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AGENDA
REGULAR MEETING OF THE PERRY CITY COUNCIL
October 15, 2019
6:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor Randall Walker
4. Presentation(s) / Recognition(s):
 - 4a. Introduction of new Executive Secretary, Ms. Lulu Herrera – Mr. L. Gilmour.
 - 4b. Introduction of new Communications Manager, Ms. Tabitha Clark – Mr. L. Gilmour.
 - 4c. Introduction of new Executive Secretary, Ms. Brianna Jenkins – Mr. S. Swan.
 - 4d. Introduction of new Accountant, Ms. Donna Hatten – Ms. B. King.
 - 4e. Introduction of new Police Officer, Tayler Talley – Chief S. Lynn.
 - 4f. Recognition of First Responders – Life Save Award – Chief L. Parker.
5. Community Partner(s) Update(s):
6. Citizens with Input.
7. Review of Minutes: Mayor Randall Walker
 - 7a. Council's Consideration – Minutes of the September 30, 2019 work session, October 1, 2019 pre council meeting, and October 1, 2019 council meeting.
8. Old Business:
 - 8a. Mayor Randall Walker
 - 8b. Council Members
 - 8c. City Manager Lee Gilmour
 - 8d. Assistant City Manager Robert Smith
 - 8e. City Attorney Brooke Newby

9. New Business: Mayor Randall Walker
 - 9a. Matters referred from October 15, 2019 pre council meeting.
 - 9b. Award of Bid(s):
 1. Bid No. 2020-09 Sidewalk Lighting Project – Mr. M. Worthington
 2. Award of contract for electrical work at the Public Safety Facility – Mr. M. Worthington.
 - 9c. Appointment of City Attorney – Per Article III, Section 3.12 the Council of the City of Perry hereby appoints Ms. Brooke Newby City Attorney effective November 4, 2019 – Mayor R. Walker.
10. Council Members Items:
11. Department Heads/Staff Items.
12. General Public Items:
13. Mayor Items:
14. Adjourn.

In accordance with the Americans with Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Perry City Council Agenda and supporting material for each item is available on-line through the City's website at www.perry-ga.gov.

On July 29, 2019 at approximately 9:40am, a red pick-up truck pulled up in front of Perry Fire Department Station 1, honking its horn. As firefighters went to investigate, the driver of the truck announced that the passenger was unresponsive and having a heart attack. The crew of Tower 1, Captain Kenneth Genthner and Sergeant Jonathon Yoder, both EMT's, immediately began assessing the patient, finding her pulseless and not breathing. The crew of Rescue 1, Firefighter Vince Walls and Firefighter Darius Ingram, grabbed the medical equipment from their truck. Tower 1 crew removed the patient from the truck and both crews began performing CPR with the aid of an automated external defibrillator (AED). Engine 1 crews, Lieutenant Billy Gordon, Firefighter Ken McDonald and Firefighter David White returned to the station to assist. These members tirelessly managed the incident while conducting lifesaving procedures on the patient for approximately 7 minutes while she remained unresponsive.

Once the Houston Healthcare ambulance arrived, Perry Fire Department members assisted Paramedic Michael Sumner and EMT Bert Lewis with further lifesaving procedures. Paramedic Sumner directed the patient to be placed inside the ambulance for advanced cardiac monitoring, an IV, intubation tube, and other appropriate life saving measures. At the time of transport, the patient had a pulse and a blood pressure. Firefighter Vince Walls assisted in the back of the ambulance during transport to the hospital.

Cheryl spent the next three days on life support in intensive care before being well enough to be transferred to a private room. She was finally released to go home on August 4th. She remained out of work for approximately one and a half months.

Because of the rapid response time and diligent efforts of these first responders, Cheryl has returned to work and is able to be with us here tonight.

The determined efforts, outstanding initiative and intensity during this rescue were instrumental in saving Cheryl's life. The first responders' unselfish actions and valiant service reflect great credit upon themselves and are in keeping with the highest traditions of humanitarian service.

**Lee Parker, Fire Chief
Perry Fire Department**

**AGENDA
WORK SESSION
OF THE PERRY CITY COUNCIL
SEPTEMBER 30, 2019
5:00 P.M.**

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the work session meeting held September 30, 2019 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker; Mayor Pro-Tempore Willie King, Council Members Phyllis Bynum-Grace, Robert Jones, Riley Hunt, and William Jackson.

Elected Official Absent: None.

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Anji Holley

City Departmental Staffing: Chief Steve Lynn – Police Department, Chief Lee Parker – Fire and Emergency Services Department, Ashley Hardin – Department of Economic Development Director, Bryan Wood – Director of Community Development, Sedrick Swan – Director of Leisure Services, Annie Warren – City Clerk, Haley Myers – Special Events Coordinator

Press: Jada Dukes – Houston Home Journal

3. Items of Review/Discussion: Mayor Randall Walker

3a. Perry Police Department

1. Provide an update relative to electronic monitoring for school zones- Chief Steve S. Lynn.

Chief Lynn reviewed electronic monitoring of school zones. He stated that the program and equipment would be available at no cost to the City. There was a consensus of Council to move forward with the project.

3b. Community Development Department

1. Provide Main Street logo update – Ms. H. Myers.

Ms. Myers provided updated photos for the Main Street logo. She stated that the new logo would be free of charge and had been designed by local downtown businesses. There was a consensus of Council to move forward with updated logo.

2. Review Main Street Holiday Downtown Tour - Ms. H. Myers.

Ms. Myers discussed plans for a Holiday Tram Tour on December 12th from 6-8 pm and provided an updated list of the tram schedule. There was a consensus of Council to approve the tour.

4. Council Member Items:

Council Member King discussed issues with the traffic light in front of Walmart. He asked that it be checked out.

Council Member Jackson added that there are traffic light sensor issues near Sam Nunn Boulevard and the Hampton Inn. He asked that the Department of Transportation be contacted.

Council Members Hunt, Bynum-Grace, and Jones had no reports.

5. Department Head/Staff Items:

Mr. Gilmour discussed issues with Westwood Trailer Park. He advised that a real estate developer is interested in purchasing the property.

Ms. Newby had no report.

Chief Lynn advised that the Georgia National Fair begins Thursday, October 3, 2019 and that Perry Police will be hosting Coffee with a Cop Wednesday, October 2 from 8-10a.m. at Starbucks in Perry.

Mr. Swan advised that the Splash Pad is temporarily closed for phase 2 of construction. He also stated that youth football is under way at Creekwood Park.

Mr. Smith advised that the Fair begins this weekend and stated that Public Works is working diligently in preparation for this event. He also advised that the Splash Pad is temporarily closed for construction.

Mr. Wood discussed issues with trash and debris, as well as students trespassing on a homeowner's property near 1410 Parkway Drive. Police have recently received three reports on this matter and Council discussed solutions to the problem.

Mr. Gilmour discussed a related issue regarding the need of a crosswalk or path near Cooper Street and Park Avenue for students to use. Administration recommended opening a sidewalk or walking path in this area. Council concurred to move forward with the project.

Mayor Walker entertained a motion to enter into executive session for the purpose of personnel.

6. Executive Session entered at 6:03 p.m.: Mayor Pro Tempore King moved to adjourn

the work session and enter into executive session for the purpose of personnel; Council Member Jones seconded the motion and it carried unanimously.

7. Executive Session adjourned 6:15 p.m.; Council work session reconvened. Council adjourned the executive session held September 30, 2019 and reconvened into council's work session.
8. Adopted Resolution No. 2019-48 stating purpose of executive session held on September 30, 2019 was to discuss personnel. Council Member Jackson moved to adopt a resolution stating the purpose of the Executive Session held on September 30, 2019 was to discuss personnel. Council Member Hunt seconded the motion and it carried unanimously. (*Resolution 2019-48 has been entered in the City's official book of record*).
9. Adjournment: There being no further business to come before Council in the reconvened work session held September 30, 2019 Council Member Bynum-Grace motioned to adjourn the meeting at 6:16 p.m. Mayor Pro Tempore King seconded the motion and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
October 1, 2019
5:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the pre council meeting held October 1, 2019 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Council Members William Jackson, Phyllis Bynum-Grace, Robert Jones, Willie King and Riley Hunt.

City Staff: City Manager Lee Gilmour, City Attorney Brooke Newby, and Recording Clerk Janet Duffin.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker - Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Assistant City Manager, Ashley Hardin - Economic Development Director, Sedrick Swan – Director of Leisure Services, Anya Turpin – Special Events Coordinator, and Haley Myers – Main Street Coordinator.

Guests: Mr. Gary Moulliet

Media: Jada Dukes – Houston Home Journal

3. Items of Review/Discussion: Mayor Randall Walker

3a. Discussion of October 1, 2019 council meeting agenda.

7a. Public Hearing for SUSE-69-2019, - Mr. B. Wood. Mr. Wood advised this is a request from applicant Sharon Darnell Tucker for a Special Exception to allow a Residential Business at 1428 Elizabeth Avenue; Tax Map No. 0P0230-72000. Staff recommends approval subject to conditions outlined.

9a (1). **Second Reading** of a text amendment addressing Brewpubs, Breweries, Distilleries, Truck Stops, and Conditional Uses. Mr. Wood advised this is a second reading of a text amendment of the Land Management Ordinance to address three specific items. The Planning Commission recommends approval of the proposed amendment as presented.

11b. SUSE-69-2019 - A special exception to allow a Residential Business at 1428 Elizabeth Avenue. Mr. Wood advised staff recommends approval as submitted with special conditions.

11c (1). Resolution of Support for the Georgia Department of Community Affairs loan to the Downtown Development Authority of the City of Perry for the acquisition and renovation of a building in downtown for use as a restaurant. Ms. Hardin advised this is a resolution of support for a restaurant at 809 Carroll Street.

12a (1). Ms. Turpin advised the City is hosting its 3rd Annual Georgia vs. Florida Tailgate event on Saturday, November 2 at 2:30 p.m. at Heritage Park and requests approval for Police, Fire, and Public Works to help with security and set-up for the event.

12a (2). Ms. Turpin requested an amendment for the Oktoberfest event on October 19th to address concerns from merchants relative to road closures.

12b (1). A resolution supporting locally-established building design standards for residential dwellings. Mayor Walker stated this resolution shows the City of Perry's support on state legislation.

4. Council Member Items:

No items from Council Members Bynum-Grace, Jackson, Jones, King, Hunt, Mr. Gilmour or City Attorney Newby.

5. Department Head/Staff Items:

No items from Mr. Wood or Chief Parker.

Mr. Swan advised he received an updated fee schedule from the Houston County Board of Education stating the City of Perry would be charged \$50,000.00 for the use two middle schools. Mayor Walker advised they would have a discussion with Dr. Scott regarding this issue.

Ms. Hardin reminded everyone that the Massey Gordon Open House will be held this Friday from 10:00 a.m. through 6:00 p.m., with Ribbon Cutting at 11:00 a.m.

Ms. Turpin advised she had forms with information pertaining to the upcoming Farm/City Parade and also shared that Robins Air Force Base will be hosting a Volksmarch during Oktoberfest.

Ms. Myers advised Leisure Services will be hosting the Your City session this week and that she would be placing the schedule changes in everyone's box.

Chief Lynn reported information has been sent to the City Attorney regarding the school zone cameras and that Dr. Scott is willing to sign the documents when they are ready.

6. Adjourn: There being no further business to come before Council in the pre council meeting held October 30, 2019, Council Member Jackson motioned to adjourn the

meeting at 5:25 p.m.; Council Member Jones seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
October 1, 2019
6:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the regular meeting of the Perry City Council held October 1, 2019 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor Randall Walker; Council Members William Jackson, Phyllis Bynum-Grace, Riley Hunt, Willie King and Robert Jones.

City Staff: City Manager Lee Gilmour, Robert Smith – Assistant City Manager, City Attorney Brooke Newby, and Recording Clerk Janet Duffin.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Sedrick Swan - Director of Leisure Services, Ashley Hardin – Economic Development Director, Anya Turpin - Special Events Coordinator, and Haley Myers – Main Street Coordinator.

Guest(s): Mr. Scott Cox, Mrs. Debra Cox, Mr. Jackson Mullis, Ms. Mary Caroline Crook, Ms. Kerri Ann Lawson, Ms. Rachel Dowd, Mr. Landon, Ms. Sharon Darnell Tucker, Mr. Gary Moulliet and Mr. Darryl Albritton.

Media: Jada Dukes - Houston Home Journal

3. Invocation and Pledge of Allegiance to the Flag:

Council Member King rendered the invocation and Council Member Jackson led the pledge of allegiance to the flag.

4. Recognition(s) / Presentation(s):

4a. Chief Parker introduced Mr. Austin Williams and Mr. Dustin Hannula, newly hired firefighters. Mayor Walker welcomed both to the City of Perry.

4b. Mayor Walker presented Mr. Gilmour, City Manager with his twenty-year pin and gift card in honor of his anniversary with the city. Mayor Walker and council members congratulated Mr. Gilmour and thanked him for his leadership and service.

5. Community Partner(s) Update(s):

1. Mr. Scott Cox, Georgia Power introduced Perry Youth Leadership students, Mr. Jackson Mullis, Ms. Mary Caroline Crook, Ms. Kerri Ann Lawson, Ms. Rachel Dowd, and Mr. Landon.

6. Citizens with Input:

None

7. PUBLIC HEARING CALLED TO ORDER AT 6:12 P.M. Mayor Randall Walker called to order a public hearing at 6:12 p.m. to provide any interested parties with an opportunity to express their views and concerns in accordance with O.C.G.A. Sec. 36-67A-3 (c).

- 7a. SUSE-69-2019. Applicant, Sharon Darnell Tucker, requests a Special Exception to allow a Residential Business at 1428 Elizabeth Avenue; Tax Map No. 0Po230072000. Mr. Wood advised the Planning Commission recommended approval of the Special Exception subject to conditions outlined.

Public Input: Mayor Walker called for any public input for or against this amendment.

For: Ms. Sharon Darnell Tucker, 1428 Elizabeth Avenue, spoke in favor.

Opposed: None

Public Hearing closed at 6:16 p.m. Mayor Randall Walker closed the Public Hearing at 6:16 pm.

8. Review of Minutes: Mayor Randall Walker

- 8a. Council's Consideration – Minutes of the September 16, 2019 work session, September 17, 2019 pre council meeting, September 17, 2019 council meeting, September 23, 2019 special called meeting and September 24, 2019 special called meeting. *(Council Member Hunt was absent from September 16th work session, September 23rd special called meeting and September 24th special called meeting. Mayor Pro Tempore Willie King was absent from September 24th special called meeting.)*

Council Member Bynum-Grace motioned to accept the September 16th work session minutes as submitted; Council Member Jones seconded the motion and it carried unanimously with Council Member Hunt abstaining.

Mayor Pro Tempore King motioned to accept the September 17th pre council minutes as submitted; Council Member Jackson seconded the motion and it carried unanimously.

Council Member Jones motioned to accept the September 17th council minutes as submitted; Council Member Bynum-Grace seconded the motion and it carried unanimously.

Council Member Bynum-Grace motioned to accept the September 23rd special

called meeting minutes as submitted; Council Member Jones seconded the motion and it carried unanimously with Council Member Hunt abstaining.

Council Member Bynum-Grace motioned to accept the September 24th special called meeting minutes as submitted, Council Member Jones seconded the motion and it carried unanimously with Council Member Hunt and Mayor Pro Tempore King abstaining.

9. Old Business: Mayor Randall Walker

9a. Ordinance for Second Reading and Adoption:

1. **Second Reading** of a text amendment addressing Brewpubs, Breweries, Distilleries, Truck Stops and Conditional Uses - Mr. B. Wood.

Mr. Wood advised the Planning Commission recommended approval of the proposed amendment as submitted.

Adopted Ordinance No. 2019-18 text amendment. Council Member Hunt moved to adopt the amended ordinance; Mayor Tempore King seconded the motion and it carried unanimously. (*Ordinance No. 2019-18 has been entered into the City's official book of record.*)

10. Any Other Old Business: Mayor Randall Walker

- 9a. Mayor Randall Walker – none
- 9b. Council Members – none
- 9c. City Manager, Lee Gilmour – none
- 9d. Assistant City Manager, Robert Smith – none
- 9e. City Attorney, Brooke Newby – none

11. New Business: Mayor Randall Walker

- 11a. Matters referred from September 30, 2019 work session and October 1, 2019 pre council meeting.

None

- 11b. SUSE-69-2019. A special exception to allow a Residential Business at 1428 Elizabeth Avenue – Mr. B. Wood.

Council Member Jones motioned to approve the special exception as presented; Mayor Pro Tempore King seconded the motion and it carried unanimously.

- 11c. Resolution for Introduction and Adoption:

1. Resolution of Support for the Georgia Department of Community Affairs loan to the Downtown Development Authority of the City of Perry for the acquisition and renovation of a building in downtown for use as a

restaurant – Ms. A. Hardin.

Adopted Resolution No. 2019-49 Support for the Georgia Department of Community Affairs loan to the Downtown Development Authority of the City of Perry for the acquisition and renovation of a building in downtown for use as a restaurant. Council Member Jones motioned to approve the resolution as submitted; Council Member Grace seconded the motion and it carried unanimously. (*Resolution No. 2019-49 has been entered into the City's official book of record.*)

12. Other Business/Supplemental Agenda: Mayor Randall Walker

12a. Special Events Application(s): Ms. A. Turpin

1. Ms. Turpin advised the city is hosting the 3rd Annual Georgia vs. Florida Tailgate event on November 2, 2019 at Heritage Park and requested assistance from Police, Fire, and Public Works with security and set-up.

Council Member Hunt motioned to approve the request; Council Member Jones seconded the motion and it carried unanimously.

2. Ms. Turpin requested an amendment for the Oktoberfest event on October 19th to address concerns from downtown merchants relative to road closures.

Mayor Pro Tempore King motioned to approve the amendment as presented; Council Member Jones seconded the motion and it carried unanimously.

12b. Resolution for Introduction and Adoption:

1. A resolution supporting locally-established building design standards for residential dwellings – Mayor Walker.

Adopted Resolution No. 2019-50 supporting locally-established building design standards for residential dwellings. Council Member Jones motioned to approve the resolution as submitted; Mayor Pro Tempore King seconded the motion and it carried unanimously.

13. Council Member Items:

Council had no reports.

Mr. Smith and City Attorney Newby had no reports.

14. Department Heads/Staff Items:

Chief Parker, Mr. Swan, and Ms. Myers had no reports.

Mr. Wood reminded everyone that the neighborhood cleanup event will be held Saturday, November 9th in the Creekwood Park neighborhood. Lunch will be served in the Pavilion after the event.

Mr. Smith advised phase two construction has begun at the Splashpad with the area being closed for approximately two weeks.

Ms. Turpin advised the Oktoberfest event will be held October 19th.

Chief Lynn reminded everyone that Coffee with a Cop will be held tomorrow at Starbucks from 8:00 a.m. – 10:00 a.m.

Ms. Hardin advised everyone of the open house for the new boutique Massey Gordon which will be held Friday from 10:00 a.m. – 6:00 p.m. Additionally, Home Grown Yoga will start classes in approximately three weeks.

15. General Public Items:

None

16. Mayor Items:

Mayor Walker reminded everyone that the Georgia National Fair opens October 3rd and runs through October 13th, and the Farm-City Days Parade will be held this Saturday at 10:00 a.m.

Oktoberfest will be held October 19th.

There will be no work session on October 14th due to the holiday.

Pre council and council will be held October 15th beginning at 5:00 p.m. and 6:00 p.m. respectively.

17. Adjournment: There being no further business to come before Council in the regular council meeting held October 1, 2019, Council Member Jones motioned to adjourn the meeting at 6:35 p.m.; Council Member Hunt seconded the motion and it carried unanimously.



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MEMORANDUM

TO: Mayor & City Council

FROM: Mitchell Worthington, Assistant Finance Director 

DATE: October 10, 2019

RE: Bid 2020-09
Sidewalk Lighting Project

Staff engaged Moye Electric Company, Inc. to provide a quote for the installation of three (3) pedestrian streetlights in the downtown district. The provided quote was above the City's \$5,000 purchasing threshold, so Staff followed the usual bidding procedures in releasing a formal, competitive bid solicitation for this project. No formal bids were received in response to the bid solicitation.

Moye Electric Company, Inc. has since been contacted and they are willing to complete the project at the original quoted price of \$24,800.

It is Staff's recommendation that the City award the project to Moye Electric Company, Inc. in the amount of \$24,800. Funding for this project will come from the General Capital Projects Fund.



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MEMORANDUM

TO: Mayor & City Council

FROM: Mitchell Worthington, Assistant Finance Director 

DATE: October 10, 2019

RE: Electrical Work at Public Safety Facility

Bid 2020-02 "HVAC Retrofit – Police Department" was awarded at the 9/3/2019 Mayor & City Council Meeting. It has since been discovered that additional electrical work outside of the scope of that bid must be completed before the HVAC units can be installed.

Staff solicited quotes from three contractors to complete the additional work and received the following responses:

Schaffer Electric Service	\$ 14,925
Wedincamp Electric	\$ 18,800
Marty Myers Construction Co.	\$ 26,885

It is Staff's recommendation that the City award the project to Schaffer Electric Service in the amount of \$14,925. Funding for this project will come from the SPLOST 2018 Fund.