



Where Georgia comes together.

REGULAR MEETING OF THE PERRY CITY COUNCIL
February 21, 2017
6:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer.
2. Roll.
3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.
4. Recognition(s)/Presentation(s): Mayor James E. Faircloth, Jr.
 - * Recognition of Lt. Ken Ezell for 20 years of service – Chief S. Lynn
5. Citizens with Input.
6. Review of Minutes: Mayor James E. Faircloth, Jr.
 - 6a. Council's Consideration – Minutes of the February 6, 2017 work session, February 7, 2017 pre council meeting and February 7, 2017 council meeting. *(Council Member Bynum-Grace was absent from the February 6th and 7th meetings.)*
7. Old Business: Mayor James E. Faircloth, Jr.
 - 7a. Ordinance(s) for Second Reading(s) and Adoption:
 1. **Second Reading** of an ordinance amending the Perry Code by adding a new Sec. 18-15. Regulation and control of the weight and size of motor vehicles operated on city streets – Mr. L. Gilmour.
8. Any Other Old Business:
 - 8a. Mayor James E. Faircloth, Jr.
 - 8b. Council Members
 - 8c. City Manager Lee Gilmour
 - 8d. City Attorney Matthew Hulbert
9. New Business: Mayor James E. Faircloth, Jr.
 - 9a. Matters referred from February 21, 2017 pre council meeting.
 - 9b. Award of Bid(s):

1. Engineering services for sewer line rehab project - Mr. L. Gilmour.
 2. Bid No. 2017-08 Purchase one (1) utility vehicle for Criminal Investigation Division – Chief S. Lynn
 3. Bid No. 2017-09 Purchase of nine (9) utility vehicles for Patrol Division – Chief S. Lynn
 4. Bid No. 2017-10 Purchase one (1) ½ Ton Pickup for Criminal Investigation Division – Chief S. Lynn
 5. Bid No. 2017-11 Purchase one (1) utility vehicle for Fire Marshal – Chief L. Parker
 6. Bid No. 2017-13 Banners for downtown and General Courtney Hodges Boulevard – Ms. C. Edgemon
-
10. Department Head Items.
 11. Council Members Items:
 12. General Public Items:
 13. Mayor Items:
 14. Adjourn.

MINUTES
WORK SESSION MEETING
OF THE PERRY CITY COUNCIL
February 6, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held February 6, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro-Tempore William Jackson, Council Members Randall Walker, Robert Jones, Riley Hunt, and Willie King.

Elected Official Absent: Council Member Phyllis Bynum-Grace

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert and Recording Clerk Annie Warren.

City Departmental Staffing: Major William Phelps – Police Department, Brenda King – Director of Administration, Robert Smith - Economic Development Director, Battalion Chief Robby Rowell – Fire and Emergency Services, Kevin Dye – Director of Leisure Services, Bryan Wood – Director of Community Development, Ellen Palmer – Digital Communications Manager, and John Schell – Buildings and Grounds Maintenance Supervisor.

Guest(s) / Speaker(s): Steve Collins

Media: Kristin Moriarty - Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

Mayor Faircloth deviated from the agenda.

Mr. Steve Collins advised Mayor and Council that the Perry Christian Music Festival will be held on May 20th and requested use of a city stage for the festival. Mayor Faircloth stated that Mr. Collins is aware of the city's policy of not providing equipment for the public and has asked if Council would make an exception. Mayor and Council advised Mr. Collins they will take his request under advisement.

3a. Administration

1. Audit presentation - Mr. M. Edwards of Mauldin & Jenkins, LLC.
(Postponed until March 6th work session)

2. Discussion of a possible solar farm for use at Frank Satterfield Wastewater Treatment Facility – Mr. L. Gilmour. Mr. Gilmour reviewed

his memo dated January 25th relative to the proposal for the solar farm and recommended not proceeding at this time because of the estimated cost. Council concurred not to proceed at this time.

3. Consider code enforcement action relative to sewer line repairs – Mr. L. Gilmour. Mr. Gilmour reviewed the letter from Ryan Bode outlining locations identified through smoke testing broken service lines on the customer's side. Administration recommended notifying the homeowner of the need to repair the lines and if the homeowner does not comply, then the repair would be handled as a code enforcement issue, the city would get the line repaired and charge the homeowner for the repair. If the homeowner cannot pay for the repair, a lien would be placed against the homeowner. The customer would be given two to three months to repair the line. Council concurred with Administration recommendation.
4. Discussion of water meter damage – Mr. L. Gilmour. Mr. Gilmour reviewed Ryan Bode's letter outlining water meter damage and his request to add this as a charge to the City's fee schedule if needed. Council concurred to proceed with adding this item to the City's fee schedule.
5. Consider hiring Slavin Consultants to recruit for the Director of Public Works position – Mr. L. Gilmour. Administration reported Council's recruitment committee reviewed the applications received and recommended Council authorize hiring Slavin Consultants to recruit for the position and include the current applicants in the process. Council concurred to proceed with Administration's recommendation to hire Slavin Consultants to recruit for the position.
6. Review possible 2017 Challenges – Mr. L. Gilmour. Mr. Gilmour reviewed the 2017 Challenges. Mayor Faircloth requested plan review timing be included in the listing.
7. Consider purchase of toters for recycling – Mr. L. Gilmour. Mr. Gilmour reviewed Mr. Ennis request to provide larger recycling bins. Administration recommended the city order thirty bins and provide the bins as requested. Council concurred to proceed with Administration's recommendation.
8. Proposed position adjustments – Mr. L. Gilmour. Mr. Gilmour pulled proposals #2 and #3 because of the need for additional research. Administration asked Council to consider the establishment of two (2) full time police officer positions. It was the consensus of Council to move forward with the establishment of two (2) full time police officer positions.
9. Trail paving extension – Mr. L. Gilmour. Administration recommended to Council to continue the paving of a portion of White Tail Trail from the

end of the boardwalk to the Creekwood access point. Council authorized proceeding with the project.

10. Transfer of manufactured house – Mr. L. Gilmour. Mr. Gilmour advised Mayor and Council the Sheriff of Wilcox County had contacted his office relative to obtaining the structure to assist persons who have lost their home due to the January tornado. Administration recommended transferring the structure to the Sherriff of Wilcox County with the following stipulations: the unit is taken as is and the Sheriff is responsible for moving the structure.

3b. Economic Development Department

1. City of Perry marketing packet – Mr. R. Smith. Mr. Smith provided Mayor and Council with City of Perry marketing packets. Administration recommended sending out the packet to our current businesses and partners.
2. Proposed new website for the Department of Economic Development - Mr. R. Smith. Mr. Smith discussed with Mayor and Council the need for the Economic Development Department to have a dedicated, stand-alone website for the marketing of Perry. Administration advised funding for the website would come from the Hotel/Motel Tax. Council concurred to proceed with the new website for the Department of Economic Development.
3. PlanFirst program – Mr. R. Smith. Mr. Smith shared that the PlanFirst program is a state recognition and resource that rewards communities that are successful in implementing their local comprehensive plan. Mr. Smith advised he was approached by the Middle Georgia Regional Commission to see if the City would be interested in working with them to submit an application for the 2017 PlanFirst designation. Council concurred to proceed with submitting an application for the 2017 PlanFirst designation.

4. Council Member Items:

Mayor Pro Tempore Jackson and Council members Walker, Hunt and King had no reports.

Council Member Jones advised Mayor and Council of a request from Westfield Schools to adopt the highway in front of the school to keep it free of litter. Mayor Faircloth stated he would sign a letter of request to send to DOT.

Mr. Gilmour advised Mayor and Council of two bills going through the General Assembly that the City may want to take a position on; cancer insurance policy for firefighters and stormwater control.

Assistant City Attorney Hulbert had no report.

5. Department Head Items:

Mr. Smith reminded everyone of "Movie Night" on February 10th.

Mr. Dye

- February 13th, start of soccer practice
- March 2nd & 4th, team pictures
- March 1st, beginning of basketball practice
- Creekwood Pavilion will be open for business on Friday
- Perry Public Arts Commission is writing the Master Plan, a public survey will be coming out next week.

Mr. Wood provided Mayor and Council the process for development plan review.

Major Phelps reminded everyone of the grand opening of the animal shelter this Friday at 2 p.m.

Ms. King provided a status update relative to the phone system.

Battalion Chief Rowell reported on his and Battalion Chief Crumpton's participation in training marines on hazmat procedures at the Guardian Center.

Mr. Schell reported the City will be hosting Succeeding as a Supervisor during the month of April.

Ms. Palmer had no report.

Ms. Darlene McLendon thanked Mayor and Council for their support at the Annual Meeting. Ms. McLendon reported on the upcoming ribbons cuttings.

Mayor Faircloth

- Pre council and council meets tomorrow
- Houston County Career Academy is having a ribbon cutting tomorrow at 10 a.m.
- Houston County Development Authority meets tomorrow at 7:45 a.m.

Mayor Faircloth entertained a motion to enter into executive session for real estate acquisition.

6. Executive Session entered at 6:21 p.m.: Council Member Jones motioned to adjourn the work session and enter into executive session for the purpose of real estate acquisition. Council Member King seconded the motion and it carried unanimously.
7. Executive Session adjourned; Council work session reconvened. Council adjourned the executive session held February 6, 2017 and reconvened into council's work session.
8. Adopted Resolution No. 2017-04 stating purpose of executive session held February 6, 2017 was to discuss real estate acquisition. Council Member Hunt moved to adopt a

resolution stating the purpose of the Executive Session held on February 6, 2017 was to discuss real estate acquisition. Mayor Pro Tempore Jackson seconded the motion and it carried unanimously. No action was taken. (*Resolution 2017-04 has been entered in the City's official book of record*).

9. Adjournment: There being no further business to come before Council in the reconvened work session held February 6, 2017 Council Member Jones motioned to adjourn the meeting at 6:45 p.m. Council Member Walker seconded the motion and it carried unanimously.

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
February 7, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held February 7, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson and Council Members Riley Hunt, Randall Walker, Robert Jones and Willie King.

Elected Official(s) Absent: Council Member Phyllis Bynum-Grace

City Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Annie Warren.

Departmental Staffing: Major William Phelps – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Brenda King – Director of Administration, John Schell – Buildings and Grounds Maintenance Supervisor, and Kevin Dye – Director of Leisure Services.

Guests: None

Media: Kirstin Moriarty – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of February 7, 2017 council meeting agenda – Mayor Faircloth.

10b(1) First reading of an ordinance amending the Perry Code by adding a new Sec. 18.15. Regulation and control of the weight and size of motor vehicles operated on city streets. Administration reviewed the ordinance with Mayor and Council.

10c(1) Resolution by the City of Perry adopting the Joint Comprehensive Plan Update. Mr. Gilmour advised Mayor and Council that Mr. Boike from Middle Georgia Regional Commission will be at this evening's meeting.

10d(1) Bid No. 2017-07 St. Patrick's Drive Improvements Project. Administration recommended going with the low bidder and the funding for the project would come from SPLOST 2012.

10e(1)a. Approval of street closures. Major Phelps recommended approval of the street closure of the 900 block of Carroll Street.

10e(1)b. Approval of special event alcohol permit license application. Major Phelps recommended approval of the special event alcohol permit license. Council Member Walker requested Council's consideration of closing the 800 and 900 blocks of Carroll Street for safety reasons.

10f. Disposition of manufactured house. Administration recommended transfer of the structure to Wilcox County Sheriff Department/Board of Commissioners subject to removal of unit within one week, and the sheriff department incurs costs for removing the unit and accept unit "as is".

10g. Surplus schedule. Administration advised Mayor and Council that the vehicles are deadline and recommended approval to proceed with the surplus schedule.

4. Department Head Items:

Ms. King, Mr. Wood, Mr. Schell, Mr. Smith and Chief Parker had no reports.

Mr. Dye reminded everyone of "Movie Night" on Friday, February 10th at 7 p.m.

Mayor Phelps announced the grand opening of the animal shelter will be held on Friday, February 10th at 2 p.m.

5. Council Member Items:

Council had no reports.

Mr. Gilmour and Attorney Hulbert had no reports.

6. Adjourn: There being no further business to come before Council in the pre council meeting held February 6, 2017 Council Member Hunt motioned to adjourn the meeting at 5:34 p.m.; Council Member Jones seconded the motion and it carried unanimously.

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
February 7, 2017
6:00 P.M.

1. Call to Order: James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held February 7, 2017 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson and Council Members Randall Walker, Willie King, Robert Jones, and Riley Hunt.

Elected Official(s) Absent: Council Member Phyllis Bynum-Grace

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Annie Warren

City Departmental Staffing: Major William Phelps – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Brenda King – Director of Administration, Kevin Dye – Director of Leisure Services, John Schell – Buildings and Grounds Maintenance Supervisor, and Ellen Palmer – Digital Communications Manager.

Guest(s)/Speaker(s): Darlene McLendon, Robbin Jackson, Crandall Postell, Roland Berry, Shrad Amrit, Mike Gray, and Keith Beckham

Media: Kristin Moriarty - Houston Home Journal, and Kelly McWilliams – ComSouth 100.

3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.

Reverend Willie King of Faith Bible Fellowship rendered the invocation and Council Member Walker led the pledge of allegiance to the flag.

4. Recognition(s)/Presentation(s): Mayor James E. Faircloth, Jr.

* Proclamation recognizing the Perry Rotary Club 50th Anniversary

Mayor Faircloth presented a proclamation to the Perry Rotarians recognizing the club's fiftieth anniversary.

5. Community Partner(s) Update(s): None

6. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.

6a. Mayor James E. Faircloth, Jr.

- Perry Area Convention and Visitors Bureau Authority

Mayor Faircloth appointed Mr. J. J. Kirk to the Perry Area Convention and Visitors Bureau Authority.

7. Citizens with Input. Mr. Robbin Jackson thanked Mayor, Council and Public Safety for their support with the Martin Luther King Jr. march.

8. Review of Minutes: Mayor James E. Faircloth, Jr.

- 8a. Council's Consideration – Minutes of the January 9, 2017 work session, January 17, 2017 pre council meeting and January 17, 2017 council meeting.

Council Member Hunt motioned to accept the minutes as submitted; Council Member King seconded the motion, and it carried unanimously.

9. Old Business: Mayor James E. Faircloth, Jr.

- 9a. Mayor James E. Faircloth, Jr. - None
- 9b. Council Members - None
- 9c. City Manager Lee Gilmour - None
- 9d. City Attorney Matthew Hulbert - None

10. New Business: Mayor James E. Faircloth, Jr.

- 10a. Matters referred from February 6, 2017 work session and February 7, 2017 pre council meeting. None

10b. Ordinance(s) for First Reading(s) and Introduction:

- 1. **First Reading** of an ordinance amending the Perry Code by adding a new Sec. 18-15. Regulation and control of the weight and size of motor vehicles operated on city streets – Mr. L. Gilmour. *(No action required by Council)*

10c. Resolution(s) for Consideration and Adoption:

- 1. Resolution 2017-05 adopting the Joint Comprehensive Plan Update – Mr. L. Gilmour. Administration advised Mayor and Council the Joint Comprehensive Plan is in-line with the City's objectives and plans. Council Member Walker motioned to adopt the resolution as submitted; Council Member King seconded the motion and it carried unanimously. *(Resolution 2017-05 has been entered in the City's official book of record).*

10d. Award of Bid(s):

1. Bid No. 2017-07 St. Patrick's Drive Improvements Project

Administration presented for Council's consideration an award of bid for street improvements on St. Patrick's Drive. Staff recommended awarding the bid to low bidder Georgia Asphalt Inc. in the amount of \$208,577.74; funding for the project would come from SPOST 2012. Council Member King motioned to award Bid No. 2017-07 to Georgia Asphalt Inc. in the amount of \$208,577.74; Council Member Hunt seconded the motion and it carried unanimously.

10e. Special Events Application(s):

1. The Perry Main Street Promotion Committee in partnership with the Perry Downtown Merchants Association will be hosting a St. Patrick's Day celebration event downtown on Friday, March 17, from 6 – 10p.m. - Ms. A. Warren.
 - a. Approval of street closures – Major W. Phelps
 - b. Approval of special event alcohol permit license application – Major W. Phelps

Major Phelps advised he had reviewed the request for street closures and the special event alcohol permit and recommended approval. Council Member Walker motioned to approve the special event application subject to including the street closures of the 800 block of Carroll Street and Ball Street from Main Street to Commerce Street; Council Member King seconded the motion and it carried unanimously.

- 10f. Disposition of manufactured house – Mr. L. Gilmour. Administration recommended the authorization of transferring the manufactured structure to the Wilcox County Sheriff Department/Board of Commissioners to assist persons who lost their home during the January tornado. Administration stated the following conditions must be met: 1) County confirms within one week they are still interested in the unit, 2) receive the unit as is, and 3) pay all transportation costs. Council Member Hunt motioned to authorize transfer of the manufactured unit to the Wilcox County Sheriff Department/Board of Commissioners as described; Council Member King seconded the motion and it carried unanimously.

- 10g. Surplus schedule – Mr. L. Gilmour. Administration directed Mayor and Council's attention to a memo declaring three vehicles deadline and recommended disposal of the vehicles per city policy. Council Member Walker motioned to dispose of the vehicles as described; Council Member King seconded the motion and it carried unanimously.

11. Department Head Items.

Mr. Smith advised Mayor and Council that he placed in their inner office boxes copies of the Robins AFB Economic Impact Statement.

Mr. Dye

- February 13th, start of soccer practice
- March 2nd & 4th, team pictures
- March 1st, beginning of basketball practice
- Creekwood Pavilion will be open for business on Friday
- Perry Public Arts Commission is writing the Master Plan, a public survey will be coming out next week.

Mayor Phelps announced the grand opening of the animal shelter will be held on Friday, February 10th at 2 p.m.

Chief Parker reported Battalion Chiefs Rowell and Crumpton assisted the Guardian Center with instruction in biohazards.

Mr. Wood, Ms. King, Ms. Warren and Mr. Schell had no reports.

12. Council Members Items:

Council had no reports

13. General Public Items:

Mr. Walt Wood, 426 Sandefur Road, commended the Perry Police Department for their outstanding service and thanked the City Manager's office for their assistance with a cemetery inquiry.

Mr. Crandall Postell of Cordele, Georgia, expressed his concerns relative to city operations and fees. V Mayor Faircloth advised he would follow up on Mr. Postell's issues.

14. Mayor Items:

Mayor Faircloth

- February 8th, 7:45 a.m. – Houston County Development Authority Meeting
- February 15th, 3 pm. – Business of the Month
- February 21st, 5 p.m. – Pre council and council meetings
- February 28th, 5:30 p.m. – Walk with Mayor and Council

15. Adjourn: There being no further business to come before Council in the regular meeting held February 7, 2017 Council Member Hunt motioned to adjourn the meeting at 6:45 p.m.; Council Member King seconded the motion and it carried unanimously.

City of Perry

Ordinance Review Check List for Second Reading

_____ City Attorney (Ordinance was prepared by Mr. Walker)

19 _____ City Manager

_____ Department Head

Notes:

Ordinance

THE COUNCIL OF THE CITY OF PERRY HEREBY ORDAINS that the Perry Code is amended by adding a new Sec. 18-15 as follows:

Sec. 18-15. Regulation and control of the weight and size of motor vehicles operated on city streets.

- (a) All motor vehicles or vehicle combinations with a gross weight in excess of sixty-four thousand (64,000) pounds including the load, except vehicles designed to carry passengers, are prohibited from using any street within the city limits except those authorized as truck routes in (e) below.
- (b) Restricted vehicles must stay on designated truck routes UNLESS a destination necessary for business, such as a pickup or delivery point, garage, or terminal is accessible only via a non-designated truck route. Ingress and egress to and from such points shall be made by most direct route available from nearest designated truck route.
- (c) Any person driving or in charge or control of any of the restricted vehicles defined in the preceding section where upon streets other than those designated as truck routes, shall be prepared to present for the inspection of police officers his log book, weight slips, delivery slips or other written evidence of his destination and point of origin to justify the presence of the restricted vehicle on a street other than a designated truck route.
- (d) If any designated truck route, or portion thereof, shall be under repair or otherwise temporarily out of use, restricted vehicles shall use other temporary truck routes as may be designated by the city.
- (e) The following streets are authorized as truck routes in the City of Perry:

- Houston Lake Road
- Swift Street
- Macon Road
- Main Street between Ball Street and Perry Parkway
- US 341E between Perry Parkway and city limits
- Ball Street
- Commerce Street
- General Courtney Hodges Boulevard
- Kings Chapel Road
- Lake Joy Road between Houston Lake Road and city limits
- Sandefur Road
- Langston Road
- Airport Road
- Valley Drive between Perry Parkway and Industrial Park Drive
- Industrial Park Drive
- Larry Walker Parkway
- Marshallville Road between Larry Walker Parkway and city limits
- Elko Road
- South US 41
- Kellwood Drive
- SR 127 between Houston Lake Road and SR 247

- (f) A violation of any portion of this section shall subject the violator to the maximum punishment provided under the city charter.

SO ENACTED this ____ day of _____, 2017.

CITY OF PERRY, GEORGIA

By: _____
James E. Faircloth, Jr.- Mayor

Attest: _____
Annie Warren - City Clerk

1st Reading: _____

2nd Reading: _____



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Department of Community Development

TO: Lee Gilmour, City Manager
FROM: Chad McMurrian, Lead Engineering Technician 
DATE: February 13, 2017
SUBJECT: 2107 sewer rehabilitation project.

The City has received the attached proposals from Carter and Sloope and Georgia Water and Environmental Services. This project will include repairs of the City Sewer System, determined during the 2016 smoke testing study. Recommendation is to move forward with Carter and Sloope, and the lower proposed cost.

- Proposal for GWES at **\$15,398.00**
 - Engineering \$ 8,190.00
 - Bid \$ 1,374.00
 - Construction Admin \$ 5,834.00
 - **Total** \$ 15,398.00

- Recommendation for Award - Carter and Sloope Award **\$11,000.00**
 - Engineering \$ 8,190.00
 - Bid and Construction Admin \$ 6,000.00
 - **Total** \$ 11,000.00

Please note evaluation of CCTV will need to added during construction.



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King, Director of Administration
DATE: February 2, 2017
SUBJECT: Bid #2017-08
CID Utility Vehicle

Description: Purchase one utility vehicle for Criminal Investigation Division.

FUND: Lease Purchase Budgeted Amount: \$30,000.00 (Includes Equipment)

<u>Vendor</u>	<u>Model</u>	<u>Bid Amount</u>
Brannen Motor Company – Unadilla GA	2017 Utility Police Inceptor	\$29,102.28
Wade Ford – Smyrna GA	2017 Utility Police Inceptor	\$28,502.00
Hamby Chevrolet – Perry GA	2017 Tahoe	\$35,854.06
Family Ford – Dallas GA	2017 Utility Police Inceptor	\$30,007.28
Jeff Smith Ford – Byron GA	2017 Utility Police Inceptor	\$29,051.00
Perry Ford – Perry GA	2017 Utility Police Inceptor	\$29,723.28 **
Allan Vigil Ford – Morrow GA	2017 Utility Police Inceptor	\$28,541.00

**Qualifies for local vendor preference

Department recommendation: Accept the bid in the amount of \$28,502.00 from Wade Ford of Smyrna, GA.



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PERRY POLICE DEPARTMENT
Stephen D. Lynn, Chief of Police

MEMORANDUM

To: Brenda King, Director of Administration

From: Chief Steve Lynn 

Date: February 2, 2017

Subject: **Police Department Vehicle Bids – FY2017 – BID 2017-08**

In reference to the bids for the one (1) Police Interceptor Utility CID vehicle, we make the following recommendations:

Accept the low bid of \$28,502 from Wade Ford.

Perry Ford qualifies for the local 7% preference if they choose.

Please let me know should you have any questions.



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King, Director of Administration
DATE: February 10, 2017
SUBJECT: Bid #2017-09
Patrol Utility Vehicles

Description: Purchase nine utility vehicles for Patrol Division.

FUND: Lease Purchase Budgeted Amount: \$226,000

<u>Vendor</u>	<u>Model</u>	<u>Bid Amount</u>
Brannen Motor Company – Unadilla GA	2017 Utility Police Inceptor	\$294,086.52
Wade Ford – Smyrna GA	2017 Utility Police Inceptor	\$287,442.00
Family Ford – Dallas GA	2017 Utility Police Inceptor	\$302,231.52
Jeff Smith Ford – Byron GA	2017 Utility Police Inceptor	\$290,817.00
Perry Ford – Perry GA	2017 Utility Police Inceptor	\$299,675.52 **
Allan Vigil Ford – Morrow GA	2017 Utility Police Inceptor	\$307,449.00

**Qualifies for local vendor preference

Department recommendation: Accept the bid in the amount of \$287,442.00 from Wade Ford of Smyrna, GA.



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PERRY POLICE DEPARTMENT
Stephen D. Lynn, Chief of Police

MEMORANDUM

To: Brenda King, Director of Administration
From: Chief Steve Lynn 
Date: February 2, 2017
Subject: **Police Department Vehicle Bids – FY2017 – BID 2017-09**

In reference to the bids for the five (5) Police Interceptor Utility patrol vehicles, we make the following recommendations:

Accept the low bid of \$159,690 (\$31, 938 each) from Wade Ford.

Perry Ford qualifies for the local 7% preference if they choose.

Please let me know should you have any questions.



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King, Director of Administration
DATE: February 2, 2017
SUBJECT: Bid #2017-10
Pickup

Description: Purchase one ½ Ton Pickup for Criminal Investigation Division.

FUND: Lease Purchase Budgeted Amount: \$30,000.00

<u>Vendor</u>	<u>Model</u>	<u>Bid Amount</u>	
Brannen Motor Company – Unadilla GA	2017 Ford F150	\$31,248.56	
Wade Ford – Smyrna GA	2017 Ford F150	\$31,841.00	
Hamby Automotive – Perry GA	2017 Chevrolet Silverado	\$32,460.13	
Family Ford – Dallas GA	2017 Ford F150	\$32,513.56	
Jeff Smith Ford – Byron GA	2017 Ford F150	\$32,729.00	
Perry Ford – Perry GA	2017 Ford F150	\$32,510.56	**
Allan Vigil Ford – Morrow GA	2017 Ford F150	\$32,900.00	

**Qualifies for local vendor preference

Department recommendation: Accept the bid in the amount of \$32,428.56 from Brannen Motor Company of Unadilla, GA.



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PERRY POLICE DEPARTMENT
Stephen D. Lynn, Chief of Police

MEMORANDUM

To: Brenda King, Director of Administration
From: Chief Steve Lynn 
Date: February 2, 2017
Subject: **Police Department Vehicle Bids – FY2017 – BID 2017-10**

In reference to the bids for the one (1) ½ ton truck CID vehicle, we make the following recommendations:

Accept the low bid of \$31,428.56 from Brannen Ford.

Perry Ford qualifies for the local 7% preference if they choose.

Please let me know should you have any questions.



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King,  Director of Administration
DATE: February 2, 2017
SUBJECT: Bid #2017-11
Fire Marshal Utility Vehicle

Description: Purchase one utility vehicle for Fire Marshal

FUND: Lease Purchase Budgeted Amount: \$40,000.00 (Includes Equipment)

<u>Vendor</u>	<u>Model</u>	<u>Bid Amount</u>	
Brannen Motor Company – Unadilla GA	2017 Utility Police Inceptor	\$29,264.28	
Wade Ford – Smyrna GA	2017 Utility Police Inceptor	\$28,664.00	
Hamby Chevrolet – Perry GA	2017 Tahoe	\$36,959.26	
Family Ford – Dallas GA	2017 Utility Police Inceptor	\$29,969.29	
Jeff Smith Ford – Byron GA	2017 Utility Police Inceptor	\$28,865.00	
Perry Ford – Perry GA	2017 Utility Police Inceptor	\$29,907.28	**

**Qualifies for local vendor preference

Department recommendation: Accept the bid in the amount of \$28,664.00 from Wade Ford of Smyrna, GA.



**Battalion Fire Chief
David Stanton**

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Perry GA Fire & Emergency Services Department

**Ofc. (478)988-2759
Cell (478)338-2655**

MEMORANDUM

To: Brenda King, Director of Administration
Date: Chief David Stanton
Subject: Fire Marshal Vehicle Bids – FY2017 – BID 2017-11

In reference to the bids for the one (1) Fire Marshal Utility vehicle, we make the following recommendations:

Accept the low bid of \$28,664 from Wade Ford.

Perry Ford qualifies for the local 7% preference if they choose.

Please let me know should you have any questions.

Sincerely,

David C. Stanton
Battalion Chief/Fire Marshal
Perry Fire Department

HEADQUARTERS Station 1207 Washington Street
P.O. Box 2030 | Perry, Georgia 31069-6030
Telephone 478-988-2850 | www.perry-ga.gov



MEMORANDUM

TO: Lee Gilmour, City Manager
FROM: Brenda King, *BK* Director of Administration
DATE: February 16, 2017
SUBJECT: Recommendation of Award
Bid #2017-13

Description: Manufacture and deliver forty (40) street lamp pole banners to be placed by city staff along General Courtney Hodges and twenty (20) street lamp pole banners to be placed by city staff on downtown streets.

FUND: Hotel/Motel Tax

	<u>Vendor</u>	<u>Material</u>	<u>Total Bid</u>
Image Tag & Label		Vinyl	\$ 3,360.00
		Fabric	\$ 5,089.00
Downtown Decorations		Vinyl	\$ 3,929.00
Street Décor		Fabric	\$ 5,570.00
Downtown Graphics Network		Fabric	\$ 5,580.00
Graphic Shoppe		Vinyl	\$ 3,250.00
Display Sales		Fabric	\$ 5,841.00

Department recommendation: Award the bid in the amount of \$5,580.00 to Downtown Graphics Network.



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Department of Economic Development

TO: Mayor and Council, City Manager Gilmour and Economic Development Director Smith

CC: Finance Director King

FROM: Main Street Coordinator Edgemon 

DATE: Feb. 15, 2017

RE: Banner bid recommendations

The City of Perry received three bids that met the specifications for the proposed banners for downtown and Gen. Courtney Hodges Boulevard and submitted packets including all requested materials.

I recommend awarding the bid to Downtown Graphics Network at \$5,580 because the company submitted the only banner fabric that closely matched one of our brand colors. The low bid was \$10 less than Downtown Graphics' bid. Based on my research, a banner fabric that matches our brand will be far more durable than printing our entire banner design on top of a white banner.

I was told that Downtown Graphics manufactured the red banners that have been in use for at least 10 years in downtown, far longer than the three to five years life expectancy of the banner. Downtown Graphics provides a two year warranty on workmanship. I received positive recommendations from the past customers, City of Rome and Georgia Southern University.

Mr. Smith and I will coordinate adjusting the banner designs submitted by Redshed Creative Company to incorporate the background color that matches our brand.

The funds for purchasing the banners are already budgeted in branding implementation.