. Cancellation/non-issuance of City business licenses – Mr. L. Gilmour.
  
12. Council Members Items:
  
13. Department Heads/Staff Items.
  
14. General Public Items:
  
15. Mayor Items:
  
16. Adjourn.

In accordance with the Americans with Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Perry City Council Agenda and supporting material for each item is available on-line through the City's website at [www.perry-ga.gov](http://www.perry-ga.gov).

**BUSINESS NAME**

ALL AMERICAN HANDYMAN  
BEFIT PERRY GA  
BNB BARBER SHOP  
DOMINANT PEST SOLUTIONS, LLC  
ELEGANT BEAUTY SUPPLY  
FARM FRESH  
FORTUNE STUDIOS  
MARY'S PRIVATE HELPING HANDS CARE  
ONE SOURCE GROUP INC  
ORANGECRATE CENTRAL GEORGIA  
PEACHY CLEAN  
PERRY BELLDANCE  
SHEAR KEBAB'S HAIR SALON  
THE CONVERSATION PIECE & MORE LLC  
WALL2WALL SERVICES

**CONTACT NOTES 06/10/2020**

2102.287.8510 LEFT MESSAGE PROPERTY TAXES TOO WILL PAY ON FRIDAY  
2470.777.0725 WILL PAY BY FRIDAY  
2678.678.559 2985 WILL CALL BACK BEFORE 5 PM  
404-661-8380 FROM UTILITIES LEFT MESSAGE  
2233.478.352.9368 VM NOT SET UP 988.4277 NO ANSWER  
2460.478.213.2068 VM NOT SET UP  
2514.538.0198 LEFT MESSAGE  
2531.302.8602 LEFT MESSAGE MAY BE OWNER IDK  
MAL/LING  
2450.213.0055 WILL PAY BY FRIDAY  
2181.391.0185 WILL PAY BY FRIDAY  
2277.213.0055 WILL PAY BY FRIDAY  
2676.997.9441 LEFT MESSAGE  
2143.478.714.6597 veterans will send paperwork 060820  
2509.213.0008 LEFT MESSAGE CALLED BACK WILL CALL BACK BEFORE 5

**ADDRESS**

405 RILEY ST  
1060 KEITH DR #  
1534 HOUSTON LAKE RD #  
100 GRAND VIEW AVE  
1029 ST PATRICKS DR  
315 SHANE CIR #  
1719 SEWELL CIR #  
2350 HOUSTON LAKE RD # 1509  
103 INDUSTRIAL PARK DR #  
736 CARROLL ST #12  
304 ARMADALE DR  
736 CARROLL ST #12  
736 CARROLL ST #14  
900 COMMERCE ST  
100 N RIDGE CIR #

**LICENSE NUMBER**

5237  
OTC-005540  
4261  
OTC-005563  
3738  
OTC-005507  
5221  
OTC-005501  
4288  
5181  
OTC-005576  
4073  
4208  
OTC-005502  
OTC-005548

**MINUTES**  
**BUDGET HEARING**  
**OF THE PERRY CITY COUNCIL**  
**May 26, 2020**  
**5:00 P.M.**

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the budget hearing meeting held May 26, 2020, at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Pro Tempore Willie King, Council Members Darryl Albritton, Phyllis Bynum-Grace, Robert Jones, and Joy Peterson.

Elected Officials Absent: Council Member Riley Hunt

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Annie Warren

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Major Bill Phelps – Perry Police Department, Captain Health Dyes – Perry Police Department Tabitha Clark – Communications Manager, Fire Chief Lee Parker - Perry Fire and Emergency Services Department, Brenda King – Director of Administration, and Bryan Wood – Director of Community Development.

Guest(s)/Speaker(s): None

Media: Lauren Harris - Houston Home Journal

3. Items of Review /Discussion: Mayor Randall Walker

3a. FY 2021 Operating Budget

1. Perry Police Department. Chief Lynn provided a year in review to Mayor and Council. Chief Lynn asked for Council's consideration to reinstate four (4) part-time positions in the Perry Police Department. Council Member Peterson inquired about the Citizens Police Academy and community partnerships. Chief Lynn addressed Council Member Peterson's questions.

2. Department of Administration. Ms. King presented to Mayor and Council the Department of Administration's Fiscal Year 2021 budget. Ms. King reviewed the department's FY 2020 accomplishments, FY 2021 requests and future needs. Ms. King requested \$2,000 to purchase fleet maintenance software.

3. Department of Community Development. Mr. Wood reviewed the Department of Community Development FY 2021 budget and focused on the following items: code activities, Community Planner position, Building Inspector I position, and demolitions.
4. Finance Department. Mr. Worthington presented to Council the Finance Department's FY 2021 budget. He reviewed accomplishments and future needs for the department. Mr. Worthington stated he was pleased with the recommended budget.

4. Council Member Items:

Council Members Albritton, Bynum-Grace, Hunt, Jones, and Peterson had no reports.

Mayor Pro Tempore King had no reports.

Mr. Smith and Ms. Brooke Newby had no reports.

5. Department Head/Staff Items:

Mr. Worthington, Ms. Clark, Chief Lynn, Ms. King, Chief Parker, Mr. Wood, Ms. King and Ms. Warren had no reports.

6. Adjournment: There being no further business to come before Council in the budget hearing held on May 26, 2020 Council Member Jones motioned to adjourn the meeting at 6:01 pm. Mayor Pro Tempore King seconded the motion and it carried unanimously.

**MINUTES**  
**BUDGET HEARING**  
**OF THE PERRY CITY COUNCIL**  
**May 28, 2020**  
**5:00 P.M.**

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the budget hearing meeting held May 28, 2020, at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Pro Tempore Willie King, Council Members Darryl Albritton, Phyllis Bynum-Grace, Riley Hunt, Robert Jones, and Joy Peterson

Elected Officials Absent: None

Staff: Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Regan Scott

Staff Absent: City Manager Lee Gilmour

City Departmental Staffing: Chief Steve Lynn – Police Department, Tabitha Clark – Communications Manager, Chief Lee Parker, Perry Fire & Emergency Services Department, Brenda King – Director of Administration, Mirian Arrington – Chief Court Clerk, Battalion Chief Kirk Crumpton – Perry Fire & Emergency Services Department, Fire Marshal Michael Paull – Perry Fire & Emergency Services Department, and Sedrick Swan – Director of Leisure Services.

Guest(s)/Speaker(s): None

Media: Lauren Harris - Houston Home Journal

3. Items of Review /Discussion: Mayor Randall Walker

3a. FY 2021 Operating Budget

1. Perry Municipal Court – Ms. M. Arrington. Ms. Arrington updated Council on the changes to Municipal Court operations in response to COVID-19. Ms. Arrington was pleased with the recommended budget.
2. Perry Fire Department – Chief L. Parker. Chief Parker presented to Council the Perry Fire Department FY 2021 budget. He reviewed recommendations and plans for the department. Council Member Peterson inquired about the fire fee, recommended repairs for Engine 2, and the budget line item for struts. Chief Parker provided insight to his requests and Council Member Peterson requested the City Manager

reconsider approval of the struts for the fire department. Council Member Albritton inquired about the amount of budget allotted for staffing.

4. Council Member Items:

Council Members Albritton, Bynum-Grace, Hunt, Jones, and Peterson had no reports.

Mayor Pro Tempore King had no reports.

Mr. Smith and Ms. Newby had no reports.

5. Department Head/Staff Items:

Ms. Clark, Chief Crumpton, Chief Lynn, Ms. King, Chief Parker, and Fire Marshal Paull had no reports.

6. Adjournment: There being no further business to come before Council in the budget hearing held on May 28, 2020, Council Member Bynum-Grace motioned to adjourn the meeting at 5:47 pm. Mayor Pro Tempore King seconded the motion and it carried unanimously.

**MINUTES**  
**WORK SESSION MEETING**  
**OF THE PERRY CITY COUNCIL**  
**June 1, 2020**  
**5:00 P.M.**

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the work session meeting held June 1, 2020 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker; Mayor Pro Tempore Willie King, Council Members Phyllis Bynum-Grace, Robert Jones, Riley Hunt, Darryl Albritton, and Joy Peterson.

Elected Officials Absent: None

Staff: Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Annie Warren

Staff Absent: City Manager Lee Gilmour

City Departmental Staffing: Major Bill Phelps – Police Department, Tabitha Clark – Communications Manager, Bryan Wood – Director Community Development, Chief Lee Parker, Perry Fire and Emergency Services Department, Ashley Hardin – Economic Development Manager, Brenda King – Director of Administration, Mitchell Worthington – Director of Finance, , Sedrick Swan – Director of Leisure Services, Haley Bryant – Main Street Coordinator, and Fire Marshal Michael Paull.

Guest(s)/Speaker(s): Ms. Trish Cossart, Ms. Allison Hamsley, Ms. Ellen Palmer, Mr. Dan Rhoades, Ms. Chrissy Miner, and Mr. Don Hall

Media: Ms. Lauren Harris - The Houston Home Journal

3. Items of Review /Discussion: Mayor Pro Tempore Randall Walker

3a. FY 2021 Operating Budget

1. Perry Main Street Advisory Board. – Ms. Cossart and Ms. Bryant presented to Mayor and Council the Main Street Advisory Board FY 2021 budget. Ms. Cossart's presentation included an overview of community impact, recent accomplishments, and FY 2021 goals of the Main Street Advisory Board.

2. Perry Downtown Development Authority. Ms. Hardin's report included an update on the pole project at 902 Commerce Street and new downtown boundaries.
3. Perry Area Convention and Visitors Bureau Authority. Ms. Hamsley presented the Perry Area Convention and Visitors Bureau Authority FY 2021 budget. She also highlighted a few items that were included in the FY 2021 budget.
4. Perry Area Chamber of Commerce. Ms. Palmer presented for Council's consideration, the Perry Chamber of Commerce FY 2021 budget. Ms. Palmer thanked Council for the FY 2021 budget recommendations.
5. Perry Public Arts Commission. No representative was present.
6. Middle Georgia Clean Air Coalition. No representative was present.
7. 21<sup>st</sup> Century Partnership. Ms. Miner reported 2019 was a banner year for the organization. She highlighted a few of the accomplishments of 2019.
8. Perry – Houston County Airport Authority. Mr. Hall thanked Council for its support and shared information relative to the upcoming expansions at the airport.

3b. Office of the City Manager

1. Opportunity Zone Revision. Ms. Hardin reminded Council that the City was awarded a new Opportunity Zone designation. Recently, she was approached by a developer inquiring about what can be done to incentivize, or if any local/state program are available to revitalize to capture blight on General Courtney Hodges Boulevard. Ms. Hardin shared the addresses of several blighted properties on General Courtney Boulevard, Kellwood Drive and South Street. Council concurred to add this item to Council's June 2 agenda for a vote.
2. Claim settlement. Mr. Smith provided Council documentation relative to an ongoing claim for damages due to a sewer back up at residential home. The claims adjuster stated the claim value total is \$55,489.46. Administration recommends the City pay the claimant \$55,489.96. Council concurred to add this item to Council's June 2 agenda for a vote.

3c. Department of Community Development

1. Speed bump petition. Mr. Wood advised his office has received a petition to add speed bumps in the Stonebridge Subdivision to deter speed. The petitioner gathered twenty-eight signatures supporting speed

bumps out of fifty-five homes. There are no policies (ordinances/resolutions) addressing speed bumps. Council concurred to move forward with drafting a policy relative to speed bumps and Mr. Wood will follow up with the petitioner.

4. Council Member Items:

None

5. Department Head/Staff Items:

None

6. Adjournment: There being no further business to come before Council in the work session held on June 1, 2020 Council Member Peterson motioned to adjourn the meeting at 6:20 pm. Council Member Hunt seconded the motion and it carried unanimously.

MINUTES  
PRE COUNCIL MEETING  
OF THE PERRY CITY COUNCIL  
June 2, 2020  
5:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the pre council meeting held June 2, 2020 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Mayor Pro-Tempore Willie King, Council Members Phyllis Bynum-Grace, Joy Peterson, Robert Jones, Darryl Albritton and Riley Hunt.

City Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Janet Duffin.

Departmental Staffing: Major Bill Phelps – Perry Police Department, Chief Lee Parker - Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Brenda King – Director of Administration, Sedrick Swan – Director of Leisure Services, Ashley Hardin – Economic Development Manager, and Tabitha Clark – Communications Manager.

Media: Lauren Harris – Houston Home Journal

3. Items of Review/Discussion: Mayor Randall Walker

3a. Discussion of June 2, 2020 council meeting agenda.

10a (1) Approval of Opportunity Zone Revision. Council Member Peterson asked if the two hotels on Courtney Hodges Boulevard would be for sale. Ms. Hardin advised this is a state program that allows an incentive for someone who may want to purchase the property and re-develop.

10a (2) Approval of claim settlement. Mayor Walker advised he concurs with the settlement received by the insurance adjuster as outlined. Mayor Walker stated this item requires a vote from Council.

10b Application for Alcohol License (Wine Consumption On-Premise Sales) for Clover Wine Merchant located at 907 Carroll Street. Manager name is Michael Tomlin. Mr. Gilmour recommended issuance of the license.

10c (1) First Reading of an ordinance adopting FY 2021 Operating Budget for the City of Perry. Mr. Gilmour advised the budget will be presented at the next council meeting in June for a final vote.

10d (1) Resolution declaring certain vehicles and equipment surplus. Ms. King recommended that two vehicles be declared surplus.

10d (2) Resolution to approve the Policies and Procedures and Program Design for the CHIP grant. Mr. Wood recommended approval subject to review by the City Attorney.

10d (3) Resolution to adopt CHIP Homeowners Eligibility Requirements for CHIP grant. Mr. Wood recommended approval subject to review by the City Attorney.

10d (4) Resolution to adopt the Georgia Statutes Policies by Local Governmental Entities. Mr. Wood recommended approval subject to review by the City Attorney.

10e. Approval of 2020 CHIP Grant Agreement. Mr. Wood recommended approval of the application subject to review by the City Attorney.

10f. Approval of Contract for Grant Specialists of Georgia to administer the CHIP grant. Mr. Wood recommended approval of the contract subject to review by the City Attorney.

4. Council Member Items:

Council had no items.

5. Department Head Items:

Department Heads/Staff had no reports.

6. Adjournment: There being no further business to come before Council in the pre council meeting held June 2, 2020, Council Member Peterson motioned to adjourn the meeting at 5:14 p.m. Council Member Hunt seconded the motion and it carried unanimously.

MINUTES  
REGULAR MEETING OF THE PERRY CITY COUNCIL  
June 2, 2020  
6:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the regular meeting of the Perry City Council held June 2, 2020 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor Randall Walker; Mayor Pro Tempore Willie King, Council Members Phyllis Bynum-Grace, Joy Peterson, Darryl Albritton, Riley Hunt, and Robert Jones.

City Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Janet Duffin.

Departmental Staffing: Major Bill Phelps – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Brenda King -Director of Administration, Mitchell Worthington – Director of Finance, Sedrick Swan – Director of Leisure Services, Ashley Hardin – Economic Development Manager, and Tabitha Clark – Communications Manager.

Guest(s): Senator and Mrs. Larry Walker, III and Mr. and Mrs. Michael Tomlin.

Media: Lauren Harris - Houston Home Journal

3. Invocation and Pledge of Allegiance to the Flag:

Council Member Hunt rendered the invocation and Council Member Jones led the pledge of allegiance to the flag.

4. Recognition(s) / Presentation(s):

4a. Presentation of Champion of Georgia Cities Award to Senator Walker – Mayor Walker. Mayor Walker presented Senator Walker with the 2019-2020 Champion of Georgia Cities Award. Senator Walker advised he was proud to be born and raised in Perry and thanked Mayor Walker and Council Members for their hard work and dedication to the city. Senator Walker also thanked Mr. Larry Hanson with Georgia Municipal Association.

5. Community Partner(s) Update(s):

None

6. Citizens with Input:

Mr. and Mrs. Michael Tomlin, 1006 N. Davis Drive, introduced themselves and

advised they have just moved to Perry from California. Mr. Tomlin stated he is a certified wine sommelier and he, along with his wife Lynnette, are opening a business in downtown Perry where they will present wines from around the world and educate people. Mr. Tomlin thanked Ms. Ashley Hardin for all of her help, as well as Ms. Liz Nelson whom he stated was very helpful in assisting him with obtaining his business license.

7. PUBLIC HEARING CALLED TO ORDER AT 6:15 P.M. Mayor Randall Walker called to order a public hearing at 6:15 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. 36-81-5.

7a. Public Hearing for FY 2021 Operating Budget for the City of Perry.

Mr. Gilmour advised council members that a copy of the ordinance which addresses the concerns expressed were in their packages for review.

Public Input: Mayor Walker called for any public input for or opposed to the ordinance.

For: None

Opposed: None

7b. Public Hearing relative to an alcohol license application for 907 Carroll Street.

Mr. Gilmour advised this application is for the proposed use of an upscale wine service located at 907 Carroll Street.

Public Input: Mayor Walker called for any public input for or opposed to the application.

For: Mr. Michael Tomlin, 1006 N. Davis Drive, spoke in favor of the application, stating this would be a wine gallery that would educate and make wine approachable and fun.

Opposed: None

PUBLIC HEARING CLOSED AT 6:20 P.M. Mayor Walker closed the public hearing at 6:20 p.m.

8. Review of Minutes: Mayor Randall Walker

- 8a. Council's Consideration – Minutes of the May 18, 2020 work session, May 19, 2020 pre council meeting, May 19, 2020 council meeting, and May 21, 2020 Budget hearing meeting.

Council Member Bynum-Grace motioned to accept the minutes as submitted; Mayor Pro Tempore King seconded the motion and it carried unanimously.

9. Old Business: Mayor Randall Walker

- 9a. Mayor Randall Walker – none
- 9b. Council Members – none
- 9c. City Attorney Brooke Newby – none
- 9d. City Manager Lee Gilmour – none
- 9e. Assistant City Manager Robert Smith – none

10. New Business: Mayor Randall Walker

10a. Matters referred from June 1, 2020 work session and June 2, 2020 pre council meeting.

1. Approval of Opportunity Zone Revision – Ms. A. Hardin

Ms. Hardin recommended approval of the Opportunity Zone issued by Department of Georgia's Community Affairs be revised to include additional properties as an incentive for future revitalization and redevelopment.

Mayor Pro Tempore King motioned to approve the Zone Revision as submitted; Council Member Jones seconded the motion and it carried unanimously.

2. Approval of claim settlement – Mr. L. Gilmour.

Mr. Gilmour recommended approval of the claim settlement as submitted.

Council Member Bynum-Grace motioned to approve the claim settlement; Mayor Pro Tempore King seconded the motion and it carried unanimously.

10b. Application for Alcohol License (Wine Consumption On-Premise/Sales) for Clover Wine Merchant located at 907 Carroll Street. Manager name is Michael Tomlin – Mr. L. Gilmour.

Mr. Gilmour recommended approval of the application for Alcohol License as Submitted.

Council Member Jones motioned to approve the application for Alcohol License as submitted; Council Member Peterson seconded the motion and it carried unanimously.

10c. Ordinance(s) for First Reading(s) and Introduction.

1. **First Reading** of an ordinance adopting FY 2021 Operating Budget for the City of Perry – Mr. L. Gilmour.

Mr. Gilmour recommended adopting the proposed ordinance for the FY 2021 Operating Budget for the City of Perry. No further action required at this meeting as it will be voted on at the second council meeting of the

month.

10d. Resolution(s) for Consideration and Adoption.

1. Resolution declaring certain vehicles and equipment surplus – Ms. B. King.

Ms. King recommended approving the resolution declaring two vehicles as surplus.

Adopted Resolution No. 2020-26 declaring certain vehicles and equipment surplus. Council Member Albritton motioned to declare the two vehicles surplus; Mayor Pro Tempore King seconded the motion and it carried unanimously. *(Resolution 2020-26 has been entered into the City's official book of record.)*

2. Resolution to approve the Policies and Procedures and Program Design for the CHIP grant – Mr. B. Wood.

Mr. Wood recommended approving the \$300,000.00 CHIP grant subject to review by the City Attorney.

Adopted Resolution No. 2020-27 approving the Policies and Procedures and Program Design for the CHIP grant. Council Member Bynum-Grace motioned to approve the resolution as presented; Council Member Jones seconded the motion and it carried unanimously. *(Resolution 2020-27 has been entered into the City's official book of record.)*

3. Resolution to adopt CHIP Homeowners Eligibility Requirements for CHIP grant – Mr. B. Wood.

Mr. Wood recommended approving the resolution adopting CHIP Homeowners Eligibility Requirements for CHIP grant subject to review by the City Attorney.

Adopted Resolution No. 2020-28 to approve adopting CHIP Homeowners Eligibility Requirements for CHIP grant. Council Member Jones motioned to approve the resolution as presented; Council Member Albritton seconded the motion and it carried unanimously. *(Resolution 2020-28 has been entered into the City's official book of record.)*

4. Resolution to adopt the Georgia Statutes Policies by Local Governmental Entities – Mr. B. Wood.

Mr. Wood recommended approving the resolution adopting the Georgia Statutes Policies by Local Governmental Entities subject to review by the City Attorney.

Adopted Resolution No. 2020-29 to approve adopting the Georgia Statutes Policies by Local Governmental Entities. Mayor Pro Tempore King

motioned to approve the resolution as presented; Council Member Jones seconded the motion and it carried unanimously. (*Resolution 2020-29 has been entered into the City's official book of record.*)

10e. Approval of 2020 CHIP Grant Agreement – Mr. B. Wood.

Mr. Wood recommended approving the 2020 CHIP Grant Agreement as presented subject to review by the City Attorney.

Council Member Albritton motioned to approve the agreement as presented; Mayor Pro Tempore King seconded the motion and it carried unanimously.

10f. Approval of contract for Grant Specialists of Georgia to administer the CHIP grant - Mr. B. Wood.

Mr. Wood recommended approving the contract for Grant Specialists of Georgia to administer the CHIP grant subject to review by the City Attorney.

Mayor Pro Tempore King motioned to approve the contract as presented; Council Member Jones seconded the motion and it carried unanimously.

11. Council Member Items:

None

12. Department Heads/Staff Items:

Mr. Gilmour, Mr. Smith, Ms. Newby, Ms. King, Mr. Wood, Ms. Hardin, Mr. Swan, Chief Parker, Major Phelps, Mr. Worthington and Ms. Warren had no reports.

Ms. Clark invited everyone to the 1<sup>st</sup> Annual Live Bingo night on Friday at 7:00 p.m. This is a free event and you do not have to be a resident to participate.

13. General Public Items:

None

14. Mayor Items:

Mayor Walker thanked Chief Paull for taking temperatures and keeping us safe at the meetings.

Mayor Walker reminded everyone that the Census is still being taken in Georgia. Online response is available, and for those who may not have access to a computer, the Houston County Libraries are now open and can assist as well.

Work Session will be held June 15<sup>th</sup>.

Pre council and council will be held June 16<sup>th</sup> beginning at 5:00 p.m. and 6:00 p.m.

respectively.

15. Adjournment: There being no further business to come before Council in the regular council meeting held June 2, 2020, Council Member Albritton motioned to adjourn the meeting at 6:35 p.m.; Council Member Hunt seconded the motion and it carried unanimously.



Where Georgia comes together.

**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

TO: Mayor / Council  
FROM: Lee Gilmore, City Manager  
DATE: June 8, 2020  
REFERENCE: FY-2021 Budget Ordinance

Enclosed is the proposed FY-2021 Operating Budget for the City of Perry. This ordinance, using the recommended budget as a base, makes the below changes.

A. General Fund

1. Revenues

Charge for services is adjusted to reflect an increase in the youth football fees and increases in the administration service charges.

2. Expenditures

- Adds a copier for Office of the City Attorney.
- Adds copier costs for Office of the City Clerk.
- Reinstates four (4) part-time positions in the Perry Police Department. Chief Lynn will fund the costs of these positions from other sources.
- Returns animal control functions to the Perry Police Department.
- Adds vehicle maintenance software to the Department of Administration.
- Provides additional monies for software contract increase in Department of Community Development.
- Provides monies for additional scanner for Finance Department.
- Completes shift of first responders in Perry Fire and Emergency Services Department to General Fund.

- Shifts portion of interstate lighting to Hotel/Motel Tax Special Revenue Fund for tourism promotion.
- Shifts destination parks and staff back to Department of Leisure Services.
- Transfers \$170,000 from General Fund to the Fire Protection Utility District Special Revenue Fund to assist transition.
- Municipal Court remove rental payment for Houston County Courthouse.
- Due to possible revenue issues eliminate allocation to Perry Arts Commission can use its own restricted account.
- Due to possible revenue issues eliminates allocation to Perry Main Street Advisory Board. Board can use its own restricted account.

**B. Fire Protection Utility District Special Revenue Fund**

**1. Revenue**

Based on most recent data reduce fee increase from 5% to 4%.  
Residential increase reduced from \$ 22.00/mo to \$ 21.80/mo.

**2. Expenditures**

Complete shift of fire protection operations to fund. Add rescue strut jacks.

**C. Hotel / Motel Tax Special Revenue Funds**

**1. Expenditures**

Add portion of interstate lighting to tourism promotion group.

**D. Municipal Court Technology Special Revenue Fund**

Add fund that formerly was a restricted access in the General Fund.

**E. Water and Sewerage System Revenue Fund**

**1. Revenue**

Based on most recent data reduce consumption rate increases from 7% to 4% for water rates and 5% to 4% for wastewater rates.

**F. Gas System Revenue Fund**

Based on most recent data reduce City gate rate from 5% to 4% increase, for firm costumers.

Exhibit A

Approve revised Perry Area Convention and Visitors Bureau Authority  
is FY-2021 Operating Budget.

Exhibit B

The funded positions founded with this budget are listed.

Exhibit C

The salary ranges for the appointive officials and directors for FY-2021 are  
listed.

**AN ORDINANCE  
ADOPTING THE FISCAL YEAR 2021  
OPERATING BUDGET**

**WHEREAS**, the Council has adhered to the provisions of O.C.G.A. 36-81-3, as amended; and

**WHEREAS**, the budget public hearing was held on June 2, 2020; and

**WHEREAS**, per O.C.G.A. 18-13-28, as amended, any increase in the occupational tax from FY 2020 to FY 2021 shall be used to pay administrative costs:

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS** that the Operating Budget of the City of Perry for fiscal year 2021 is adopted as follows:

Section 1 The General Fund revenue and expenditure appropriations are:

Revenues

Taxes	\$ 11,441,700
Licenses/Permits	616,500
Intergovernmental	5,300
Administrative Svc Charges	1,270,800
Charge for Services	3,122,000
Fine/Forfeitures	577,400
Investment	29,100
Other Charges	<u>395,400</u>
Revenue Total	\$ 17,458,200

Expenditures

General Government	
Office of the City Council	\$ 107,900
Office of the Mayor	16,600
Office of the City Manager	1,471,200
Policy Education	37,100
Office of the City Clerk	123,900
Office of Elections	900
Department of Administration	563,900
Finance Department	612,400
Office of the City Attorney	226,100
Information Technology	155,600
Health / Dental Benefits	2,562,600
Office of the City Auditor	52,200
Perry Municipal Court System	<u>489,000</u>
Category Total	\$ 6,419,400

Public Safety

Perry Police Department	\$ 4,654,100
Perry Fire and Emergency Services Department	1,046,900
Houston County E-911	<u>166,000</u>
Category Total	\$ 5,867,000

Public Works

Department of Public Works	\$ <u>2,390,300</u>
Category Total	\$ 2,390,300

<b>Health and Welfare</b>	
Senior/Disabled Utility Assistance	\$ 84,600
Perry Volunteer Outreach	<u>5,500</u>
Category Total	\$ 90,100
<b>Recreation/Leisure</b>	
Department of Leisure Services	\$ 697,500
Youth Program Subsidies	<u>6,200</u>
Category Total	\$ 703,700
<b>Housing/Economic Development</b>	
Perry Housing Team	\$ 2,500
Houston County Land Bank	4,300
Perry Area Chamber of Commerce	400
Middle Georgia Clean Air Coalition	3,500
21st Century Partnership	10,400
Georgia National Fairgrounds and Agricenter	34,400
Downtown Development Authority of City of Perry	11,700
Perry-Houston County Airport Authority	44,600
Department of Community Development	1,002,500
Planning Commission	<u>5,900</u>
Category Total	\$ 1,120,200
<b>Debt Service</b>	\$ <u>761,900</u>
Category Total	\$ 761,900
<b>Expenditure Total</b>	\$ 17,352,600
<b>Other Financing</b>	
Transfers	\$ <u>385,000</u>
<b>Other Financing Total</b>	\$ 385,000
<b>Annual Gain / (Loss)</b>	\$ 490,600
<b>Fund Balance</b>	
Beginning	\$ 4,994,100
Ending	\$ 5,484,700

Section 2 The special revenue funds revenue and expenditure appropriations are as follows:

Fire Protection Utility District  
Special Revenue Fund

<b>Revenue</b>	
License / Permits	\$ 4,600
Charge for Services	<u>2,314,500</u>
Revenue Total	\$ 2,319,100

**Expenditures**  
Public Safety

Support Services	\$	158,500
Perry Fire and Emergency Services Department		<u>2,559,500</u>
Category Total	\$	2,718,000
Debt Service	\$	<u>102,900</u>
Category Total	\$	102,900
Expenditure Total	\$	2,820,900
Other Financing		
Transfer	\$	<u>204,600</u>
Other Financing Total	\$	204,600
Annual Gain / (Loss)	\$	(297,200)
Fund Balance		
Beginning	\$	356,100
Ending	\$	58,900

Hotel / Motel Tax  
Special Revenue Fund

Revenues		
Taxes	\$	<u>886,100</u>
Revenue Total	\$	886,100
Expenditures		
Housing /Economic Development		
General Purpose		
Support Services	\$	<u>17,700</u>
Group Total	\$	17,700
Tourist Promotion		
Perry Area Convention and Visitors		
Bureau Authority		293,700
Perry Area Historical Society		10,000
Interstate Lighting		<u>75,400</u>
Group Total	\$	379,100
Tourist Development		
Special Events	\$	<u>126,700</u>
Group Total	\$	126,700
Expenditures Total	\$	523,500
Other Financing		
Transfer	\$	<u>(362,600)</u>
Other Financing Total	\$	(362,600)
Annual Gain / (Loss)	\$	-
Fund Balance		
Beginning	\$	51,900

Municipal Court Technology  
Special Revenue Fund

Revenue	
Charge for Service	\$ <u>51,300</u>
Revenue Total	\$ 51,300
Expenditures	
General Government	
Perry Municipal Court	\$ <u>32,500</u>
Total	\$ 32,500
Category Total	\$ 32,500
Public Safety	
Perry Police Department	\$ <u>18,800</u>
Department Total	\$ 18,800
Category Total	\$ 18,800
Expenditure Total	\$ 51,300
Annual Gain / (Loss)	\$ -
Fund Balance	
Beginning	
Ending	\$ -
	\$ -

Section 3 The proprietary funds revenue and expenditure appropriations are:

Water and Sewerage System  
Revenue Fund

Revenues	
Charge for Services	\$ 8,362,300
Investment	50,100
Other Charge for Services	<u>3,300</u>
Revenue Total	\$ 8,415,700
Expenditures	
Public Works	
Support Services	\$ 625,200
Administration	64,100
Meters	874,100
Water Provision	1,486,300
Wastewater Treatment	1,643,900
Collection / Distribution	<u>1,183,400</u>
Category Total	\$ 5,877,000
Capital	
Fixed Assets	\$ <u>17,000</u>
Category Total	\$ 17,600
Depreciation	\$ <u>1,579,200</u>
Category Total	\$ 1,579,200

Debt Service	\$	<u>1,647,400</u>
Category Total	\$	1,647,400
Expenditure Total	\$	9,120,600
Other Financing		
Transfers	\$	<u>(20,900)</u>
Other Financing Total	\$	(20,900)
Annual Gain / (Loss)	\$	(725,800)
Cash		
Beginning	\$	4,183,400
Ending	\$	3,457,600

Natural Gas System  
Revenue Fund

Revenues		
Charge for Services	\$	5,176,000
Investment		<u>10,000</u>
Revenue Total	\$	5,186,000
Expenditures		
Public Works		
Support Services	\$	270,000
Franchise Fee		169,900
Rebate		500
Public Awareness		5,100
Operations		481,300
Supply		2,464,000
Mid-State Energy Commission		<u>1,317,400</u>
Category Total	\$	4,708,200
Depreciation	\$	<u>85,400</u>
Category Total	\$	85,400
Debt Services	\$	<u>215,900</u>
Category Total	\$	215,900
Expenditures Total	\$	5,009,500
Other Financing		
Transfers	\$	<u>(261,700)</u>
Other Financing Total	\$	(261,700)
Annual Gain/(Loss)	\$	(85,200)
Cash		
Beginning	\$	1,492,100
Ending	\$	1,406,900

Solid Waste System  
Revenue Fund

<b>Revenues</b>		
Charge for Services	\$	2,255,800
Investment		<u>300</u>
Revenue Total	\$	2,256,100
<b>Expenditures</b>		
Public Works		
Support Services	\$	198,400
Department of Public Works		<u>1,971,800</u>
Category Total	\$	2,170,200
Capital		
Fixed Assets	\$	<u>149,600</u>
Category Total	\$	149,600
Depreciation		
Category Total	\$	<u>61,200</u>
\$		61,200
Debt Service		
Category Total	\$	<u>60,800</u>
\$		60,800
Expenditures Total		\$ 2,441,800
Other Financing		
Transfer	\$	34,000
Lease		<u>149,600</u>
Other Financing Total	\$	183,600
Annual Gain/(Loss)		\$ (2,100)
Cash		
Beginning	\$	480,300
Ending	\$	478,200

Stormwater Utility District  
Revenue Fund

<b>Revenues</b>		
Charge for Services	\$	<u>759,200</u>
Revenue Total	\$	759,200
<b>Expenditures</b>		
Public Works		
Support Services	\$	118,000
Department of Public Works		233,900
Inspections		<u>94,600</u>
Category Total	\$	446,500
Capital		
Community Facilities	\$	<u>154,500</u>

Category Total	\$	154,500
Depreciation	\$	<u>87,200</u>
Category Total	\$	87,200
Debt Service	\$	<u>71,000</u>
Category Total	\$	71,000
Expenditure Total	\$	759,200
Other Financing		
Transfer	\$	<u>6,000</u>
Other Financing Total	\$	6,000
Annual Gain / (Loss)	\$	6,000
Cash		
Beginning	\$	170,600
Ending	\$	176,600

Section 4 The budget as shown in Exhibit "A" for the Perry Area Convention and Visitors Bureau Authority is approved and hereby made a part of this ordinance.

Section 5 The positions of employment for Fiscal Year 2021 are provided in Exhibit B hereby made a part of this ordinance.

Section 6 The compensation of the appointive officers and directions for Fiscal Year 2021 are provided in Exhibit C hereby made a part of this ordinance.

Section 7 All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 8 Should any part or parts of the ordinance be declared unenforceable the remaining part or parts shall retain the full effect of law.

Section 9 This ordinance is adopted with an effective date of July 1, 2020.

SO ORDAINED THIS \_\_\_\_\_ DAY OF JUNE 2020

CITY OF PERRY

By: \_\_\_\_\_  
 RANDALL WALKER, MAYOR

City Seal Attest: \_\_\_\_\_  
 ANNIE WARREN, CITY CLERK

EXHIBIT A

Perry Area Convention and Visitors Bureau Authority

Fiscal Year 2021  
Operating Budget

Revenues

Intergovernmental	\$ 365,300
Investment	100
Other Charge for Services	<u>5,200</u>

Revenue Total \$ 370,600

Expenditures

General Government	
Perry Area Convention and Visitors Bureau Authority	<u>\$ 399,700</u>

Expenditure Total \$ 399,700

Annual Gain / (Loss) \$ (29,100)

Fund Balance

Beginning	\$ 465,800
Ending	\$ 436,700

Exhibit "B"

FY-2021 APPROVED POSITIONS

GENERAL FUND

General Government	
Office of the Council	
Mayor Pro Tempore	1
Council Member	<u>5</u>
Office Total	6
Office of the Mayor	
Mayor (E)	<u>1</u>
Office Total	1
Office of the City Manager	
Operations	
City Manager	1
Executive Secretary	<u>1</u>
Subtotal	2
Assistant City Manager	
Assistant Manager	<u>1</u>
Subtotal	1
Personnel	
Personnel Manager	1
Personnel Technician	<u>1</u>
Subtotal	2
Customer Service	
Customer Service Manager II	1
Customer Service Technician III	2
Customer Service Technician I	<u>1</u>
Subtotal	4
Tax / License	
Tax / License Specialist I	<u>1</u>
Subtotal	1
Communications	
Communications Manager I	<u>1</u>
Subtotal	1

Economic Development	
Economic Development Mgr I	<u>1</u>
Subtotal	1
Special Events	
Special Events Mgr I	<u>1</u>
Subtotal	1
Classic Main Street	
Main Street Coordinator	<u>1</u>
Subtotal	1
Office Total	14
Office of the City Clerk	
City Clerk	<u>1</u>
Office Total	1
Department of Administration	
Administration	
Director of Administration	<u>1</u>
Subtotal	1
Vehicle Maintenance	
Vehicle Maintenance Mgr II	1
Chief Mechanic	1
Mechanic I	<u>1</u>
Subtotal	3
Department Total	4
Finance Department	
Accounting	
Finance Director I	1
Accountant I	1
Senior Accounting Technician	1
Accounting Technician	<u>1</u>
Department Total	4
Office of the City Attorney	
City Attorney	1
Executive Secretary	<u>1</u>
Office Total	2
Perry Municipal Court System	
Court Support	
Chief Municipal Court Clerk	1

Municipal Court Clerk I	<u>1</u>
Subtotal	2
Municipal Court	
Chief Judge	1
Associate Judge	<u>1</u>
Subtotal	2
Organization Total	<u>4</u>
Category Total	36
Public Safety	
Perry Police Department	
Administration	
Chief of Police	1
Police Major II	1
Executive Secretary	<u>1</u>
Subtotal	3
Certification	
Police Officer IV	<u>1</u>
Subtotal	1
Criminal Investigation	
Police Captain II	1
Executive Secretary	1
Police Lieutenant	1
Detective / Sergeant III	1
Detective / Sergeant II	1
Detective / Sergeant I	2
Police Officer I (PT)	<u>1</u>
Subtotal	8
Regional Safe Streets	
Detective / Sergeant II	<u>1</u>
Subtotal	1
Evidence Room	
Property / Evidence Technician I	1
Property / Evidence Technician I (PT)	<u>1</u>
Subtotal	2
Patrol	
Police Lieutenant II	1
Police Lieutenant I	2
Senior Police Lieutenant	1

Police Sergeant I	5
Police Officer III	5
Police Officer II	6
Police Officer I	10
Police Corporal	<u>1</u>
Subtotal	31
Records Management	
Senior Evidence Technician	1
Property / Evidence Technician I	<u>1</u>
Subtotal	2
Animal Control	
Animal Control Supervisor	<u>1</u>
Subtotal	1
Animal Control Facility	
Animal Control Officer I	<u>1</u>
Subtotal	1
School Programs	
Police Officer II	1
Police Corporal	1
Police Officer I	<u>1</u>
Subtotal	3
School Crossing Guards	
Crossing Guards	2
Traffic Crossing Guards	<u>2</u>
Subtotal	4
Support Services	
Police Captain	1
Administrative Secretary	1
Administrative Secretary (PT)	<u>1</u>
Subtotal	3
Department Total	60
Perry Fire and Emergency Services Department	
Headquarters	
Fire Sergeant	5
Firefighter II	<u>1</u>
Subtotal	6

Davis Farm	
Fire Captain	2
Fire Lieutenant	2
Fire Sergeant	1
Firefighter I	<u>1</u>
Subtotal	6
Department Total	12
Category Total	72

Public Works

Department of Public Works

Administration

Public Works Superintendent	1
Executive Secretary	<u>1</u>
Subtotal	2

Street Maintenance

Infrastructure Mgr I	1
Sonic Equipment Operator	2
Equipment Operator III	1
Equipment Operator I	<u>1</u>
Subtotal	5

Building Maintenance Operations

Building Maintenance Mgr I	1
Senior Building Maintenance Technician II	1
Equipment Operator III	1
Equipment Operator I	<u>1</u>
Subtotal	4

City Hall

Senior Building Custodian	<u>1</u>
Subtotal	1

Public Safety Building

Building Custodian I	<u>1</u>
Subtotal	1

Worrall Center

Building Custodian I	<u>1</u>
Subtotal	1

Landscaping

Landscaping Manager I	<u>1</u>
Subtotal	1

Tri-line Building

Building Custodian I	<u>1</u>
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Subtotal	1
Passives Parks	
Equipment Operator II	2
Equipment Operator I	1
Equipment Operator Trainee	<u>1</u>
Subtotal	4
Downtown District	
Equipment Operator I	<u>1</u>
Subtotal	1
Department Total	21
Category Total	21
Recreation / Leisure	
Department of Leisure Services	
Administration	
Director of Leisure Service	1
Executive Secretary	<u>1</u>
Subtotal	2
Athletic Operations	
Recreation Technician I	1
Recreation Specialist II	1
Equipment Operator II	2
Score Keeper	<u>4</u>
Subtotal	8
Leisure Service	
Leisure Services Supervisor I	<u>1</u>
Subtotal	1
Leisure Camp	
Leap Camp Counselor	1
Camp Counselor	2
Camp Counselor	1
Assistant	<u>1</u>
Subtotal	4
Department Total	15
Category Total	15

Housing / Economic Development	
Department of Community Development	
Administration	
Director of Community Development	1
Administrative Assistant	<u>1</u>
Subtotal	2
Engineering	
Engineering Services Mgr I	<u>1</u>
Subtotal	1
Utility Inspections	
Utility Inspector II	<u>1</u>
Subtotal	1
Building Inspections	
Chief Building Official I	1
Building Inspector I	<u>2</u>
Subtotal	3
Code Enforcement Administration	
Code Compliance Specialist I	<u>1</u>
Subtotal	1
Department Total	8
Category Total	8
Fund Total	152

Fire Utility District  
Special Revenue Fund

Public Safety	
Perry Fire and Emergency Services Department	
Administration	
Fire Chief	1
Executive Secretary	<u>1</u>
Subtotal	2
Fire Headquarters	
Fire Battalion Chief	3
Fire Captain	1
Fire Lieutenant	3
Firefighter II	5

Firefighter I	<u>8</u>
Subtotal	20

Davis Farm

Firefighter II	2
Firefighter I	<u>4</u>
Subtotal	6

Department Total	26
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Category Total	26
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Fund Total	26
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Part-Time

Firefighter I (PT)	<u>18</u>
Subtotal	18

Fire Prevention

Fire Marshall II	<u>1</u>
Subtotal	1

Department Total	47
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Fund Total	47
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Solid Waste System  
Revenue Fund

Public Works

Department of Public Works

Yard / Bulk Collection

Solid Waste Mgr II	1
Solid Waste Operator III	2
Solid Waste Operator II	2
Solid Waste Operator I	1
Equipment Operator I	<u>2</u>

Department Total	8
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Category Total	8
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Fund Total	8
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Stormwater Utility District  
Revenue Fund

Public Works	
Department of Public Works	
Stormwater Drainage	
Equipment Operator II	1
Equipment Operator I	<u>1</u>
Subtotal	2
City Retention Ponds	
Equipment Operator II	<u>1</u>
Subtotal	1
Department Total	3
Category Total	3
Housing / Economic Development	
Department of Community Development	
System Inspection	
Stormwater Inspector II	<u>1</u>
Subtotal	1
Department Total	1
Category Total	1
Fund Total	4
Positions Total	211

**EXHIBIT C**  
**APPOINTIVE OFFICE /DIRECTOR OF DEPARTMENT**  
**FY-2021 COMPENSATION**

**APPOINTIVE OFFICER**

Chief Judge	\$ 30,200	-	\$ 38,600
Associate Judge	10,100	-	12,600
City Attorney	89,900	-	143,300
City Manager	141,700	-	170,000
Assistant City Manager	95,500	-	151,600
City Clerk	65,600	-	97,400

**DIRECTOR OF DEPARTMENT**

Director of Administration	\$ 92,700	-	\$ 132,500
Finance Director	90,700	-	130,300
Chief of Police	90,000	-	131,100
Fire Chief / Director of Emergency Services	84,100	-	119,000
Public Works Superintendent	78,600	-	118,500
Director of Leisure Services	72,100	-	110,200
Director of Community Development	80,000	-	118,300

**A RESOLUTION TO AMEND  
THE CITY OF PERRY  
POSITION CLASSIFICATION PLAN**

**WHEREAS**, the Council has adopted an operating budget for FY2021; and

**WHEREAS**, the adoption of this budget requires amending the Job (Position) Classification Part of the Position Classification Plan:

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PERRY HEREBY RESOLVES** that the Position Classification Plan Job (Position) Classification Schedule is amended as stated below:

Section 1: The job classification schedule as shown in Exhibit "A", hereby made a part of this Resolution, is adopted and made a part of the Position Classification Plan.

SO RESOLVED THIS \_\_\_\_\_ DAY OF JUNE, 2020.

CITY OF PERRY

By:

\_\_\_\_\_  
RANDALL WALKER, MAYOR

City Seal

Attest:

\_\_\_\_\_  
ANNIE WARREN, CITY CLERK

EXHIBIT A  
 JOB CLASSIFICATION SCHEDULE  
 COVERED (CLASSIFIED)  
 GENERAL GOVERNMENT

Accountant I	\$ 44,900	-	\$ 69,200
Accountant II	52,900	-	77,500
Senior Accountant	70,700	-	110,500
Accounting Technician I	33,300	-	51,300
Accounting Technician II	37,600	-	55,800
Accounting Technician III	41,400	-	59,600
Senior Accounting Technician	44,900	-	69,200
Secretary	28,900	-	44,000
Administrative Secretary	32,300	-	52,100
Executive Secretary	37,000	-	57,100
Administrative Assistant	43,000	-	67,000
Municipal Court Clerk Trainee	32,300	-	52,100
Municipal Court Clerk I	42,400	-	65,900
Municipal Court Clerk II	51,400	-	72,900
Senior Municipal Court Clerk	60,600	-	92,800
Chief Municipal Court Clerk I	60,600	-	92,800
Chief Municipal Court Clerk II	69,800	-	100,700
Senior Municipal Court Clerk	78,000	-	116,200
Personnel Technician I	36,400	-	55,000
Personnel Technician II	43,400	-	72,000
Senior Personnel Technician	60,100	-	92,800
Personnel Manager I	60,100	-	92,800
Personnel Manager II	69,800	-	100,700
Senior Personnel Manager	78,000	-	116,200
Customer Service Technician Trainee	30,700	-	46,200
Customer Service Technician I	33,800	-	51,300
Customer Service Technician II	37,800	-	55,500
Customer Service Technician III	40,300	-	59,800
Senior Customer Service Technician	44,900	-	69,200
Tax / License Specialist I	40,300	-	89,800
Tax / License Specialist II	50,200	-	69,800
Senior Tax / License Specialist	60,600	-	92,800
Customer Service Manager I	60,600	-	92,800
Customer Service Manager II	69,800	-	100,700
Senior Customer Service Manager	78,000	-	116,200
Communications Specialist I	46,300	-	69,800

Communication Specialist II	53,800	-	76,200
Senior Communications Specialist	60,600	-	92,800
Communications Manager I	60,600	-	92,800
Communications Manager II	69,800	-	100,700
Senior Communications Manager	78,000	-	116,200
Mechanic Trainee	26,700	-	39,200
Mechanic I	33,500	-	53,300
Mechanic II	40,100	-	56,700
Mechanic III	43,200	-	59,800
Chief Mechanic	45,500	-	68,600
Vehicle Maintenance Manager I	61,700	-	77,200
Vehicle Maintenance Manager II	67,300	-	82,800
Senior Vehicle Maintenance Manager	78,600	-	118,500

#### PUBLIC SAFETY

Assitant Fire Chief	\$ 72,200	-	\$ 100,100
Fire Marshall I	59,300	-	88,500
Fire Marshall II	65,500	-	94,500
Senior Fire Marshall	72,200	-	100,100
Fire Training Officer I	59,300	-	88,500
Fire Trainee Officer II	65,500	-	94,500
Senior Fire Training Officer	72,200	-	100,100
Fire Captain I	56,100	-	79,600
Fire Captain II	64,300	-	87,600
Senior Fire Captain	72,200	-	100,100
Fire Lieutenant I	49,500	-	70,700
Fire Lieutenant II	54,800	-	74,700
Senior Fire Lieutenant	56,900	-	79,600
Fire Sergeant I	44,600	-	65,800
Fire Sergeant II	47,000	-	68,000
Senior Fire Sergeant	49,500	-	70,700
Fire Recruit	36,000	-	52,000
Fire Firefighter I	39,100	-	55,000
Fire Firefighter II	43,300	-	60,400
Senior Firefighter	47,000	-	68,000
Police Major I	73,600	-	112,600
Police Major II	79,600	-	118,600
Senior Police Major	84,600	-	123,200
Police Captain I	61,700	-	93,900
Police Captain II	67,300	-	102,800
Senior Police Captain	73,100	-	112,600

Police Lieutenant I	54,000	-	82,200
Police Lieutenant II	58,000	-	86,300
Senior Police Lieutenant	61,700	-	93,900
Police Sergeant I	49,100	-	74,900
Police Sergeant II	51,800	-	77,400
Senior Police Sergeant	54,000	-	82,200
Police Officer Trainee	36,000	-	52,000
Police Officer I	40,100	-	60,400
Police Office II	42,100	-	63,600
Police Corporal	44,800	-	67,600
Police Officer III	47,000	-	70,900
Police Officer IV	49,100	-	74,400
Senior Police Officer	54,000	-	82,200
Property / Evidence Technician I	37,700	-	52,500
Property / Evidence Technician II	41,700	-	56,800
Senior Property Evidence Technician	46,000	-	60,900
Police Logistic Technician I	32,200	-	52,100
Police Logistic Technician II	37,200	-	57,300
Senior Police Logistic Technician	43,000	-	67,000
Detective Trainee	42,100	-	63,600
Detective / Sergeant I	44,200	-	67,000
Detective / Sergeant II	49,800	-	70,400
Detective / Sergeant III	55,200	-	76,800
Senior Detective / Sergeant	61,700	-	93,900

#### PUBLIC WORKS

Animal Control Specialist I	\$ 31,300	-	\$ 44,500
Animal Control Specialist II	36,300	-	49,500
Senior Animal Control Specialist	46,600	-	65,600
Animal Control Supervisor I	46,600	-	65,600
Animal Control Supervisor II	51,600	-	70,600
Senior Animal Control Supervisor	61,700	-	77,200
Animal Control Manager I	61,700	-	77,200
Animal Control Manager II	67,300	-	82,800
Senior Animal Control Manager	78,600	-	118,800
Building Custodian I	27,700	-	36,000
Building Custodian II	32,400	-	40,000
Building Custodian III	36,400	-	44,000
Senior Building Custodian	46,600	-	65,600
Custodian Supervisor I	46,600	-	65,600
Custodian Supervisor II	51,800	-	70,500

Senior Custodian Supervisor	\$ 61,700	-	\$ 77,200
Building Maintenance Technician I	28,200	-	44,500
Building Maintenance Technician II	32,800	-	49,100
Building Maintenance Technician III	38,800	-	55,100
Senior Building Maintenance Technician	46,600	-	65,000
Building Maintenance Supervisor I	46,600	-	65,000
Building Maintenance Supervisor II	51,600	-	70,600
Senior Building Maintenance Supervisor	61,700	-	77,200
Building Maintenance Manager I	61,700	-	77,200
Building Maintenance Manager II	67,300	-	82,800
Senior Building Maintenance Manager	78,600	-	118,500
Equipment Operator Trainee	26,700	-	39,200
Equipment Operator I	27,400	-	41,700
Equipment Operator II	31,800	-	49,100
Equipment Operator III	33,800	-	59,900
Senior Equipment Operation	46,500	-	65,600
Infrastructure Supervisor I	46,500	-	65,600
Infrastructure Supervisor II	51,600	-	70,600
Senior Infrastructure Supervisor	61,700	-	77,200
Infrastructure Manager I	61,700	-	77,200
Infrastructure Manager II	67,300	-	82,800
Senior Infrastructure Manager	78,600	-	118,500
Landscape Manager I	61,700	-	72,200
Landscape Manager II	67,200	-	82,800
Senior Landscape Manager	78,600	-	118,500
Solid Waste Operator I	25,800	-	39,500
Solid Waste Operator II	34,800	-	50,500
Solid Waste Operator III	40,800	-	56,800
Senior Solid Waste Operator	46,600	-	65,600
Solid Waste Operations Supervisor I	46,600	-	65,600
Solid Waste Operations Supervisor II	56,500	-	70,600
Senior Solid Waste Operations Supervisor	61,700	-	77,200
Solid Waste Manager I	61,700	-	77,200
Solid Waste Manager II	67,300	-	82,800
Senior Solid Waste Manager	78,600	-	118,500
Stormwater Manager I	61,700	-	77,200
Stormwater Manager II	67,300	-	82,800
Senior Stormwater Manager	78,600	-	118,500

## RECREATION DEPARTMENT

Recreation Technician I	\$ 27,700	-	\$ 44,100
Recreation Technician II	32,900	-	49,200
Senior Recreation Technician	36,100	-	62,800
Recreation Specialist I	36,100	-	62,800
Recreation Specialist II	41,200	-	67,800
Senior Recreation Specialist	46,500	-	65,600
Athletic Programs Supervisor I	46,500	-	65,600
Athletic Programs Supervisor II	51,600	-	70,600
Senior Athletic Programs Supervisor	61,700	-	77,200
Leisure Programs Supervisor I	46,500	-	65,600
Leisure Program Supervisor II	51,600	-	70,600
Senior Programs Supervisor	61,700	-	77,200
Special Events Coordinator I	46,500	-	65,800
Special Events Coordinator II	46,500	-	70,600
Senior Special Events Coordinator	61,700	-	77,200
Special Events Manager I	61,700	-	92,800
Special Events Manager II	69,600	-	100,700
Senior Special Events Manager	78,000	-	116,200

## HOUSING / ECONOMIC DEVELOPMENT

Building Inspector Trainee	\$ 38,000	-	\$ 59,000
Building Inspector I	41,600	-	62,900
Building Inspector II	49,600	-	70,900
Senior Building Inspector	60,600	-	92,800
Chief Building Official I	60,600	-	92,800
Chief Building Official II	69,800	-	100,700
Senior Building Official	78,000	-	116,200
Code Compliance Specialist I	41,600	-	62,900
Code Compliance Specialist II	49,600	-	70,900
Senior Code Compliance Specialist	60,600	-	92,800
Utility / Construction Inspector I	41,600	-	62,900
Utility / Construction inspector II	49,600	-	70,900
Senior Utility / Construction Inspector	60,600	-	92,800
Engineering Services Manager I	60,600	-	92,800
Engineering Services Manager II	66,300	-	97,400
Senior Engineering Service Manager	78,000	-	116,200
Community Planner I	49,300	-	76,600
Community Planner II	54,800	-	81,700
Senior Community Planner	60,600	-	92,800

Economic Development Manager I	60,600	-	92,800
Economic Development Manager II	70,000	-	81,300
Senior Economic Development Manager	78,000	-	116,200
Main Street Coordinator I	44,300	-	66,400
Main Street Coordinator II	52,300	-	74,500
Senior Main Street Coordinator	60,600	-	92,800
Stormwater Inspector I	41,600	-	62,900
Stormwater Inspector II	49,600	-	70,900
Senior Stormwater Inspector	60,600	-	92,800

UNCOVERED (UNCLASSIFIED)

School Crossing Guard (S)	\$8.75/hr	-	\$12.50/hr
Traffic Crossing Guard (S)	10.65/hr	-	14.30/hr
Scorekeeper	10.08/hr	-	10.50/hr
Camp Counselor Assistant (S)	8.32/hr	-	10.80/hr
Camp Counselor (S)	8.95/hr	-	11.45/hr
Lead Camp Counselor (S)	9.80/hr	-	12.75/hr
Recreation Aide (S)	12.84/hr	-	18.85/hr

(S) Seasonal

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**DRINKING WATER STATE REVOLVING FUND, ADMINISTERED BY GEORGIA  
ENVIRONMENTAL FINANCE AUTHORITY**

(a public corporation duly created and  
existing under the laws of  
the State of Georgia)  
as Lender

and

**CITY OF PERRY**

(a public body corporate and politic duly created and existing  
under the laws of the State of Georgia)  
as Borrower

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**SECOND MODIFICATION OF PROMISSORY NOTE AND LOAN AGREEMENT**

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**SECOND MODIFICATION OF PROMISSORY NOTE AND LOAN AGREEMENT**

**THIS SECOND MODIFICATION OF PROMISSORY NOTE AND LOAN AGREEMENT** (this "**Second Modification**") dated \_\_\_\_\_, 20\_\_\_\_, by and between **CITY OF PERRY**, a Georgia public body corporate and politic (the "**Borrower**"), and the **DRINKING WATER STATE REVOLVING FUND, ADMINISTERED BY GEORGIA ENVIRONMENTAL FINANCE AUTHORITY**, a Georgia public corporation (the "**Lender**").

**Statement of Facts**

A. The Lender and the Borrower are parties to that certain Loan Agreement, dated **DECEMBER 21, 2017**, as amended prior to the date hereof (as so amended, the "**Loan Agreement**"; all capitalized terms used in this Second Modification but not defined herein have the meanings given in the Loan Agreement), pursuant to which the Lender made a loan to the Borrower in accordance with the terms and conditions thereof. The Borrower's obligation to repay such loan is evidenced by that certain Promissory Note, dated **NOVEMBER 21, 2017**, as amended prior to the date hereof (as so amended, the "**Note**").

B. The Lender and the Borrower desire to modify the Loan Agreement and Note in certain respects in accordance with the terms and conditions set forth herein.

**NOW, THEREFORE**, in consideration of the promises, the covenants and agreements contained herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Lender and the Borrower further agree as follows:

**Statement of Terms**

1. **Amendments of Note** - Subject to the fulfillment of the conditions precedent to the effectiveness of this Second Modification that are set forth below, the Note is hereby amended as follows:

Accrued interest on this Note shall be payable monthly on the first day of each calendar month until the first day of the calendar month following the earlier of (1) the Completion Date (as defined in the hereinafter defined Loan Agreement), (2) **FEBRUARY 1, 2021**, or (3) the date that the loan evidenced by this Note is fully disbursed (the "**Amortization Commencement Date**"). Principal of and interest on this Note shall be payable in **TWO HUNDRED THIRTY-NINE (239)** consecutive monthly installments equal to the Installment Amount (as hereinafter defined), commencing on the first day of the calendar month following the Amortization Commencement Date, and continuing to be due on the first day of each succeeding calendar month thereafter, together with a final installment equal to the entire remaining unpaid principal balance of

**DO NOT  
DATE THIS**

and all accrued interest on this Note, which shall be due and payable on the date that is 20 years from the Amortization Commencement Date (the "Maturity Date").

**2. Amendments of Loan Agreement** - Subject to the fulfillment of the conditions precedent to the effectiveness of this Second Modification that are set forth below, the Loan Agreement is hereby amended as follows:

Section 2 (a) of the Loan Agreement is hereby amended and restated to read as follows: "The Lender agrees to advance to the Borrower, on or prior to the earlier of (1) the Completion Date (as hereinafter defined), (2) **FEBRUARY 1, 2021**, or (3) the date that the loan evidenced by this Note is fully disbursed, the Loan in a principal amount of up to **\$11,250,000** which Loan may be disbursed in one or more advances but each such disbursement shall reduce the Lender's loan commitment hereunder and any sums advanced hereunder may not be repaid and then re-borrowed."

Exhibit A is amended and restated to read as written in the attached Exhibit A.

**3. No Other Waivers or Amendments** - Except for the amendments expressly set forth and referred to in Section 1 and 2 above, the Note and the Loan Agreement shall remain unchanged and in full force and effect. Nothing in this Second Modification is intended, or shall be construed, to constitute a novation or an accord and satisfaction of any of the obligations created by the Note.

**4. Representations and Warranties** - To induce the Lender to enter into this Second Modification, the Borrower does hereby warrant, represent, and covenant to the Lender that: (a) each representation or warranty of the Borrower set forth in the Loan Agreement is hereby restated and reaffirmed as true and correct on and as of the date hereof as if such representation or warranty were made on and as of the date hereof (except to the extent that any such representation or warranty expressly relates to a prior specific date or period), and no Event of Default has occurred and is continuing as of this date under the Loan Agreement; and (b) the Borrower has the power and is duly authorized to enter into, deliver, and perform this Second Modification, and this Second Modification is the legal, valid, and binding obligation of the Borrower enforceable against it in accordance with its terms.

**5. Conditions Precedent to Effectiveness of this Second Modification** - The effectiveness of this Second Modification is subject to the truth and accuracy in all material respects of the representations and warranties of the Borrower contained in Section 4 above and to the fulfillment of the following additional conditions precedent:

a. the Lender shall have received one or more counterparts of this Second Modification duly executed and delivered by the Borrower; and

b. the Lender shall have received (1) a signed opinion of counsel to the Borrower, substantially in the form of Exhibit E attached hereto, and (2) a certified copy of the resolution adopted by the Borrower's governing body, substantially in the form of Exhibit F attached hereto.

**6. Counterparts** - This Second Modification may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which when taken together shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, the parties hereto have caused this Second Modification to be duly executed and delivered as of the date specified at the beginning hereof

**CITY OF PERRY**

Approved as to form:

By: \_\_\_\_\_  
Borrower's Attorney

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

(SEAL)



Attest Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**DRINKING WATER STATE REVOLVING FUND,  
ADMINISTERED BY GEORGIA  
ENVIRONMENTAL FINANCE AUTHORITY**

Signature: \_\_\_\_\_

Kevin Clark  
Executive Director

(SEAL)

**DESCRIPTION OF THE PROJECT**

**SCOPE OF WORK**

**Recipient: CITY OF PERRY**

**Loan Number: DW2017006**

**This project will decommission the water treatment plant, two wells, and construct a new water treatment plant, two wells, and related appurtenances.**

**DESCRIPTION OF THE PROJECT**

**PROJECT BUDGET**

**Recipient: CITY OF PERRY**

**Loan Number: DW2017006**

<b>ITEM</b>	<b>TOTAL</b>	<b>DWSRF</b>
Construction	\$10,059,059	\$10,059,059
Contingency	165,941	165,941
Engineering & Inspection	1,025,000	1,025,000
Administrative/Legal	-	-
<b>TOTAL</b>	<b>\$11,250,000</b>	<b>\$11,250,000</b>

\*The amounts shown above in each budget item are estimates. Borrower may adjust the amounts within the various budget items without prior Lender approval provided Borrower does not exceed the loan amount contained in Section 1 of the Loan Agreement. In no event shall Lender be liable for any amount exceeding the loan amount contained in Section 1 of the Loan Agreement.

**DESCRIPTION OF THE PROJECT**

**PROJECT SCHEDULE**

**Recipient: CITY OF PERRY**

**Loan Number: DW2017006**

<b>ACTION</b>	<b>DATE</b>
Plans & Specs Submitted to EPD	JANUARY 2018
Bid Opening	FEBRUARY 2018
Notice to Proceed	OCTOBER 2018
Completion of Construction	OCTOBER 2020

**SPECIAL CONDITIONS**

**Recipient: CITY OF PERRY**

**Loan Number: DW2017006**

**None.**

**OPINION OF BORROWER'S COUNSEL**  
**(Please furnish this form on Attorneys Letterhead)**

Date

Drinking Water State Revolving Fund, Administered by  
Georgia Environmental Finance Authority  
233 Peachtree St, NE  
Harris Tower, Ste 900  
Atlanta, GA 30303-1506

Ladies and Gentlemen:

A legal opinion from **WALKER, HULBERT, GRAY, & MOORE, LLP** was delivered to you, dated **NOVEMBER 21, 2017** (the "Closing Opinion"), relating to the Loan Agreement (the "Loan Agreement"), dated **DECEMBER 21, 2017** between **CITY OF PERRY** (the "Borrower") and the **DRINKING WATER STATE REVOLVING FUND, ADMINISTERED BY GEORGIA ENVIRONMENTAL FINANCE AUTHORITY** (the "Lender"), and the Promissory Note (the "Note"), dated **NOVEMBER 21, 2017**, of the Borrower. A legal opinion was also delivered to you dated **NOVEMBER 15, 2018** relating to the modification of Promissory Note and Loan Agreement dated **DECEMBER 19, 2018**. As counsel for the Borrower, I have examined the original of the Second Modification of Promissory Note and Loan Agreement (the "Second Modification"), between the Borrower and the Lender, the proceedings taken by the Borrower to authorize the Second Modification, the Closing Opinion, and such other documents, records, and proceedings as I have deemed relevant or material to render this opinion. Based upon such examination, I hereby reconfirm as of the date hereof the opinions contained in the Closing Opinion, subject to the second modification that all references to the Note and the Loan Agreement (as defined in the Closing Opinion) shall be deemed to include a reference to the Second Modification. Nothing has come to my attention, after due investigation, that in any way might question the continuing validity and accuracy of the Closing Opinion, as modified above.

Very truly yours,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

EXTRACT OF MINUTES  
RESOLUTION OF GOVERNING BODY

Recipient: CITY OF PERRY

Loan Number: DW2017006

DATE

At a duly called meeting of the governing body of the Borrower identified above (the "Borrower") held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, the following resolution was introduced and adopted.

**WHEREAS**, the Borrower has borrowed \$11,250,000 from the **GEORGIA ENVIRONMENTAL FINANCE AUTHORITY** (the "Lender"), pursuant to the terms of the Loan Agreement (the "Loan Agreement"), dated **DECEMBER 21, 2017**, between the Borrower and the Lender; and

**WHEREAS**, the Borrower's obligation to repay the loan made pursuant to the Loan Agreement is evidenced by a Promissory Note (the "Note"), dated **NOVEMBER 21, 2017**, of the Borrower; and

**WHEREAS**, the Borrower and the Lender have determined to amend and modify the Note and the Loan Agreement, pursuant to the terms of a Second Modification of Promissory Note and Loan Agreement (the "Second Modification") between the Borrower and the Lender, the form of which has been presented to this meeting;

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borrower that the form, terms, and conditions and the execution, delivery, and performance of the Second Modification are hereby approved and authorized.

**BE IT FURTHER RESOLVED** by the governing body of the Borrower that the terms of the Second Modification are in the best interests of the Borrower, and the governing body of the Borrower designates and authorizes the following persons to execute and deliver, and to attest, respectively, the Second Modification, and any related documents necessary to the consummation of the transactions contemplated by the Second Modification.

\_\_\_\_\_  
(Signature of Person to Execute Documents)

\_\_\_\_\_  
(Print Title)

\_\_\_\_\_  
(Signature of Person to Attest Documents)

\_\_\_\_\_  
(Print Title)

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect.

Date: \_\_\_\_\_

DATE + SEAL

(SEAL)

\_\_\_\_\_  
Secretary/Clerk

