

MINUTES
PRE COUNCIL MEETING
OF THE PERRY CITY COUNCIL
December 19, 2017
5:00 P.M.

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the pre council meeting held December 19, 2017 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth, Jr.; Mayor Pro Tempore William Jackson, Council Members Randall Walker, Riley Hunt, Robert Jones, Phyllis Bynum-Grace and Willie King.

Elected Official(s) Absent: None

City Staff: City Manager Lee Gilmour, Assistant City Attorney Matthew Hulbert, and Recording Clerk, Cyndi Houser.

Departmental Staffing: Chief Steve Lynn – Perry Police Department, Chief Lee Parker – Fire and Emergency Services Department, Brenda King – Director of Administration, Bryan Wood – Director of Community Development, Robert Smith – Economic Development Director, Catherine Edgemon, Main Street Coordinator and Ellen Palmer – Digital Communications Manager.

Guests: None

Media: Vic Powell – Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Discussion of December 19, 2017 council meeting agenda.

5a. Appointment to the Perry-Houston County Airport Authority: Mayor Faircloth asked if Council was ready to make a recommendation from two (2) nominees.

5b. Appointment to the Perry Housing Authority: Mayor Faircloth indicated two recommendations have been received from the Authority and he will present at the next regular meeting in January 2018.

8a.(1) **Second Reading** of an ordinance amending the Perry Land Development Ordinance, Articles 1-10. Mr. Wood explained this is the first phase of making the ordinance more user-friendly.

8a.(2) **Second Reading** of an ordinance amending the FY 17 Operating Budget. Mr. Gilmour advised this ordinance is required each year following the financial audit.

8a.(3) **Second Reading** of an ordinance amending the FY18 Operating Budget. Mr. Gilmour explained that halfway through each fiscal year the revenues and expenditures are reviewed and the budget adjusted as needed.

10a.(1) Consider authorization of improvements to old City Hall – Mr. Gilmour advised this was a follow up on the December 18, 2017 work session discussion. A request from the Perry Volunteer Outreach indicated that the total improvements would cost about \$37,000.

10a.(2) Resolution adopting a bad debt policy. Mr. Gilmour explained that an informal process was in place, but the resolution would formalize the procedure.

10a.(3) Resolution authorizing Mayor to execute necessary documents to authorize JONG's facility improvements. Administration recommended approval.

10a. (4) Resolution declaring the official intent to finance fire apparatus through GMA lease program. Ms. King advised that this is the first step in purchasing new fire equipment through the GMA lease program.

10b.(1) **First Reading** of an ordinance amending the Municipal Code of the City of Perry by deleting Section 2-252(c)(6) in its entirety and adding a new Section 2-252(c)(6). Ms. Edgemon explained that the Perry Downtown Merchants Association is merging with the Chamber of Commerce and therefore the Main Street Advisory Board ordinance needs to be replaced.

10c. Resolution adopting the wayfinding signage program. Mr. Smith explained this was the next step in adopting the final product and ancillary items.

10d. **First Reading** of an application for Alcohol License (Calendar Year 2018) – Beer and Wine-Off Premises – Retail Only for Striplings Sausage & Meats Inc. d/b/a Striplings General Store located at 301 Ag Village Boulevard. Manager is Jackie R. Hardin. Mr. Gilmour advised that this was the first of two readings required for a new applicant and a new location.

Mayor Faircloth left at 5:10 pm and Mayor Pro Tempore Jackson assumed the duties of the mayor.

10e. Award of bid for firefighters' cancer benefits coverage insurance. This coverage was mandated by the State Legislature. Only one bid was received and was not in compliance with the requirements. GMA provided a proposal that was under budget and met all the necessary requirements. Administration recommended awarding the bid to GMA and authorizing the necessary documents.

Mayor Faircloth resumed his duties at 5:13 pm

4. Council Member items – none

5. Department Head items:

Ms. King reported the deadline for property tax payments without incurring a penalty is December 20th. She also noted that a check had been received for over \$1,000,000, but posting was pending until property descriptions are received.

Ms. Edgemon reported that two BOOST grants had been awarded:

- Mossy Creek Soap - \$800 to be used for a specialty machine
- Central Computer - \$500 to be used for advertising

Chief Parker stated they are still negotiating with Brindlee Mountain for fire equipment.

Ms. Palmer requested Mayor, Council, City Manager and City Attorney join her in the lobby for some Christmas photos to be posted on the City's Facebook page.

Mr. Wood and Mr. Smith had no reports.

6. Adjourn: There being no further business to come before Council in the pre council meeting held December 19, 2017 Council Member King motioned to adjourn the meeting at 5:17 p.m.; Council Member Walker seconded the motion and it carried unanimously.