

**MINUTES**  
**PRE COUNCIL MEETING**  
**OF THE PERRY CITY COUNCIL**  
**October 17, 2017**  
**5:00 P.M.**

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held October 17, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson, Council Members Riley Hunt, Robert Jones, Randall Walker, Phyllis Bynum-Grace and Willie King.

Elected Official(s) Absent: None

City Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Cyndi Houser.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Kevin Dye – Director of Leisure Services, Brenda King – Director of Administration, Chad McMurrian – Lead Engineering Technician, Tracy Hester – Chief Building Inspector, and Ellen Palmer – Digital Communications Manager.

Guests: Darlene McLendon – Perry Area Chamber of Commerce

Media: Vic Powell – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of October 17, 2017 council meeting agenda.

4a. Recognition of Ms. Candace Passmore and Officer Joshua Brown. Chief Lynn provided background on the incident in which Ms. Passmore convinced her mother a child in a hot car was in danger. Officer Brown responded to the 9-1-1 call rescuing the child and calling the EMS.

4b. Ms. King advised she would be introducing two (2) new employees.

7a(1). Adopt an ordinance amending Chapter 23 of the Municipal Code to create a new Article VI, Section 23.70-23-.78, entitled “Utility Accommodation Policy”. Administration recommended adopting the new section to bring the code up to date.

9a(1). Approval of special events coordinator position. Administration recommended approval of this new part-time position.

9a(2). **First Reading** of an ordinance to establish a franchise fee for natural gas providers in the corporate limits of the City. Administration recommended approval and the fee would be phased in. *(No action required by Council)*

9a(3). **First Reading** of an ordinance amending the Municipal Code of the City of Perry by deleting Section 19-12 in its entirety, and adding a new Section 19-12, titled "Derelict Vehicles; Removal by City". Mr. Wood advised the revision was being done in order for the section to meet state code and assure legality.

9b(1). Resolution establishing franchise fee rate. Mr. Gilmour advised this was the recommendation of the telecommunications consultant assuring any new franchise would pay the same rate.

9c. Award of Bid(s):

1. Bid No. 2018-04 Perry Arts Center. Ms. King advised bids were received from two (2) companies for Phases I & II. Mr. Gilmour suggested only Phase I at this time which would bring the restrooms up-to-date and also be in compliance with the building code. Administration recommended awarding the low bid of \$201,420 to Renfroe Construction.
2. Bid No. 2018-09 Custodial Services. Ms. King advised that the bid was for four (4) locations and two (2) valid bids were received. Administration recommended the low bid of \$4,350/ month from American Cleaning Services, Alpharetta, GA.
3. Bid No. 2018-10 Langston Place Pump Station Improvements. Mr. McMurrian noted the pump has been failing for some time. ESG Operations, Inc. and Georgia Water and Environmental Services reviewed bids and recommended awarding the low bid of \$52,999.30 to Pyles Plumbing.

9d. Declare a pull truck surplus and transfer to Houston County Board of Commissioners. Mr. Gilmour stated a request had been received for the "pull" truck from the Board of Commissioners. The vehicle has not been used for several years and administration recommended the transfer. Mr. Gilmour also noted was a request for "dead lining" several vehicles in order to dispose of them through the normal process.

9e. Parade Application:

Chief Lynn reviewed the application for the annual Christmas Parade to be held on December 2, 2017 requesting the following street closures: Washington Street to Main Street to General Courtney Hodges Boulevard

ending at Kellwood Drive. Police and Fire Departments recommended approval.

10. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an ordinance to amend the Perry Code by adding a new Section 18-16, entitled: Golf Carts Prohibited,” which shall read as follows: “The operation and/or driving of golf carts, utility terrain vehicles (UTVs), all-terrain vehicle (ATVs) and other similar off-road vehicles is prohibited on all portions of city streets and State routes located within the city limits on which the speed limit 35 mph or greater.” This will formally codify the use of golf carts on city streets.

4. Council Member Items:

Council had no reports.

Mr. Gilmour and Assistant City Attorney Hulbert had no reports.

5. Department Head/Staff/Public Items:

Ms. King, Mr. Wood, Mr. McMurrin, Chief Parker, Chief Lynn and Ms. Palmer had no reports.

Mr. Dye reported basketball registration is now open and will continue until all teams are filled.

Mr. Smith announced that during December, DCA representatives will be in town with a tour group of about 20 people using Perry as an example of revitalization and GMA will be holding a workshop on branding for other communities.

Ms. McLendon reminded everyone:

- Perry Leadership Institute graduation will be October 19<sup>th</sup> at the Perry Arts Center
- Business after Hours will be October 26<sup>th</sup> at Houston Lake Country Club with Robins Regional Chamber co-hosting
- State of the Community Luncheon will be November 1<sup>st</sup> at the Board of Education Annex
- Taste of Southern is November 30<sup>th</sup> at the Georgia National Fairgrounds

6. Adjourn: There being no further business to come before Council in the pre council meeting held October 17, 2017 Council Member Bynum-Grace motioned to adjourn the meeting at 5:33 p.m.; Council Member Walker seconded the motion and it carried unanimously.