

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
October 3, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held October 3, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson, Council Members Riley Hunt, Robert Jones, Randall Walker, and Willie King.

Elected Official(s) Absent: Council Member Phyllis Bynum-Grace

City Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Annie Warren.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Kevin Dye – Director of Leisure Services, Benda King – Director of Administration, Chad McMurrain – Lead Engineering Technician, Tracy Hester – Chief Building Inspector, and Ellen Palmer – Digital Communications Manager.

Guests: Stella Howard

Media: Vic Powell – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of October 3, 2017 council meeting agenda.

9a(1). Second Reading of an ordinance for the rezoning of property from City of Perry R-3, Multi-Family Residential to C-3, Central Business District. The property is located at 905 Ball Street. Mr. Wood advised this is the second reading for property zoned as R-3, Multi-Family Residential to C-3, Central Business District and the Planning Commission recommends approval.

11a(1). Adopt a resolution establishing the City's animal retention policy. Administration recommends adoption of the animal retention policy to include some of the proposed changes outlined in the September 25, 2017 memo.

11a(2). Approve establishing the position of Assistant City Manager. Administration recommends establishing the position of Assistant City

Manager.

- 11b(1). First reading of an ordinance to amend Chapter 23 of the Municipal Code to create a new Article VI, Section 23.70-23.78 , entitled “Utility Accommodation Policy.” Administration reported the first reading of an ordinance to amend our code to bring the City’s franchise requirements for utilities up to date. The ordinance will follow the model from GMA relative to the handling of right-of-ways.
- 11c(1). Resolution approving the acquisition of property. Administration stated this is a follow up relative to some of Council’s actions that were authorized; Administration recommended adding Interfor parcel site on Martin Luther King Jr. Drive to the resolution.
- 11d(1). Bid No. 2018-02 - Sewer Repairs: Mr. McMurrian reported four (4) bids were received for this project. Two bids were adjusted due to calculation errors; Staff and Carter & Sloope, Inc. recommended the low bidder, The Renee Group, Inc. be awarded the contract.
- 11d(2). Bid No. 2018-03 – Uniform Rental: Ms. King reported staff recommended the low bidder, UniFirst Uniform Services, be awarded the contract.
- 11d(3). Bid No. 2018-05 – Signage Fabrication: Mr. Smith reported two (2) bids were received for this project. Staff recommended accepting the low bid from United Signs.
- 11e(1). Bear Branch Road resurfacing: Mr. McMurrian reported Houston County contacted him relative to the resurfacing of Bear Branch Road between Houston Lake Road and Bear Branch Pump Station; 1,220 linear feet of the road is in Houston County and the remaining 3,580 linear feet is within the city limits of Perry. The cost for the project is \$73,817 of which the County would be responsible for 25% totaling \$18,454 and the City’s share would be 75% totaling \$55,362. Staff recommends repaving and the funding would come from SPLOST.
- 11e(2). Revision 2 to Task Order 25: Mr. McMurrian stated Constantine Engineering is asking for an additional \$48,000.00 to cover the cast in place concrete filters and floc basins relative to Task Order 25.

4. Council Member Items:

Council had no reports.

Mr. Gilmour and Assistant City Attorney Hulbert had no reports.

5. Department Head Items:

Ms. King, Mr. Wood, Mr. McMurrian and Ms. Palmer had no reports.

Mr. Dye reported Leisure Services will be hosting “Trunk or Treat” on October 31, from 6 – 8pm.

Mr. Smith announced the City is going to be designated a PlanFirst Community and in January the City will be recognized in the state legislature.

Chief Parker reported the new rescue truck has responded to twenty emergency calls.

Chief Lynn reminded everyone of Coffee with a Cop tomorrow at Starbucks from 8 – 10am.

6. Adjourn: There being no further business to come before Council in the pre council meeting held October 3, 2017 Council Member Jones motioned to adjourn the meeting at 5:33 p.m.; Council Member King seconded the motion and it carried unanimously.