

# CITY OF PERRY, GEORGIA

## JOB ANNOUNCEMENT

**POSITION OPENING:** 20-34 **Post Dates:** 2/25/20 – 3/09/20

**Title:** Building Maintenance Technician I

**Salary Range:** \$27,800 - \$39,500

**Location:** Public Works Department – Building Maintenance

**Term of Appointment:** Full-time Regular

**Probationary Period:** 1 year

### GENERAL NATURE OF WORK:

Performs a variety of semi-skilled and skilled building trade duties in support of the maintenance and repair of municipal buildings, facilities and grounds including carpentry, remodeling, painting, plumbing, electrical and a variety of other building maintenance work and operates a variety of hand, power and shop tools. Occasionally assists custodians with cleaning common areas, stairwells, offices, restrooms and kitchens. This includes vacuuming, mopping, dusting, window washing, emptying trash and all other related cleaning procedures.

### EXAMPLES OF TASKS:

- Performs preventive maintenance and minor repairs on HVAC and lighting systems.
- Performs plumbing operations necessary to install, remove or repair toilets, sinks and other related equipment.
- Repairs and replaces windows, doors, locks and other door closures.
- Repairs furniture, cabinets, shelves and performs other carpentry projects.
- Inspects building structures and systems to anticipate future problems and reports such results as needed.
- Receives work orders; plans and coordinates routine or recurring maintenance and repair projects.
- Requisitions supplies, materials, tools and equipment needed to fulfill duties and complete assignments.
- Established priorities and schedules work allowing for unscheduled projects that may occur.
- Other duties as assigned.

### WORK ENVIRONMENT:

Work is performed indoors and outdoors under dirty, uncomfortable, noisy and hazardous conditions and in all types of weather conditions. Weekend, holiday and after-hours work are sometimes required, as well as after-hours response and emergencies.

### MINIMUM QUALIFICATIONS:

- Zero to three (3) years of increasingly responsible experience in buildings and grounds maintenance operations; or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities to perform this job.
- Must possess and maintain a valid GA driver's license throughout employment.
- Must maintain an acceptable MVR throughout employment.

Position requires pre-employment, post accident, and random drug testing.

**THE CITY OF PERRY IS AN EQUAL OPPORTUNITY EMPLOYER AND  
A CERTIFIED DRUG FREE WORKPLACE**