

**MINUTES**  
**WORK SESSION MEETING**  
**OF THE PERRY CITY COUNCIL**  
**February 5, 2018**  
**5:00 P.M.**

1. Call to Order: Mayor James E. Faircloth, Jr., Presiding Officer, called to order the work session meeting held February 5, 2018 at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor James E. Faircloth Jr.; Mayor Pro-Tempore Randall Walker, Council Members: Phyllis Bynum-Grace, Robert Jones, Riley Hunt, William Jackson, and Willie King.

Elected Official Absent: None

Staff: Assistant City Attorney Matthew Hulbert and Recording Clerk, Nancy Graham

City Departmental Staffing: Major Bill Phelps – Police Department, Brenda King – Director of Administration, Robert Smith – Department of Economic Development Director, Ellen Palmer – Digital Communications Manager, Bryan Wood – Director of Community Development, Kevin Dye – Director of Leisure Services, Haley Myers - Special Events Coordinator, Fire Marshal David Stanton and Fire Chief Lee Parker – Fire and Emergency Services Department.

Guest(s)/Speaker(s): Ms. Ellie Loudermilk, Ms. Darlene McLendon, Mr. Adam Williamson, Jeff Thieme and Mr. Mike Baker

Press: Ms. Kristin Moriarty - Houston Home Journal

3. Items of Review/Discussion: Mayor James E. Faircloth, Jr.

3a. Appearance(s):

1. Perry Area Historical Society – Ms. E. Loudermilk: Ms. Loudermilk gave an update on the task assigned to the Perry Area Historical Society relative to uses for the Sinclair Station at 704 Carroll Street. Ms. Loudermilk advised the following suggestions for uses: (a) Visitors Center or Information Center for Legacy Park, (b) restrooms for Legacy Park, (c) 1930's icon for the depression era and the Dixie Hwy, or (d) a combination of any. Ms. Loudermilk requested an extension of 60 – 90 days with a proposal that included a closure date placed on the City's website and the Perry Area Historical Society continue with petition and pledges. It was the consensus of Council to give a 90 day extension.

Ms. Loudermilk requested Council give consideration to establishing a Historic Preservation Commission.

Ms. Loudermilk requested Council's consideration to keep the five (5) display cases in storage at the Perry Arts Center.

2. Perry Area Chamber of Commerce:

- a. Discussion of 2018 Dogwood Festival: Ms. McLendon stated she was available to answer any questions relative to the 2018 Dogwood Festival City Services request. She advised that the biggest change was that tram service is not needed for the Sunday of the festival. She asked on behalf of the Family Motor Coach Association, that the City consider partnering with the Georgia National Fairgrounds by providing tram service to downtown Perry on March 14, 2018 for the Family Motor Coach event. Mayor Faircloth directed Major Phelps to look into any safety issues that need to be considered in providing this service.
- b. Presentation relative to tourism: Ms. McLendon gave a presentation to Council relative to tourism.

3b. Leisure Services Department:

1. Presentation of Heritage Park Phase 1 – Mr. A. Williamson: Mr. Williamson presented to Council an update on Phase 1 of the Heritage Park project.

3c. Economic Development Department

- 1 Wayfinding implementation – Mr. R. Smith: In continuing with the discussion relative to the wayfinding signage and public facility signage implementation, Mr. Smith referred to the memo to Mayor and Council and documentation including a general analysis of proposed signage juxtaposed with traffic counts. It was the consensus of Council that Mr. Gilmour come prepared to present his recommendation for funding at the next work session.
- 2 Proposed 2018 event calendar – Ms. H. Myers: Ms. Myers presented to Council the proposed 2018 event calendar relative to existing annual events, new annual events, and other potential events for the City of Perry. Council approved the ideas for the 2018 calendar. Council was supportive of the 2018 event calendar presented by Ms. Myers.
- 3 G-Suites proposal – Ms. E. Palmer: Ms. Palmer presented to Council the benefits to the City if they switched from the current email, Microsoft Outlook to G-Suites by Google Cloud. Ms. Palmer referred to the memo provided, which outlined the benefits, testimonials, and cost. Mr. Baker advised that the first year cost would be \$14,000.00 (includes set up fee).

It was the consensus of Council to move forward with the switch from Microsoft Outlook to G-Suites.

3d. Fire and Emergency Services Department

1. Security/Fire Protection

- a. Security lock for City Hall front door – Fire Marshal D. Stanton: Fire Marshal Stanton presented to Council his recommendation to secure the front door of City Hall.

After a question and answer session, it was the consensus of Council to move forward with security lock for City Hall's egress doors and the stairwell door near council chambers.

- b. Fire protection system at Worrall Community Center – Fire Marshal D. Stanton: Fire Marshal Stanton advised that the fire protection system at Worrall Community Center needs to be replaced. Council Member Walker asked about the proposal that was noted in the memo but not provided to Council. Council requested that Fire Marshal Stanton email to them his proposal that includes the cost to upgrade/replace the system for their review.

3e. Police Department

1. Security for council chambers – Chief S. Lynn: Major Phelps requested Council's consideration for security, such as a metal detector or a uniformed officer for their meetings in the council chambers. After discussion, it was the consensus of Council that a uniformed officer would be present at the meetings and if deemed necessary by Police Department to require more, it would be reviewed at that time.

4. Council Member Items:

Mayor Pro Tempore Walker, Council Members King, Bynum-Grace, Jackson, Hunt and Jones had no reports.

Assistant City Attorney Hulbert had no report.

5. Department Heads/Staff Items:

Mr. Dye and Fire Marshal Stanton had no reports.

Major Phelps asked if council received the email he sent relative to a traffic accident. Council responded yes.

Ms. King advised the following: (1) audit reports are in the council members boxes (2) arrangements will be made for a representative from Mauldin & Jenkins to review the audit, possibly at the next work session and (3) there were no findings.

Chief Parker advised Council of a structure fire at 608 Marsha Drive. It is an abandoned house. He also requested Council's recommendation relative to the City's name appearing in the Middle Georgia Firefighter calendar should any of the City's firefighters be selected. Chief Parker stated that all the proceeds will go to Jays Hope and the Georgia Fallen Firefighter Association. It was the consensus of Council that the City of Perry's name not be included in the calendar.

Mr. Smith advised that the Small Business Development Open House is February 8, 2018; 5:00 pm – 6:00 pm in the Council Chambers at Perry City Hall.

Mr. Wood advised that seventeen (17) residential permits were issued in January and the new building inspector will start February 6, 2018.

Ms. Palmer advised, to add a special touch to the Small Business Development Open House, she highlighted a couple of local businesses on Facebook that have started their business from their home.

Ms. McLendon advised that Chamber's Annual Meeting is February 8, 2018 at the Board of Education Annex and Business After Hours is February 22, 2018 at the Canine Clubhouse.

Mayor Faircloth advised the following:

- Pre council and council meetings - February 6, 2018/5:00 p.m. & 6:00 p.m.
- Work session meeting is March 19, 2018 at 5:00 pm / Pre council and council meetings are March 20, 2018 at 5:00 pm/6:00 pm.

6. Adjournment: There being no further business to come before Council in the work session meeting held February 5, 2018, Council Member Hunt motioned to adjourn at 6:45 p.m.; Council Member Jackson seconded the motion and it carried unanimously.