

MINUTES
REGULAR MEETING OF THE PERRY CITY COUNCIL
November 21 2017
6:00 P.M.

1. Call to Order: James E. Faircloth, Jr., Presiding Officer, called to order the regular meeting of the Perry City Council held November 21, 2017 at 6:00 p.m.

2. Roll.

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson; Council Members Phyllis Bynum-Grace, Randall Walker, Willie King, and Riley Hunt.

Elected Official(s) Absent: Council Member Robert Jones

Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Cyndi Houser, Recording Clerk

City Departmental Staffing: Chief Steve Lynn – Perry Police Department, Battalion Chief – Fire and Emergency Services Department, Bryan Wood – Director of Community Development, Kevin Dye – Leisure Services Director and Chad McMurrian– Lead Engineering Technician.

Guest(s)/Speaker(s): Nick Ausman, Tim Lowrimore, Harry Koryzma, Meagan Black, and Wade Flint – Interfor – United State South; Davis Cosey, Faris Brown, Ron Johnson, Margret Stalnecker and Lynn Gibbs – FOPAS, Penrose Wolf, Ed Beckham, and Toya Harris – Perry Housing Authority; Michelle Rhoades, Downtown Perry Merchants Association; Adrian Wood and Laura Meadows – Georgia Department of Community Affairs; and Cub Scouts Sebastian Howard and Kaleb Jones

Media: Vic Powell - Houston Home Journal, and Marigrace Segó – ComSouth100.

3. Invocation and Pledge of Allegiance to the Flag: Mayor James E. Faircloth, Jr.

Council Member King rendered the invocation and Cub Scouts Sebastian Howard and Kaleb Jones of Pack 419 led the pledge of allegiance to the flag.

4. Recognition(s) / Presentation(s): Mayor James E. Faircloth, Jr.

* Proclamation Recognizing Small Business Saturday – Mayor Faircloth

Mayor Faircloth presented a proclamation to Ms. Rhoades, representing Downtown Perry Merchants Association, recognizing all the contributions made by small businesses to our local economy and declaring November 25th Small Business Saturday.

- * Presentation to Mr. Penrose Wolf – Mr. Ed Beckham and Mayor Faircloth

Mr. Beckham and Mayor Faircloth presented a plaque to honor Mr. Wolf for his nine years of service on the Perry Housing Authority Commission. Mr. Wolf has stepped down from the board.

- * Presentation of PlanFirst Award – Ms. Adrian Wood, Georgia Department of Community Affairs

Mayor Faircloth accepted a PlanFirst award on behalf of the City from Ms. Wood. Ms. Wood noted that of the fourteen (14) applicants, Perry was one of three that did not require a site visit because of the completeness of the application. The award is for three (3) years, allows a lower percentage rate on GEFA loans and a presentation will also take place in Atlanta in January.

- * Interfor donation of Property – Mr. Nick Ausman

Mr. Nick Ausman, General Manager of Interfor – United States South, announced that the company has donated land to the City of Perry which will extend the trail from Rotary Park to Georgia National Fairgrounds. Mayor Faircloth accepted the donation on behalf of the City and expressed his gratefulness for Interfor's willingness to be a part of the community.

- * United Way Campaign - Ms. Cynthia Houser

Ms. Houser reported that pledges and donations for the 2018 campaign exceeded last year by almost \$500. Employees donating a minimum of \$52 were offered the choice of wearing jeans/sneakers on Fridays or entering a drawing for a \$100 gift card. Ms. Brenda King was the name drawn by Mayor Faircloth.

5. Appointments to Boards/Commissions/Authorities: Mayor James E. Faircloth, Jr.

5a. Appointment to the Perry-Houston County Airport Authority

5b. Appointment to the Perry Housing Authority

No appointments were made to the Perry-Houston County Airport Authority or the Perry Housing Authority. Mayor Faircloth asked that these items remain on the agenda until appointments are made.

6. Citizens with Input.

Mr. Davis Cosey spoke on behalf of FOPAS and the cooperation between the City's animal shelter and his organization. He expressed a desire, however, to re-evaluate the newest policy adopted by Council and consider tweaking some of the items. He also hoped that the County and all the cities could adopt a single county-wide program.

Ms. Faris Brown – thanked FOPAS for all they have done since their inception.

Mr. Ron Johnson – urged other citizens to volunteer as he does and has since moving to the community a few months ago.

Ms. Margret Stalnecker – thanked FOPAS for all their hard work.

Ms. Lynn Gibbs – asked Council to review the current animal retention policy and procedures to make the flow easier for both sides.

7. Review of Minutes: Mayor James E. Faircloth, Jr.

- 7a. Council’s Consideration – Minutes of the November 6, 2017 work session, November 7, 2017 pre council meeting, and November 7, 2017 council meeting.

Mayor Pro Tempore Jackson motioned to accept the minutes as submitted; Council Member Hunt seconded the motion, and the motion carried unanimously with Council Member Walker abstaining for the November 7, 2017 meeting.

8. Old Business: Mayor James E. Faircloth, Jr.

8a. Ordinance(s) for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance for the rezoning of property consisting of 7.73 acres from Houston County R-AG to City of Perry R-AG, Single-Family Residential District. The property is located at 120 Sparrow Street. – Mr. B. Wood

Adopted Ordinance No. 2017 -21 rezoning property consisting of 7.73 acres from Houston County R-AG to City of Perry R-AG, Single Family Residential District. Mr. Wood explained the property owner is requesting rezoning in order to connect to utilities. Planning Commission recommended approval. Council Member Walker moved to approve as submitted; Council Member King seconded and the motion passed unanimously. (*Ordinance 2017-21 has been entered into the City’s official book of record.*)

2. **Second Reading** of an for the annexation of property consisting of 7.73 acres from Houston County ROAG, to City of Perry R-AG, Single-Family Residential District. The property is located at 120 Sparrow Street – Mr. B. Wood

Adopted Ordinance No. 2017 -22 annexing property consisting of 7.73 acres from Houston County R-AG to City of Perry R-AG, Single Family Residential District. Mr. Wood presented for Council’s consideration an ordinance annexing 7.73 acres from Houston County R-AG, to City of Perry R-AG, Single –Family Residential District. The property is located at 120 Sparrow Street. Council Member King moved to approve the

annexation with the condition that the owners/renters/successors agree that failure to pay all charges to the City will authorize the water provider to terminate service. Council Member Walker seconded the motion and it carried unanimously. (*Ordinance 2017-22 has been entered into the City's official book of record.*)

9. Any Other Old Business: Mayor James E. Faircloth, Jr.

- 11a. Mayor James E. Faircloth, Jr. - None
- 11b. Council Members - None
- 11c. City Manager Lee Gilmour - None
- 11d. Assistant City Attorney - None

10. New Business: Mayor James E. Faircloth, Jr.

10a. Matters referred from November 20, 2017 work session and November 21, 2017 pre council meeting.

1. Resolution to amend the personnel policy to restrict City employees from being appointed to various boards, commissions, etc. – Mr. L. Gilmour

Adopted Resolution No. 2017-52 amending the City's Personnel Policy restricting City employees from being appointed to various boards, commissions, etc. Mr. Gilmour presented for Council's consideration, a resolution amending the City's personnel policy to restrict City employees from being appointed to various boards, commissions, etc. Council Member Walker motioned to adopt the resolution as submitted; Council Member King seconded the motion and it carried unanimously. (*Resolution No. 2017-52 has been entered into the City's official book of record.*)

2. Authorize establishment of building inspector position in the Department of Community Development. – Mr. Gilmour
Mr. Wood explained that with the increase in building permits, there is not enough staff to perform inspections in a timely manner. Mr. Gilmour advised there is sufficient funding for the position. Council Member Hunt moved to authorize the establishment of a building inspector position in the Department of Community Development. Council Member Walker seconded and it carried unanimously.

10b. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an amending the Perry Code by deleting Article III. – Transient Occupancy Tax of Chapter 15 in its entirety and adding a new Article III. – Transient Occupancy Tax of Chapter 15. Ms. King. (*No action required by Council*)
2. **First Reading** of an ordinance amending the Perry Code by adding a subsection to Section 22-24 Collection and Disposal of Solid Waste. –

Mr. L. Gilmour. *(No action required by Council)*

3. **First Reading** of an ordinance to amend FY17 Operating Budget – Mr. L. Gilmour *(No action required by Council)*

10c. Resolution(s) for Consideration and Adoption:

1. Resolution for approval of GEFA loan to finance new water plant and wells – Ms. B. King

Adopted Resolution No. 2017-53 approving the GEFA loan to finance a new water plant and wells. Ms. King presented for Council's consideration, a resolution approving the \$7.8 million loan from GEFA to finance a new water plant and wells and authorize certain officials to sign the necessary documents. Mr. Gilmour reminded Council that with the PlanFirst award, the City would be eligible for a reduction in the interest rate. Council Member Bynum-Grace motioned to adopt the resolution as submitted; Council Member King seconded the motion and it carried unanimously. *(Resolution No. 2017-53 has been entered into the City's official book of record.)*

2. Resolution approving the CDBG Policies and Procedures – Mr. L. Gilmour

Adopted Resolution No. 2017-54 approving the CDBG Policies and Procedures. Mr. Gilmour King presented for Council's consideration, a resolution approving the CDBG Policies and Procedures which is a requirement when accepting CDBG funds. Council Member King moved to adopt the resolution approving the CDBG Policies and Procedures as presented. Mayor Pro Tempore Jackson seconded the motion and it carried unanimously. *(Resolution No. 2017-54 has been entered into the City's official book of record.)*

3. Resolution accepting the maintenance of certain infrastructure at Lake Forest Phase 1 – Mr. C. McMurrian.

Adopted Resolution No. 2017-55 accepting the maintenance of certain infrastructure at Lake forest Phase 1. Mr. McMurrian presented for Council's consideration a resolution accepting the maintenance of certain infrastructure at Lake Forest Phase 1. Council Member Hunt moved to adopt the resolution as submitted; Council Member King seconded the motion and it carried unanimously. *(Resolution No. 2017-55 has been entered into the City's official book of record.)*

10d. Award of Bid(s):

1. Bid No. 2018-015 Mini-Excavator – Ms. B. King

Bid No. 2018-15 Mini-Excavator. Ms. King presented for Council's consideration a bid for a mini excavator for the gas department. Staff reviewed the bids and recommended awarding to the low qualified bidder, McKinnon Equipment, Tifton, Georgia for \$34,986.81. The item is a part of the 2018 operating budget. Council Member Walker motioned to accept staff's recommendation to award Bid No. 2018-15 to McKinnon Equipment for \$34,986.81. Council Member King seconded the motion and it carried unanimously.

10e. Special Events Application(s)

1. Approval for the Perry Ministerial Association for its annual Christmas at the Square event – Chief S. Lynn.

Chief Lynn stated this is an annual event which will take place on December 3 from 5:30-7:00 pm and will include street closures on Carroll Street between Jernigan and Washington Streets and Ball Street between Commerce and Main Streets. No businesses will be affected because they are closed on Sunday afternoons. Council Member Bynum-Grace moved to approve the event and street closures; Council Member King seconded and it carried unanimously.

2. Approval for the 5th Annual Buzzard Drop on December 31, 2017 from 7 pm to 1 am – Chief S. Lynn

Chief Lynn stated this event is being sponsored by the Perry Public Arts Commission and will be held on the square with food and alcohol vendors. This will not be a BYOB event and there will only be one alcohol vendor. The street closures requested were around the square and included:

Carroll Street 800 block, Jernigan Street, Ball Street, Main Street and Commerce Street, Jernigan Street/Main Street/Carroll Street, Carroll Street/Marion Street/Washington Street, and Jernigan Street/Carroll Street/Commerce Street. Council Member Walker moved to approve the event and the street closures; Council Member Hunt seconded the motion and it carried unanimously.

11. Other Business/Supplemental Agenda: Mayor James E. Faircloth, Jr.

- 11a. Recommendation of a Letter of Credit for Charles Gray Boulevard – Mr. C. McMurrian

Council discussed this item in the pre council meeting and requested more information. Council Member Hunt moved to table the item until reviewed by the City Attorney's office; Council Member King seconded and it carried unanimously.

12. Council Members Items. None

13. Department Heads/Staff Items:

Chief Lynn reported the movie scenes shot in Perry had been completed and there were no incidents.

Mr. Wood announced there will be a public hearing at the December 5, 2017 Council meeting regarding the changes in the Perry Land Development Ordinance (PLDO) and that Small Business Saturday is November 25th from 10 am – 4 pm in downtown Perry.

Mr. Dye stated the Perry Public Arts Commission will be hosting a “Festival of Trees” at the Perry Visitors and Convention Bureau from November 30th - December 3rd and encouraged everyone to attend. He also noted basketball has started and that he had recently attended the Georgia Recreation Professionals Association convention which he found very informative.

Ms. King had no report.

Battalion Chief Rowell left the meeting at 6:20 pm to respond to a fire call.

14. General Public Items: None

15. Mayor Items:

November 28th – Walk with Mayor/Council will be at 5 pm in the Lake Forest subdivision

December 4th – Council’s work session

December 5th – Pre council and council

Wished everyone a happy Thanksgiving and urged everyone to help others. He also cautioned safe driving if traveling for the holiday.

16. Adjourn: There being no further business to come before Council in the regular meeting held November 21, 2017 Council Member Bynum-Grace motioned to adjourn the meeting at 7:13 p.m.; Mayor Pro Tempore Jackson seconded the motion and it carried unanimously.