

**MINUTES**  
**WORK SESSION MEETING**  
**OF THE PERRY CITY COUNCIL**  
June 6, 2016  
**5:03 P.M.**

1. Call to Order: Mayor James E. Faircloth, Jr. called to order the work session meeting held June 6, 2016 at 5:03 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro-Tempore Randall Walker, Council Members Phyllis Bynum-Grace, Riley Hunt, Willie King and William Jackson.

Elected Official Absent: Council Member Robert Jones

Staff: City Manager Lee Gilmour, City Attorney Matthew Hulbert and Recording Clerk Annie Warren.

City Departmental Staffing: Chief Steve Lynn – Police Department, Decius Aaron – Director of Public Works, Kevin Dye – Director of Leisure Services, Catherine Edgemon – Main Street Coordinator, Deputy Fire Chief David Stanton, Battalion Chief Kirk Crumpton, and Ms. Susan Miles – Revenue Collection Manager.

Guest(s) / Speaker(s): Charlie Griffis, Matt Hightower, Kirk Eckman, Davis Cosey, Chase Watkins, Darlene McLendon, and Carl Lumpkin

Media: Jake Jacobs - Houston Home Journal

Mayor Faircloth deviated from the agenda.

Citizens with Input: Mr. John Richter of 1348 Main Street addressed Council relative to his concerns of code enforcement actions. Mayor Faircloth directed Mr. Gilmour to follow up on Mr. Richter concerns.

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Robins 2016 Airshow Presentation – Mr. Gary Garrard and Mr. Eddie Wiggins. Mayor Faircloth announced this item will be postponed until the next work session.

3b. Presentation by Parrish Construction Group relative to canine housing unit. Mr. Griffis and Mr. Eckman presented a site plan of the proposed canine housing facility. After the presentation, Mr. Griffis and Mr. Eckman answered Mayor and Council questions. Mr. Cosey also provided input relative to the canine facility. It was the consensus of Council to proceed as presented.

- 3c. Presentation of MCCa utility billing proposal. Mr. Chase Watkins and Ms. Susan Miles presented to Mayor and Council the services MCCa utilities billing offers customers and the City of Perry. Administration recommended to Council to proceed subject to review and approval of the City Attorney. Council concurred to move forward with MCCa Services Agreement subject to review and approval of the City Attorney.
- 3d. Consider implementing a processing service charge. Mr. Gilmour presented for Council's consideration a processing service charge for hotel/motel tax payees who are late. Council concurred to proceed with establishing a processing service charge for delinquent payment of hotel/motel tax.
- 3e. Discussion of the billboard at Heritage Park. Mr. Gilmour recommended to Mayor and Council to authorize sending out a 60-day notice to cancel the billboard located at Heritage Park. Council concurred with Administration's recommendation to authorize the 60-day cancellation process.
- 3f. Approval of a request for proposal design and implementation of wayfinding signage system. Mr. Gilmour recommended to Mayor and Council to authorize seeking proposals for design and implementation of wayfinding signage system that is outlined in Mr. Smith's RFP. Council concurred to proceed with the proposal for design and implementation of wayfinding signage system.
- 3g. Authorize contract with Keck & Wood for upgrading engineering services natural gas transmission lines. Mr. Gilmour provided Mayor and Council a proposal to provide engineering services for upgrading the City's natural gas transmission line. Administration recommended to Council to authorize Keck & Wood's proposal for system analysis and design phases only. Council concurred to authorize Keck & Wood's proposal for system analysis and design phases only.
- 3h. Consider acceptance of a street in The Villages of Camelot. Mr. Aaron recommended declining maintenance responsibility of the street in The Villages of Camelot. Council concurred with staff's recommendation to decline the acceptance of the street in The Villages of Camelot.
- 3i. Consider events policy proposal. Ms. Catherine Edgemon presented for Council's consideration a proposal for a Special Events Policy. Council concurred to proceed with the Special Events Policy.
- 3j. Budget session No. 3 follow-up. Mr. Gilmour reviewed information relative to the cost to set up a litter clean-up crew and recommended budget adjustments.

4. Council Member Items:

Mayor Pro Tempore Walker and Council Members Bynum-Grace, King, and Jackson had no reports.

Council Member Hunt requested the purpose and costs associated with the first responder vehicle. Mr. Gilmour advised he will have the information available at the pre council meeting.

5. Department Head Items:

Deputy Chief Stanton and Battalion Chief Crumpton had no reports.

Chief Lynn advised he will be attending a planning meeting tomorrow relative to the 2016 Air Show.

Ms. Edgemon congratulated the Perry Merchants on their wine tasting event and announced the Downtown Development Authority is accepting applications for the BOOST program.

Mr. Dye reminded everyone of the water battle on July 2<sup>nd</sup> at Rozar Park.

Mr. Aaron passed out a flyer relative to the Zika virus.

6. General Public Items:

Ms. Darlene McLendon invited everyone to the Independence Parade and Fireworks event on June 26, 2016.

Mr. Carl Lumpkin inquired about the ASCAP fees for the Perry Music Festival. Mr. Gilmour advised the ASCAP fees have already been paid.

7. Adjournment: There being no further business to come before Council in the work session held June 6, 2016 Council Member Jackson motioned to adjourn the meeting at 7:27 p.m. Council Member King seconded the motion and it carried unanimously.