

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
November 19, 2019
6:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the regular meeting of the Perry City Council held November 19, 2019 at 6:00 p.m.
2. Swearing In of Council Member Darryl Albritton: City Attorney Brooke Newby swore in Council Member Darryl Albritton.
3. Roll.

Elected Officials Present: Mayor Randall Walker, Mayor Pro Tempore Willie King, Council Members Darryl Albritton, Phyllis Bynum-Grace, Riley Hunt, Willie Jackson, and Robert Jones.

Elected Officials Absent: None

Staff: City Manager Lee Gilmour, Assistant City Manager Robert Smith, City Attorney Brooke Newby, and Recording Clerk Regan Scott

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Mitchell Worthington – Assistant Finance Director, Bryan Wood – Director of Community Development, Ashley Hardin – Director of Economic Development, Tabitha Clark – Communication Manager, Chief Lee Parker – Perry Fire Department and Emergency Services Department, Sedrick Swan – Director of Leisure Services, Annie Warren – City Clerk, Mirian Arrington – Chief Court Clerk, Lt. Alan Kramer – Perry Fire and Emergency Services Department, Capt. Darryl Kitchens – Perry Fire and Emergency Services Department, and Brenda King – Director of Administration.

Guest(s): Sarah Young, Braden Rowland, Ellie Claire Davis, Terry Albritton, Sandra Albritton, Claire Young, Noah Kitchens, Emma Kitchens, Jay Kramer, Ashley Tapp and Bob Calhoun.

Media: Jada Dukes – Houston Home Journal

4. Invocation and Pledge of Allegiance to the Flag: Mayor Randall Walker

Council Member Jones rendered the invocation and Council Member Jackson led the pledge of allegiance to the flag.

5. Recognition(s)/Presentation(s):

5a. Recognition of participants of the 3rd grade Fire Safety Poster Contest. Chief Parker introduced Sarah Young, Honorable Mention; Braden Rowland, Runner-

up, and Ellie Claire Davis, Winner; in the Perry Fire Department 3rd grade Fire Safety Poster Contest. Mayor Walker thanked the artists for their participation and presented each with a certificate of achievement.

- 5b. Fire and Emergency Services Promotions. Chief Parker announced that Darryl Kitchens has been promoted to rank of Captain and reviewed his qualifications and achievements. Captain Kitchens' son and daughter, Noah and Emma Kitchens, presented him with his rank pin. Chief Parker announced that Alan Kramer has been promoted to rank of Lieutenant and reviewed his qualifications and achievements. Lieutenant Kramer's father and wife, Jay Kramer and Ashley Tapp, presented him with his rank pin.
- 5c. Recognition of Ms. Mirian Arrington. Mayor Walker announced that Mirian Arrington, Chief Court Clerk, recently received an award from the Georgia Municipal Court Clerk's Council for 2019 Laura Hein Clerk of the Year. Ms. Arrington thanked the leaders of the City for their support in her role with the Municipal Court and attributed her strong foundation in court administration to Ms. Laura Hein.
- 5d. Introduction of Officer Skyler Bryant. Chief Lynn introduced new hire, Officer Skyler Bryant, and provided a brief biography. Mayor and Council welcomed Officer Bryant on behalf of the City of Perry.

6. Community Partner(s) Update(s):

Ms. Ellen Palmer, President of Perry Chamber, reminded all that the Ribbon Cutting Ceremony for City of Perry's Community Development location on Main Street will be held Friday, November 22, 2019 at 11:00 a.m. Ms. Palmer also mentioned tickets are still available for Taste of Southern, to be held December 5, 2019. The application deadline for Perry Leadership Institute is approaching.

7. Citizens with Input:

None

8. Review of Minutes: Mayor Randall Walker

- 8a. Council's Consideration – Minutes of the November 4, 2019 work session, November 5, 2019 pre council meeting, and November 5, 2019 council meeting. *(Council Member Bynum-Grace was absent from the November 4 & 5 meetings. Council Member Albritton was not acting as Council Member at that time.)*

Council Member Jones motioned to accept the minutes as submitted; Mayor Pro Tempore King seconded the motion and it carried with Council Members Albritton and Bynum-Grace abstaining from the vote.

9. Old Business:

- 9a. Mayor Randall Walker – none

- 9b. Council Members – none
- 9c. City Attorney Brooke Newby – none
- 9d. City Manager Lee Gilmour – none
- 9e. Assistant City Manager Robert Smith – none

10. New Business: Mayor Randall Walker

10a. Matters referred from November 18, 2019 work session and November 19, 2019 pre council meeting.

1. Adopted Resolution No. 2019-57 amending the City of Perry Procurement Policy to increase Council's review limit for repairs and maintenance items.

Mr. Gilmour advised that it is the recommendation of staff to approve the resolution to increase Council's review limit for repairs and maintenance items to \$12,000. Council Member Bynum-Grace motioned to accept the resolution, Council Member Albritton seconded the motion and it carried unanimously. (*Resolution No. 2019-57 has been entered in the City's official book of record*).

2. Approved Carter and Sloope, Inc. for FEMA grant relative to a water system security risk assessment.

Mr. Gilmour advised that the deadline for FEMA grant applications for assistance with water system security risk assessments is Friday, November 22, 2019. As the assessment is a federal requirement, Mr. Gilmour stated that it is the recommendation of staff to approve Carter and Sloope, Inc. for the grant application process. Council Member Jones motioned to approve moving forward, Mayor Pro Tempore King seconded the motion, and it carried unanimously.

10b. Approved Statewide Mutual Aid and Assistance Agreement.

Chief Parker advised Council that this is a standard item and that it is a renewal of the mutual aid and assistance agreement. Mayor Pro Tempore King motioned to approve the agreement, Council Member Jackson seconded the motion, and it carried unanimously.

10c. Special Events Application(s):

1. The City of Perry is hosting its 7th Annual Buzzard Drop on December 31, 2019, 7 p.m. through midnight.

Mr. Smith stated that the Buzzard Drop will have the usual downtown footprint and requested approval for the event. There are no material changes from prior years' events. Council Member Jones motioned to approve the request, Mayor Pro Tempore King seconded the motion and it carried unanimously.

2. The Perry Lions Club is hosting Peaches to Beaches March 13 – 14, 2020, 8 a.m. through 6 p.m. daily.

Mr. Gilmour stated that this event application holds no material changes from prior years. Perry Lions Club is proud to be hosting the event again this year. Council Member Bynum-Grace motioned to approve the application, Council Member Jones seconded the motion, and it carried unanimously.

11. Other Business / Supplemental Agenda: Mayor Randall Walker

- 11a. Consider approval for provision of traffic signal timing services – Mr. L. Gilmour.

Mr. Gilmour advised that timing services can be employed for traffic signals on roadways that are no longer maintained by Department of Transportation. Maldino & Wilburn, LLC, is a reputable firm that is DOT certified and used by City of Warner Robins and Houston County. Mr. Gilmour stated that staff recommends approval of this item. Mayor Pro Tempore King motioned to approve the provision, Council Member Jones seconded the motion, and it carried unanimously.

- 11b. Staff proposal to establish Fire Inspector position.

Staff recommended the creation of a new position of Fire Inspector with the Department of Community Development. This role will be responsible for performing routine fire inspections along with the rest of the building inspection team. Council Member Jones motioned to approve the creation of the position as proposed, Mayor Pro Tempore King seconded the motion, and it carried unanimously.

12. Council Members Items:

Mayor Pro Tempore King, and Council Members Albritton, Bynum-Grace, Hunt, Jackson, and Jones had no reports.

13. Department Heads/Staff Items.

Mr. Wood advised that the Neighborhood Cleanup held on November 9, 2019 in the Creekwood community was a success with 46 volunteer participants. 36 junk tires were collected along with 3,380 pounds of trash. Mr. Wood also reminded all that the Ribbon Cutting Ceremony for the new Community Development location on Main Street would begin at 11 a.m. on November 22, 2019 and that an Open House would be held the remainder of the day.

Ms. Hardin provided an update on the Rural Zone Tax Credit program. The City of Perry was one of the first communities to begin participating and has already generated four new companies and nine new, permanent jobs.

Chief Lynn, Chief Parker, Mr. Worthington, Ms. Clark, Mr. Swan, and Ms. King, and Ms. Warren had no reports.

14. General Public Items:
None

15. Mayor Items:

Mayor Walker invited all present to attend the welcoming reception on behalf of Council Member Albritton immediately following the meeting. Mayor Walker also advised that the next City of Perry Work Session will be held December 12, 2019, and the next Pre Council and Regular Council meetings will be held December 13, 2019.

16. Adjourn. There being no further business to come before Council in the regular meeting held November 19, 2019, Council Member Jones motioned to adjourn the meeting at 6:41 p.m., Council Member Bynum-Grace seconded the motion, and it carried unanimously.