

**MINUTES**  
**PRE COUNCIL MEETING**  
**OF THE PERRY CITY COUNCIL**  
November 21, 2017  
**5:00 P.M.**

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held November 21, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson, Council Members Phyllis Bynum-Grace, Riley Hunt, Randall Walker, and Willie King.

Elected Official(s) Absent: Council Member Robert Jones

City Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Cyndi Houser.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Battalion Chief Robbie Rowell – Fire and Emergency Services Department, Brenda King – Director of Administration, Bryan Wood – Director of Community Development, Kevin Dye – Director of Leisure Services, and Chad McMurrian – Lead Engineering Technician.

Guests: None

Media: Vic Powell – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of November 21, 2017 council meeting agenda.

8a.(1) Second Reading of an ordinance for the rezoning of property consisting of 7.73 acres from Houston County R-AG to City of Perry R-AG, Single Family Residential District. The property is located at 120 Sparrow Street. Owner is requesting access to sewer and the back of the property abuts Perry city limits. The Planning Commission recommended approval.

8a.(2) Second reading of an ordinance for the annexation of property consisting of 7.73 acres from Houston County R-AG, to City of Perry R-AG, Single-Family Residential District. The property is located at 120 Sparrow Street. The Planning Commission recommended approval. Mr. Gilmour suggested adding the condition that if the owner(s)/successors fail to pay all City charges that the water provided by the County will be terminated.

10a.(1) Resolution to amend personnel policy to restrict City employees from being appointed to various boards, commissions, etc. Administration recommended approval.

10a.(2) Authorize establishment of building inspector position in the Department of community Development. Administration recommended approval based on the information provided by Mr. Wood and Mr. Hester.

10b.(1) First Reading of an ordinance amending the Perry Code by deleting Article III. – Transient Occupancy Tax of Chapter 15 in its entirety and adding a new Article III. – Transient Occupancy Tax of Chapter 15. Ms. King explained this was a recommendation from the Hotel/Motel Tax audit to adopt a model ordinance to put all the information in one location.

10b.(2) First Reading of an ordinance amending the Perry Code by adding a subsection to Section 22-24 Collection and Disposal of Solid Waste. This will authorize adding a requirement to screen and place dumpsters on hard surfaces. Council Member Walker requested a time frame be added.

10b.(3) First Reading of an ordinance to amend FY17 Operating Budget. Mr. Gilmour advised this is the final amendment based on the audit of the operating budget.

10c.(1) Resolution for approval of GEFA loan to finance new water plant and wells. Ms. King advised the City was approved for a \$7.8 million dollar loan for twenty (20) years and Council must authorize certain officials to sign the necessary documents.

10c.(2) Resolution approving the CDBG Policies and Procedures. Administration recommended approval for this requirement to accept CDBG funds.

10c.(3) Resolution accepting the maintenance of certain infrastructure at Lake Forest Phase 1. Mr. McMurrian stated three streets in the Lake Forest subdivision had been inspected and approved. Staff recommended approval.

10d. Award of Bid 2018-15 Mini Excavator. Ms. King advised this item was approved in the 2018 budget and will be used by the gas department. Staff recommended awarding the bid to MacKinnon Equipment Company, Tifton, Georgia, for \$34,986.81.

10e.(1) Request from Perry Ministerial Association for their annual Christmas at the Square on December 3, 2017 at 5:30 pm. Chief Lynn advised this annual event was requesting the same street closures as in the past and no businesses would be affected. The department recommended approval.

10e.(2) Request from Perry Public Arts Commission for its 5<sup>th</sup> Annual Buzzard Drop on December 31, 2107 from 7 pm until 1 am. Chief Lynn stated the requested street closures would not affect businesses around the square as the

event will take place on Sunday evening. The department recommended approval of the special event application, street closures and the special event alcohol permit.

11a. Recommendation for a Letter of Credit for Charles Gray Boulevard. Mr. McMurrian presented the recommendation from Ocmulgee Engineering to request a Letter of Credit from a logging company wishing to use this residential road. After a brief discussion regarding safety concerns and the strength of the roadway for logging trucks, Council concurred to table the item until Assistant City Attorney Hulbert could do more research.

4. Council Member Items:

Council Member King inquired about a leak on Martin Luther King Drive which is going across the road, but has an orange cone. Administration will check on the repair schedule for this area.

Council Member Bynum-Grace requested a list of acceptable places for selling produce, etc. She was also advised vendors must also have the permission of the property owners.

Council Member Hunt asked about the status of the access road off Thompson Road. Mayor Faircloth advised Robbie Dunbar has met with affected property owners several times and the property owners are working on an acceptable route.

Mayor Pro Tempore Jackson and Council Member Walker had no reports.

Mr. Gilmour and Assistant City Attorney Hulbert had no reports.

5. Department Head Items:

Ms. King, Mr. Wood, Battalion Chief Rowell, Chief Lynn, Mr. Dye and Mr. McMurrian had no reports.

6. Adjourn: There being no further business to come before Council in the pre council meeting held November 21, 2017 Council Member Walker motioned to adjourn the meeting at 5:29 p.m.; Council Member Bynum-Grace seconded the motion and it carried unanimously.