

**MINUTES**  
**WORK SESSION MEETING**  
**OF THE PERRY CITY COUNCIL**  
July 18, 2016  
**5:00 P.M.**

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held July 18, 2016 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr., Mayor Pro-Tempore Randall Walker, Council Members: Phyllis Bynum-Grace, Robert Jones, Riley Hunt, Willie King and William Jackson.

Elected Official Absent: None

Staff: City Manager Lee Gilmour, Attorney Matthew Hulbert and Recording Clerk, Nancy Graham.

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Brenda King – Director of Administration, Decius Aaron - Director of Public Works, Fire Marshal David Stanton – Fire and Emergency Services Department, Battalion Chief Kirk Crumpton – Fire and Emergency Services, and Robert Smith –Economic Development Director.

Guest(s)/Speaker(s): Adam Williamson, Bill O’Neal, Fire Marshal David Stanton and Battalion Chief Kirk Crumpton, Darlene McLendon, Ryan Bode, Sharon Kelly and Catherine Edgemon.

Press: Mr. Jake Jacobs and Ms. Cheri Adams – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Robins 2016 Air Show presentation – Mr. Gary Garrard and Mr. Eddie Wiggins. Mr. Garrard and Mr. Wiggins were not in attendance. Mayor Faircloth advised that this item be removed from the agenda.

Mayor Faircloth deviated from the agenda

Mr. Bode advised Mayor and Council of the city’s water shortage issue. He stated the city is two (2) feet from a Stage 1. It was the consensus of Council to take a proactive approach and move forward with the city’s water conservation plan for Stage 1, which consist of sending notification to the customers.

- 3b. Presentation from TSW for the Heritage Park concept plan – Mr. A. Williamson: Mr. Williamson presented to Mayor and Council the Final Conceptual Design Phasing Plan for Heritage Park which was followed by a question and answer session.
- 3c. Discussion of 2016 Brownfield Assessment Grant - Mr. R. Smith: Mr. Smith requested from Mayor and Council permission to move forward with the application process for the Brownfield Assessment Grant. After discussion, it was the consensus of Council for Mr. Smith to proceed with the application.
- 3d. Discussion relative to preservation of historic structures – Mr. L. Gilmour: Mr. Gilmour referred to the memo dated July 7, 2016 outlining two (2) options to preserve the City’s historic structures. After discussion, it was the consensus of Council for Mr. Gilmour to come back with more details.
- 3e. Non-residential landscaping reviews – Mr. L. Gilmour: Mr. Gilmour advised that Administration recommends authorization to issue request for proposal (RFP) from landscaping consultants for non-residential landscaping plans and reviews noting that the city does not have this level of expertise currently on staff. After discussion, it was the consensus of Council to proceed with the RFP.
- 3f. Recommended resurfacing list for 2017 Consider use of Public Works service request app – Mr. D. Aaron: Mr. Aaron provided Mayor and Council with a street resurfacing priority list for fiscal year 2017. Mr. Aaron asked Council for any changes to the list. It was the consensus of Council that Mr. Aaron and his staff conduct an assessment of the streets listed along with streets that may not be on the list and provide to Council their priority based on current conditions. Council will make a recommendation based on the assessment.
- 3g. Follow-up relative to SeeClickFix app – Mr. D Aaron: Mr. Aaron provided additional information to Mayor and Council relative to SeeClickFix app for citizens to communicate non-emergency issues. After discussion, it was the consensus of Council to postpone the purchase of the SeeClickFix app at this time.

4. Other Business/Supplemental Agenda:

- 4a. Discussion of locations for art placement downtown- Mr. B. O’Neal: Mr. O’Neal presented to Mayor and Council a proposal for placing art in downtown Perry which was approved by the Perry Public Arts Committee and the Design Committee. The art consist of eight (8) sculptures. It was the consensus of the Council to take under advisement and discuss this item at the pre council meeting tomorrow evening.

5. Council Member Items:

Council Members Hunt, Jones, Jackson, Bynum-Grace, and Mayor Pro Tempore Walker had no reports.

Council Member King advised that a citizen notified him of an uneven sidewalk between General Courtney Hodges Boulevard and Utility Services, Inc.

Attorney Hulbert had no report.

Mr. Gilmour reminded Mayor and Council of a presentation at a recent work session from a representative from American Tank asking Council to consider a review of the maintenance condition of the city's tanks. Administration's recommendation was to send a thank you letter for their offer and inform them that their services are not needed at this time.

6. Department Heads Items:

Ms. King advised that the RFP for a new phone system are in. Ms. King asked if anyone from the Information Technology Committee was interested in reviewing the proposals. Mayor Pro Tempore Walker stated that he was interested in reviewing the proposals.

Chief Lynn presented to Mayor and Council his request for active shooter equipment and for vehicle resistant barriers for special events. Following a question and answer session, it was the consensus of Council to discuss this item at the Council meeting scheduled for tomorrow evening.

Fire Marshal Stanton and Mr. Smith had no reports.

Mr. Aaron advised that EPD approved the City's 2015 stormwater report and the first toters with the City's logo should be arriving in the next couple of weeks.

Battalion Chief Kirk Crumpton advised Perry Fire and Emergency Services Department attended a two day external validation class hosted by the Fire Academy.

Ms. McLendon advised the following:

- Business After Hours will be July 28, 2016 at Two Of A Kind Art
- Newest Member is Small Cakes
- Thank you to Mayor and Council for their support of the 4<sup>th</sup> of July event.

Mayor Faircloth advised the following:

- Georgia Manufacturing Extension Partnership will recognize a Houston County honoree as July 2016 Face of Manufacturing at Graphic Packing International at 10:00 a.m. on July 19, 2016.
- Pre council meeting will be held on July 19, 2016 at 5:00 p.m. and the council meeting at 6:00 p.m.
- Called Council Meeting with the DDA on Thursday, July 21, 2016.

7. Executive Session entered at 6:45 p.m.: Council Member King moved to enter into an Executive Session for the purpose of real estate. Mayor Pro Tempore Walker seconded the motion and it carried unanimously.

8. Executive Session adjourned at 7:20 p.m.: Council's work session meeting reconvened. Council adjourned the Executive Session held July 18, 2016 and reconvened into the Council's work session meeting.

9. Adopted Resolution No. 2016 – 30 stating purpose of Executive Session held July 18, 2016 was for real estate. Council Member Jackson moved to adopt a resolution stating the purpose

of the Executive Session held on July 18, 2016 was to discuss real estate. Council Member Bynum-Grace seconded the motion and it carried unanimously. (*Resolution 2016-30 has been entered in the City's official book of record*).

10. Adjournment: There being no further business to come before Council in the reconvened work session meeting held July 18, 2016, Council Member Jones motioned to adjourn the meeting at 7:21 p.m.; Council Member Hunt seconded and it carried unanimously.