

MINUTES
WORK SESSION
OF THE PERRY CITY COUNCIL
September 17, 2018
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held September 17, 2018 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr., Mayor Pro Tempore Randall Walker, Council Members Phyllis Bynum-Grace, William Jackson, Riley Hunt, Robert Jones and Willie King.

Elected Official(s) Absent: None

City Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Josh Waters, and Recording Clerk Gail Price.

Departmental Staffing: Chief Steve Lynn - Chief of Police, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Finance, Bryan Wood – Director of Community Development, Kevin Dye – Director of Leisure Services, Ellen Palmer – Digital Communication Manager, and Haley Myers – Special Events Coordinator.

Guests: None

Media: James Simpson, II – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

Mayor Faircloth deviated from the agenda. Mr. Wood introduced the new Utility Construction Inspector, Brad Cavender.

3a. Office of the City Manager

1. Consider some street name changes: Administration recommends Council approve proceeding with changing the names of the following streets: Woodlawn Drive – West Perry Parkway from N 341 to Sam Nunn Boulevard and Glenwood Avenue – East Perry Parkway from S 341 to Main Street. Council concurred with Administration's recommendation.
2. Consider status of community service workers: Mr. Gilmour discussed the use of community services persons. After reviewing by Mr. Gilmour and Mr. Dye, Administration recommends Council approve the

cancellation of the City's participation in the Community Services Program. It was the consensus of Council was to move forward with Administration's recommendation.

3. Consider designation of private street: Mr. Gilmour reported Guardian Center approached the City to designate a current driveway as a private street. The proposed street name is Guardian Center Way. Administration has no objection and supports this request subject to review by the City Attorney's office. Council concurred to support Guardian Center request.
4. Consider authorization of additional positions: Mr. Gilmour stated the FY2019 Operating Budget did not recommend any new positions. After reviewing the impact of cancelling the lawn mowing agreements, certain custodial agreements and the gain in property income tax, Administration recommends Council authorize two (2) new entry level positions. The positions are Equipment Operator Trainee position in landscape crews and an additional person for litter control. Council concurred with Administration's recommendation.
5. Adjustments of health insurance coverage: Mr. Gilmour discussed health insurance coverage for part time employees. Administration recommends, effective September 1, 2018, health/dental insurance coverage not be offered to the City's elected officials. This would not impact any current elected official covered by the City's plan. The consensus of Council was to move forward.
6. Consider closing a portion of Marion Street: Mr. Gilmour discussed the change of traffic pattern for Marion Street. Administration recommends Council approve making the remaining portion of Marion Street one way running from Carroll Street to Commerce Street. It also recommended making the change now so users become familiar with the new pattern. Council concurred with Administration.

3b. Economic Development Department

1. Proposed 2019 Event Calendar and estimated budget: Ms. Myers presented the 2019 Events Calendar. Council wanted thanked Ms. Myers for the hard work.
2. Hotel incentive request: Proposed hotel development at the end of Smith Drive and Hampton Court: 1) Midscale hotel with 76 rooms with 6.5 million dollar investment; 2) Request general outline incentive that are outline in these kinds of investments; 3) Request building permit fee waiver, sewage connection fee charge waiver, water installation fee waiver, irrigation meter fee waiver, and natural gas installation fee waiver. Council concurred with the proposed incentives.

3. Interchangeable signage framework: This item was pulled from the agenda.

4. Council Member Items:

Council Members Jackson, Hunt and Mayor Pro-Tempore Walker had no reports.

Council Member Bynum-Grace stated that she attended Food Truck Friday and Perry Music Festival and had a blast.

Council Member Jones stated that he had a request to have sidewalks around Newport Drive and Wingfield Way adjacent to Matt Arthur due to increase in traffic.

Council Member King received a request to have Jeannie Street paved.

City Manager Gilmour

- Advised that DOT is requiring that there has to be a local administered project entity for the TAP Grant which we do not have. We would like to approach Houston County Board of Commissioners because they have this designation. Council concurred Administration's recommendation.
- Mr. Gilmour's office has a request that the fairy lights in the parking lots be left on all the time not just Christmas, only in the downtown district. Council concurred.

Assistant City Manager Smith thanked all staff and departments for helping Ms. Myers.

Assistant City Attorney Waters had no report.

5. Department Head/Staff Items:

Ms. King, Chief Lynn, and Chief Parker had no reports.

Mr. Wood discussed the use of housing grant funds.

Mr. Dye

- Football season kicks off on Saturday September 22, 2018.
- The splash pad's cut off button has a do not touch sign, the benches have arrived, and the shade umbrellas are being custom made.

Ms. Palmer advised Youth Leadership is October 16, 2018.

Ms. Myer reminded everyone the last Saturday Cinema is September 22, 2018 at Creekwood Park Splash Pad.

Ms. Darlene McLendon extended an invitation to Thursday's graduation ceremony relative to Perry Leadership Institute.

Mayor Faircloth Items

- Walk with the Mayor and Council September 25, 2018 at 5:30 p.m. Wind River Subdivision.
- Expressed his appreciation to Ms. Myers and the entire city staff for this past weekend and the Food Truck Friday series and everything else that is going on.

6. Executive Session entered at 5:42pm. On a motion by Council Member Hunt, seconded by Council Member Jones and carried unanimously, Council went into executive session for the purpose of real estate.
7. Executive Session adjourned 5:55PM; Council work session reconvened. Council adjourned the executive session held on September 17, 2018 and reconvened into the work session.
8. Adopted Resolution No. 2018-67 stating purpose of executive session held September 17, 2018, was to discuss real estate. Council Member Jackson moved to adopt a resolution stating the purpose of the Executive Session held on September 17, 2018 was to discuss real estate. Council Member King seconded the motion and it carried unanimously. No action was taken. (*Resolution 2018-67 has been entered in the City's official book of record.*)
9. Adjournment: There being no further business to come before Council in the reconvened work session held September 17, 2018 Council Member Bynum-Grace motioned to adjourn the meeting at 5:56pm. Council Member Jones seconded the motion and it carried unanimously.