

MINUTES
WORK SESSION
OF THE PERRY CITY COUNCIL
August 3, 2020
5:06 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the work session meeting held August 3, 2020, at 5:06 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Mayor Pro-Tempore Willie King, Council Members Riley Hunt, Darryl Albritton, Joy Peterson, Robert Jones, and Phyllis Bynum-Grace.

Elected Officials Absent: None.

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, Attorney Brooke Newby, and Recording Clerks Anji Holley and Maria Herrera.

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker - Fire and Emergency Services Department, Brenda King – Director of Administration, Bryan Wood – Director of Community Development, Ashley Hardin - Economic Development Director, Sedrick Swan - Director of Leisure Services, Haley Bryant - Main Street Coordinator, Mitchell Worthington – Assistant Director of Finance, Tabitha Clark -Communications Manager, Ansley Fitzner – Public Works Superintendent, Anya Turpin – Special Events Coordinator, and Michael Paull – Fire Marshal, and Annie Warren – City Clerk

Guests/Speakers: Dave Corson – Property Owner- 907 Carroll Street

Press: Kendra Norman-Holmes – Houston Home Journal

3. Items of Review/Discussion: Mayor Randall Walker

3a. Department of Community Development

1. Request for sidewalk encroachment – 907 Carroll Street – Mr. B. Wood.
Mr. Wood reviewed the request for a sidewalk step/encroachment at 907 Carroll Street. After discussion, Council concurred to table the item until the Pre-Council meeting on August 4, 2020.
2. Discussion of property located at 757 Carroll Street – Mr. B. Wood and Fire Marshal M. Paull.
Mr. Wood and Fire Marshal Paull discussed whether a landing at the side door of the building was encroaching on City property. Council concurred to table the item until the Pre-Council meeting on August 4, 2020.

3. Traffic Calming Policy – Mr. B. Wood
Mr. Wood discussed the City consider setting a policy regarding minimum speed requirements at Stonebridge Subdivision. Administration advised more studies be conducted. Council concurred to table the matter to allow for more comparison studies to be conducted.

3b. Office of the City Manager

1. Proposed development standards for east Perry – Mr. L. Gilmour.
Mr. Gilmour requested that the City establish design criteria relative to future development in the areas east of Perry. He advised that criteria be set to match that on Perry Parkway. Council concurred to move forward with the project.
2. Follow up relative to We Speak Program – Ms. A. Turpin
Ms. Turpin discussed a three-step implementation timeline relative to the We Speak Program proposal. Council concurred that Ms. Turpin could proceed with the plan.
3. Discussion of the selection process for Boards/Commissions – Mr. L. Gilmour.
Mr. Gilmour requested that the City assess the performance and value of Boards/Commissions and set criteria for obtaining candidates. Council concurred to move forward with the recommendation.
4. Creekwood Park – Mr. L. Gilmour.
Mr. Gilmour recommended amending the traffic flow on John Clerkly Drive coming into Creekwood Park. He recommended that a straight driveway to the parking lot would be beneficial. Council concurred to proceed with the recommendation.
5. Discuss funding proposal for water/sewer expansion in east Perry– Mr. L. Gilmour.
Administration recommended Council approve the establishment of the East Perry Water/Sewage System Improvement District, establish its boundaries, fees, and implement an Impact fee to help pay for the costs. The item will be referred to August 4, 2020.
6. Authorization to proceed with employee pay plan, merit program, and minimum capital – Mr. L. Gilmour.
Mr. Gilmour recommended that Council approve 1% pay increase, restore 1% merit increase and minimum capital replacement program. Council concurred to proceed with Administration recommendation.

3c. Department of Leisure Service

1. Consider proposal for access control of park facilities – Mr. S. Swan

This item was tabled for more research to be conducted. This item will be addressed at the next work session held on August 17, 2020.

4. Council Member Items:

Mayor Pro-Tempore King, Council Members Riley Hunt, Darryl Albritton, Joy Peterson, Phyllis Bynum-Grace, and Robert Jones had no reports.

City Manager Lee Gilmour, Assistant City Manager Robert Smith, and City Attorney Brooke Newby had no reports.

5. Department Head/Staff Items:

Anya Turpin reported that Yoga in the Park had been well attended. She announced that the next Yoga in the Park would be held August 29, 2020. She announced that the City would host a Virtual Dance Party online.

Haley Bryant announced that the downtown district would be hosting a sidewalk sale Saturday, August 8th from 10am-4p.m.

Tabitha Clark, Brenda King, Chief Steve Lynn, Chief Lee Parker, Bryan Wood, Mitchell Worthington, Ansley Fitzner, Sedrick Swan, Ashley Hardin, Anya Turpin, and Annie Warren had no reports.

Mayor Randall Walker announced that the Pre-Council meeting would take place August 4th at 5p.m., and the Council meeting would follow at 6p.m.

6. Adjourn: There being no further business to come before Council in the work session held August 3, 2020, Council Member Hunt motioned to adjourn the meeting at 7:26 p.m. Council Member Peterson seconded the motion and it carried unanimously.