

**Perry Planning Commission
Minutes - February 12, 2018**

CALL TO ORDER: Chairman Poole called the meeting to order at 6:00pm.

ROLL: Chairman Poole; Commissioners Burkart, Clarington, Coody, Edwards, Jefferson, and Mehserle were all present.

STAFF: Bryan Wood – Community Development Director and Christine Sewell – Recording Clerk.

GUESTS: None

INVOCATION; was given by Commissioner Clarington

APPROVAL OF MINUTES: November 27, 2017 meeting - Commissioner Burkart motioned to approve as submitted; Commissioner Coody seconded; all in favor and was unanimously approved.

ANNOUNCEMENTS: Chairman Edwards referred to the Campaign Notice, per O.C.G.A. 36-67A-3 and to please turn cell phones off.

OLD BUSINESS None

PUBLIC HEARING – None

INFORMATIONAL HEARING (Planning Commission recommendation)

1. R-17-09 1804 Tucker Road

Mr. Wood read the applicants' request which was for the rezoning of the property for the City of Perry from R-2, Two Family Residential District to GU, Government Use, along with staff responses. It was noted the property is to be utilized for development of a public water treatment plant and water wells.

Chairman Poole opened the public hearing at 6:06pm and called for anyone in favor or opposed to the request; there being none the hearing was closed at 6:07pm.

Commissioner Mehserle motioned to recommend approval of the application as submitted to Mayor & Council; Commissioner Clarington seconded; all in favor and was unanimously recommended for approval.

OTHER BUSINESS

1. Adoption of Design & Specifications Manual

Mr. Wood advised that as part of the revision of the Land Management Ordinance (LMO) design and construction standards are incorporated a Design and Specifications Manual, rather than being part of the Ordinance. The manual establishes the minimum standards and provides guidance for the design and construction of land development projects and utility installations in the City. The intent of the manual is to assist developers, engineers, surveyors, contractors,

inspectors, property owners, etc. in the best practical design for site development and redevelopment activities.

Commissioner Mehserle inquired how changes to state and federal regulations would be incorporated in the manual. Mr. Wood advised all updates/changes would be brought to the Planning Commission. Commissioner Mehserle asked if incorporating the standards for pedestrian lighting was appropriate. Mr. Wood stated that the lighting standards did not have to be included, but would be helpful for developers to have. He indicated that additional lighting standards may be included in the future. Commissioner Edwards inquired if the manual is referenced in the LMO for enforcement purposes; Mr. Wood advised that it is.

Commissioner Mehserle motioned to adopt the Design & Specifications Manual as submitted with updates to be brought forth to the Planning Commission as necessary; Commissioner Clarington seconded; all in favor and was unanimously approved.

OTHER MATTERS

1. Election of 2018 Officers

Chairman Poole advised he was stepping down as Chairman as he would be relocating out of the area when his home was sold.

After discussion of Mehserle and Clarington as Chair, Commissioner Clarington motioned to nominate Commissioner Edwards as the 2018 Chairman; Commissioner Mehserle seconded; all in favor and was unanimously approved.

Commissioner Mehserle motioned to nominate Commissioner Clarington as 2018 Vice Chairman; Commissioner Jefferson seconded; all in favor and was unanimously approved.

ADJOURN: There being no further business to come before the Commission the meeting was adjourned at 6:42pm.

Eric Edwards, Chairman

Secretary