

**CITY OF PERRY, GEORGIA  
JOB ANNOUNCEMENT**

**POSITION OPENING:**        20-43                                **Post Dates:**        6/19/20 – 7/03/20

**Title:**                                Recreation Technician I

**Salary Range:**                        \$27,300-\$39,450

**Location:**                                City of Perry – Department of Leisure Services

**Term of Appointment:**                Regular full-time

**Probationary Period:**                12 months

**GENERAL NATURE OF WORK:**

This position is responsible for assisting in general maintenance, operations, & support of Leisure Services programs & facilities.

**ESSENTIAL JOB FUNCTIONS:**

- Assist in the monitoring of equipment for the department programs.
- Monitors & assists rental groups in use of department.
- Assists in some office administrative functions within the department.
- Assist customers, program participants, & volunteers during program activities.
- Effectively interacts with facility users, contractors, & general public.

**EXAMPLES OF TASKS RELATED TO FACILITIES SUPPORT**

- Maintains Leisure Services facilities to standards established by the department.
- General custodial duties: cleaning restrooms, clearing/set up rental rooms, moving furniture, restocking supplies, organizing tools, etc.
- Operation of housekeeping equipment such as vacuum, buffer, mop, etc.
- Assists in repairs & maintenance of outdoor facilities (sports fields, playgrounds, walking trails, tennis courts, etc.).
- Ability to supervise community service labor.
- Other duties as assigned.

**KNOWLEDGE REQUIRED FOR THE POSITION**

- Ability to work effectively with minimum supervision or in groups.
- Basic knowledge in recreation programs, rules, & procedures where assigned.
- Ability to meet, advise, assist, &, if needed, coordinate with various groups or department activities.
- Ability to analyze problems & determine method to correct problems.
- Ability to use wide array of tools & operate maintenance equipment.
- Outstanding verbal & written communication skills.

**MINIMUM QUALIFICATIONS:**

- Possession of current, valid driver's license.
- Ability to use tools required for tasks.
- Self-motivated.
- No criminal offenses that could negatively affect youth character development.
- Ability to use ladders & work in confined spaces.
- Must be able to multitask & adapt to a changing environment.

**PHYSICAL DEMANDS & WORK ENVIRONMENT**

- Class A criteria job demand.
- Mixture of indoor & outdoor activities required.
- Will be placed in on-call rotation; occasional weekend & night schedule is required of position duties.
- Physical demand of the job requires occasional heavy lifting (50+ pounds).

**SUPERVISORY & MANAGEMENT RESPONSIBILITY**

May be assigned as project or team leader. May supervise community service workers, volunteers, & inmates for particular programs & functions.

**DESIRED TRAITS**

Communicates effectively, knowledgeable worker, customer-focused, values and respects others, drives to excel, desires teamwork and collaborations, creative thinker, supportive of change, demonstrates ethical behavior, and shows pride in work.

**THE CITY OF PERRY IS AN EQUAL OPPORTUNITY EMPLOYER & A CERTIFIED DRUG FREE  
WORKPLACE**